BOARD OF DIRECTORS
NOVATO CHARTER SCHOOL
(A California Non-Profit Public Benefit Corporation)
940 C Street, Novato, CA
Minutes
April 1, 2026 at 5:30pm

The Novato Charter School welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School.

To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.

2. Blue "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Public Comment." Submit your blue forms to the Board Clerk prior to the relevant agenda item.

3. "Public Comment" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may (a) give direction to staff to respond to a concern, (b) direct that the item be referred to the Director for action or (c) schedule the item on a subsequent agenda.

4. With regard to items that are on the agenda, you may specify that agenda item on your blue request form and you will be given an opportunity to speak for up to five (5) minutes when the Board discusses that item, and total time allotted for agenda items will not exceed twenty (20) minutes.

5. When addressing the Board, speakers are requested to state their name and adhere to the time limits set forth.

Access to Board Materials: A copy of the written materials which will be submitted to the Board may be reviewed by any interested persons on The Novato Charter School's website along with this agenda following the posting of the agenda at least 72 hours in advance of this meeting.

Disability Access: Requests for disability-related modifications or accommodations to participate in this public meeting should be made 24 hours prior to the meeting by emailing mbloom@novatocharterschool.org. All efforts will be made for reasonable accommodations. The agenda and public documents can be modified upon request as required by Section 202 of the Americans with Disabilities Act.

BOARD MEMBER CODE OF CONDUCT

We will demonstrate **respect** for each other and all school constituents through open communication and by practicing gratitude and appreciation. We will **collaborate** by honoring each member's unique point of view when working on the common goal of supporting the mission and vision of NCS.

We will align our actions to support the faculty and staff in their endeavor to provide a **holistic / developmentally** appropriate education through **creativity and the art of teaching**. We will hold ourselves and each other accountable to arrive at Board meetings prepared and in follow-through of additional responsibilities including committee work outside of meetings.

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BOARD MEETING CODE OF CONDUCT

We welcome the public to our Board Meetings! We request that each visitor honor the following agreements in support of our school core values:

- Maintain open, respectful body language and tone of voice when sharing viewpoints.
- Respect the Direct Communication model by bringing any concern first to the person(s) most directly connected or responsible for the topic.
- Offer full listening and attention and lend a benefit of the doubt to each member.
- Honor established agreements and limitations of the board meeting format including:
    - Time limits
    - Discussion limited only to agenda items (no discussion of non-agendized topics)
- Avoid interrupting others
- Stay focused on speaker and topic (do not engage in distracting behavior/side conversations)
- Express gratitude and appreciation whenever/wherever possible.

1. Call Meeting to Order, Roll Call 5:36

Board Member	Present Absent Late	Arrival time
Melissa Alfred, Secretary	**Absent**	
Mike "Red" Hale, Trustee	**Present**	
Ali Iqbal, Chief Financial Officer	**Present**	
Robin Lee, President	**Present**	
Tom Weldon, Trustee	**Present**	

2. AGENDA MODIFICATION CA 5 Min.

3. NON AGENDA PUBLIC COMMENT 5 Min. *This is the opportunity for members of the community to speak on topics that are not agendized on tonight's board meeting. Because these are not agendized items the board and staff may not dialog back and forth with you. If you have a specific question that staff may be able to answer, staff may contact you. Should a board member choose to have this placed on a future meeting they may contact staff to do that.*

OPEN SESSION

4. APPROVAL OF CONSENT AGENDA ITEMS 5 Min. *Consent Agenda Items: All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them.*

BOARD OF DIRECTORS
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April 1, 2026 at 5:30pm

A. Approve Minutes: March 4, 2026
B. Board Meeting Calendar Update - Staff recommendation: Approve

Board Member	Melissa Alfred	Mike "Red" Hale	Ali Iqbal	Robin Lee	Tom Weldon
Moved By:		X			
Seconded By:			X		
Action:		Yea	Yea	Yea	Yea

5. BOARD DISCUSSION / ACTION ITEMS

A. Monthly Financial Review
B. Suicide Prevention Policy Revision - Staff Recommendation: Approve

Board Member	Melissa Alfred	Mike "Red" Hale	Ali Iqbal	Robin Lee	Tom Weldon
Moved By:				X	
Seconded By:					X
Action:		Yea	Yea	Yea	Yea

C. Harassment, Discrimination, Intimidation and Retaliation Prevention Policy Revision
- Staff Recommendation: Approve

Board Member	Melissa Alfred	Mike "Red" Hale	Ali Iqbal	Robin Lee	Tom Weldon
Moved By:		X			
Seconded By:				X	
Action:		Yea	Yea	Yea	Yea

6. INFORMATION ITEMS: ADMINISTRATIVE REPORTS

A. NCS Board Election
B. Enrollment Update: Includes wait list for 26-27 School Year
C. Staffing Update/Preparation for 26-27 school year hiring
D. Independent Study Update

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CONVENE TO CLOSED SESSION 6:11

In accordance with the Brown Act, the Board may convene to closed session to discuss a narrow range of items for which the need for confidentiality takes precedence over the need for a transparent process. The public will be asked to leave the room while the Board is in closed session, and will be invited to return when the closed session has concluded. Prior to the Board convening to closed session, the public will be given the opportunity to comment on closed session agenda items. Following a closed session, there will be a report out in open session of any action taken by the Board.

1. **With respect to every item of business to be discussed in closed session: Public Employee Performance Evaluation (Gov. Code, § 54957, subd. (b)(1)) Title: Executive Director**

RECONVENE TO OPEN SESSION

PUBLIC REPORT ON ACTION TAKEN IN CLOSED SESSION
No Action Taken

7. NEXT BOARD MEETING 5 Min. Wednesday, May 6, 2026, 5:30 pm

8. COMMENTS FROM BOARD MEMBERS 5 Min
Please email future agenda items to ccapobianco@novatocharterschool.org & rlee@novatocharterschool.org

9. ADJOURNMENT 5 Min **7:55**
The agenda for the next meeting will be publicly posted on www.novatocharterschool.org at least 72 hours prior to the meeting

NOVATO CHARTER SCHOOL
940 "C" Street, Novato, CA 94949
Ph: 415-883-4254 | Fax: 415-883-1859
www.novatocharterschool.org

Board Policy adopted on:

Parent and Family Engagement Policy

I. Introduction

Research has shown that the attitudes, behavior, and achievement of children are enhanced when parents or other caregivers are involved in their children's education. To that end, Novato Charter School (the "LEA") has adopted this parent and family engagement policy in order to promote learning and provide a more positive learning experience for the students of its school.[1] This policy has also been incorporated into the LEA's plan developed pursuant to federal law, and submitted to the California Department of Education with the LEA's Consolidated Application.

II. Involvement in Drafting the LEA Plan

Parents and family members of participating children will be involved in the development of the LEA plan required by federal law. On an annual basis, the LEA will submit the LEA plan to the parents for review and to suggest changes before the plan is submitted to the California Department of Education ("CDE") with the Consolidated Application. In addition, all parents of participating children will annually be invited to review the LEA plan and submit comments.

If the LEA plan is not satisfactory to the parents of participating children, the LEA will submit any comments from parents of participating children with the LEA plan when it is submitted to the CDE.

III. Coordination, Technical Assistance, and Other Support

The LEA will provide the coordination, technical assistance, and other support necessary to assist the school in planning and implementing effective parent and family engagement activities to improve student academic achievement and school performance in the following ways:

- The LEA will reserve not less than 1% of its Title I allocation to carry out parent involvement activities if it receives more than $500,000 in Title I, Part A, Subpart 2 funds.

[1] Within this policy, the word "parent" is employed. This word is intended to reach any caregiver of students enrolled in the LEA's school, including but not limited to, parents, guardians, grandparents, aunts, uncles, foster parents, stepparents, etc.

- The LEA (school leaders) will devise a timeline for parental involvement activities throughout the school year and create a follow-up tool to ensure that the activities occur.

IV. Annual Meeting

Within 60 days of the first day of school, the School shall convene an annual meeting to which all parents of children participating in Title I, Part A programs are invited and encouraged to attend. The School will hold one additional meeting to ensure maximum parental participation, providing the same information, to be offered at flexible times, such as in the morning or evening.

The information provided at the meetings will inform parents of the School's receipt of Title I, Part A funds and the specific requirements of Title I, Part A. Additionally, parents shall be informed of their rights to be involved in Title I, Part A programs.

V. Notice

Within 60 days of the beginning of school, the School will include in registration packets a notice to all parents containing, but not limited to, the following information:

- Information about Title I, Part A programs;
- An explanation of the requirements of Title I, Part A programs;
- A description of the rights parents have for participation in Title I, Part A programs;
- A description (including timing of meetings, location, etc.) of how parents can participate in the planning, review, and/or improvement of the parent involvement policy and the schoolwide program.
- A description and explanation of the curriculum in use at the School, the forms of academic assessment used to measure student progress, and the achievement levels of the challenging State academic standards;
- An invitation to attend the annual meeting and any additional meetings, providing information about the purpose of the meetings and the dates and times.
- A copy of the most current Parent and Family Engagement Policy and a feedback form for parents to comment on its content.

VI. Local Control and Accountability Plan

No later than February 28 of each school year, at a regularly scheduled meeting of the School's governing board, the School shall present a report on the annual update to the LCAP and LCFF budget overview for parents. The report shall include all available midyear outcome data for

metrics identified in the current year's LCAP, and all available midyear expenditure and implementation data for all actions identified in the current year's LCAP.

In addition, no later than July 1 of each year, the School Board will hold a public hearing to adopt its annual update to its LCAP. The School will consult with parents in developing the annual update to the LCAP by scheduling one or more parent meetings to discuss the development of the LCAP**.**

VII. Title I, Part A Program Involvement

In order to involve parents in an organized, ongoing, and timely way in the planning, review, and improvement of Title I, Part A programs, the parent involvement policy and the schoolwide program plan, the School will involve parents of participating students as follows:

- If requested by parents of participating children, the School will schedule regular meetings where parents are able to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children. The School will respond to such suggestions within seven days.

- If the schoolwide program plan is not satisfactory to parents of participating children, the School will submit any parent comments on the plan when it submits the plan to the LEA.

VIII. Building Capacity for Involvement

A. Standards, Assessments, Title I Requirements, Monitoring Progress, and Improving Student Achievement

In order to ensure effective parental involvement and support a partnership among the LEA, parents and the community to improve student academic achievement, the LEA will provide the following programs to assist parents in understanding the challenging State academic standards, State student academic achievement standards, State and local academic assessments, Title I requirements, and how to monitor their child's progress and work with educators to improve the academic achievement of their children (collectively referred to "Standards and Requirements"):

- The LEA will include parents on its board of directors.

- The LEA will regularly publish in its Newsletter, and/or on its website, descriptions and explanations of State academic content standards and State student academic achievement standards, State and local academic assessments, Title I requirements, and how to monitor their child's progress and work with educators to improve the academic achievement of their children.

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- Regular meetings will be held by the LEA to discuss how parents can work with educators to improve their child's academic achievement.

B. Helping Parents to Work with their Children

In an effort to foster parental involvement, the LEA will provide materials and training to help parents work with their children to improve their children's achievement through the following programs:

- The LEA will provide parent education events on parenting skills and parent-child communication.

- The LEA will provide information to parents on how to support their children in school.

C. Education on Parent Involvement

The LEA will annually educate teachers, pupil services personnel, principals, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the School. The training shall take place each year in staff orientations, annual staff development materials, and other in-service trainings held throughout the school year.

D. Other Optional Parent Participation

The LEA will adopt and implement model approaches to improving parental involvement.

IX. Coordination with Other Programs

The LEA shall, to the extent feasible and appropriate, coordinate and integrate parent involvement programs and activities with other federal, state, and local programs, including public preschool programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children.

The LEA will coordinate and integrate parent involvement programs and activities with these programs as follows: 1) requiring that the school conduct meetings involving parents, kindergarten or elementary school teachers, and Head Start teachers or, if appropriate, teachers from other early childhood development programs such as the Early Reading First program, to discuss the developmental and other needs of individual children; 2) developing and implementing a systematic procedure for receiving records regarding such children, transferred with parental consent from a Head Start program or, where applicable, another early childhood development program such as the Early Reading First program;

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X. Annual Evaluation

The LEA, with the involvement of parents, shall conduct an annual evaluation of the content and effectiveness of this family involvement policy in improving the academic quality of the school served under Title I, Part A, including identifying barriers to greater participation by parents in activities under federal law. The LEA will pay particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background. The LEA will use the findings of such evaluation to design strategies for more effective parental involvement and to revise, if necessary, this family involvement policy.

XI. School-Parent Compact

At the beginning of each school year, the School will enter into School-Parent Compacts with parents of participating children. The School-Parent Compact will outline how parents, the entire school staff, and students will share the responsibility for improved student academic achievement and the means by which the School and parents will build and develop a partnership to help children achieve the State's high standards.

XII. Involvement of Parents of Limited English Proficient Students, Disabled Parents, and Parents of Migratory Children

The LEA shall implement an effective means of outreach to parents and family members of limited English proficient students to inform them regarding how they can be involved in the education of their children, and be active participants in assisting their children to attain English proficiency, achieve at high levels in core academic subjects, and meet challenging State academic achievement standards and State academic content standards expected of all students. To accomplish this goal, the LEA will do the following:

- The LEA will hold regular meetings and send notice of these meetings for the purpose of formulating and responding to recommendations from parents of participating children.
- The LEA will schedule meetings to enable families to share information about culture, background, children's talents, and particular needs for the school.

The LEA will provide full opportunities for participation of parents with disabilities and parents of migratory children.

XIII. Notices

In accordance with federal law, the LEA will provide the following notices to parents of children attending Title I, Part A schools:

- Annual report card;

- A notice regarding the parents' right to request information regarding the following:
    - Professional qualifications of the student's classroom teachers;
    - The level of achievement and academic growth of the student, if applicable and available, on each of the State academic assessments, and timely notice that the student has been assigned, or has been taught for 4 or more consecutive weeks by a teacher who does not meet applicable State certification or licensure requirements at the grade level and subject area in which the teacher has been assigned.
    - Information regarding any State or LEA policy regarding student participation in any assessments mandated by federal law and by the State and LEA, which shall include a policy, procedure, or parental right to opt the child out of such assessment, where applicable.
- The notice regarding language instruction programs.
- Any other notices required by law.

XIV. Miscellaneous

The LEA shall ensure that all information related to LEA and parent programs, meetings, and other activities is sent to the parents of participating children in a format and, to the extent practicable, in a language the parents can understand.

The LEA will provide other reasonable support for parental involvement activities as requested by parents.

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CHARTER IMPACT

Novato Charter School

Monthly Finance Update up to March 31, 2026

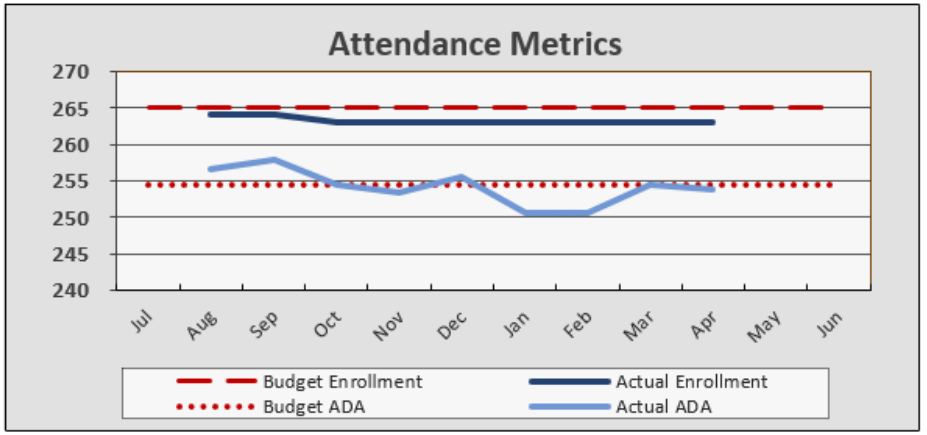
March Highlights

- **Enrollment:** P2 ADA projected @ 253.77. Attendance % of 96.5
- **Revenue Forecast:** $4.289M projected for year-end, $464K above budget
  - School received $459 K in ERC funds (COVID-era relief program)
- **Expenses:** $4.461M projected for year-end, $537 K above budget
- **Year-End Deficit:** Projected at ($171K); fund balance projected at $1.448M
  - Operational deficit is projected at ~ ($296K)
- **Cash Position:** Strong—no cash flow issues anticipated; year-end cash projected at $1.115Mil

Attendance Data and Metrics

Enrollment and Per Pupil Data @ P2

Enrollment & Per Pupil Data			
	Actual	**Forecast**	**Budget**
Average Enrollment	263	264	265
ADA	254	256	254
Attendance Rate	96.5%	96.8%	96.4%
Unduplicated %	16.5%	16.5%	14.7%
Revenue per ADA		$16,785	$15,037
Expenses per ADA		$17,455	$15,423



Enrollment 264
96.5% ADA: 253.77

Revenue

- YE revenue forecast at $4.289 Mil. $464 K over budget.
- Driven by receipt of $459 K in ERC. ERC funds are not a recurring source of revenue.
- All other Revenue projections in line with prior forecasts

	Year-to-Date			*Annual/Full Year*		
	Actual	**Budget**	**Fav/(Unf)**	**Forecast**	**Budget**	**Fav/(Unf)**
Revenue						
State Aid-Rev Limit	$ 2,065,362	$ 2,040,497	$ 24,865	$ 2,989,878	$ 2,943,284	$ 46,594
Federal Revenue	-	-	-	37,660	37,660	-
Other State Revenue	211,702	279,532	(67,830)	496,352	519,796	(23,444)
Other Local Revenue	481,281	13,500	467,781	765,781	324,570	441,211
Total Revenue	**$ 2,758,344**	**$ 2,333,529**	**$ 424,815**	**$ 4,289,671**	**$ 3,825,310**	**$ 464,361**

Expense

- YE Expenses forecast at $4.461 Mil. $537 K over budget
  - Removing the impact of disposal of Portables, Expenses are over budget by $203K

	Year-to-Date			*Annual/Full Year*		
	Actual	**Budget**	**Fav/(Unf)**	**Forecast**	**Budget**	**Fav/(Unf)**
Expenses						
Certificated Salaries	$ 1,438,523	$ 1,331,003	$ (107,520)	$ 1,990,601	$ 1,817,039	$ (173,562)
Classified Salaries	339,324	374,584	35,261	458,226	510,454	52,229
Benefits	577,478	508,289	(69,189)	765,956	689,371	(76,585)
Books and Supplies	126,118	91,325	(34,793)	154,218	117,300	(36,918)
Subagreement Services	100,598	107,491	6,893	143,206	149,900	6,694
Operations	129,361	117,675	(11,687)	169,587	157,770	(11,817)
Facilities	33,967	44,475	10,508	48,842	59,300	10,458
Professional Services	250,559	276,940	26,381	353,437	361,443	8,006
Depreciation	31,560	45,718	14,157	42,573	60,957	18,384
Interest	334,403	-	(334,403)	334,403	-	(334,403)
Total Expenses	**$ 3,361,892**	**$ 2,897,500**	**$ (464,392)**	**$ 4,461,050**	**$ 3,923,534**	**$ (537,516)**

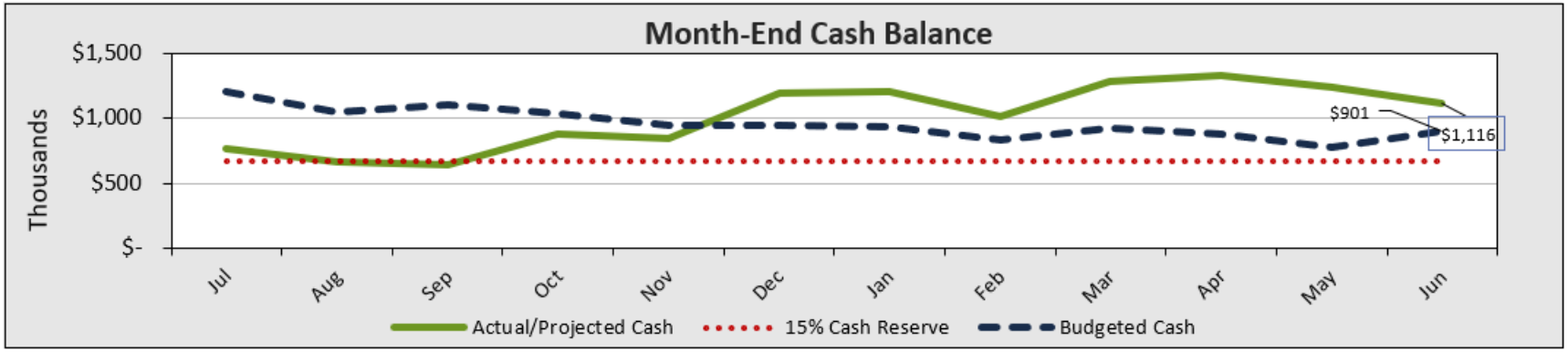
Surplus / (Deficit) & Fund Balance

- FY 2025-26: Projected Deficit of Revenue over Expenses = $171,379
  - Operational deficit is projected at ~ ($296K)
- Year End Fund balance forecast at 32.5%. This is a strong Fund Balance
- CDE requires fund balance be maintained at 5 %

	Year-to-Date			*Annual/Full Year*		
	Actual	**Budget**	**Fav/(Unf)**	**Forecast**	**Budget**	**Fav/(Unf)**
Total Surplus(Deficit)	**$ (603,548)**	**$ (563,971)**	**$ (39,577)**	**$ (171,379)**	**$ (98,224)**	**$ (73,155)**
Beginning Fund Balance	1,620,355	1,620,355		1,620,355	1,620,355	
Ending Fund Balance	**1,016,807**	**$ 1,056,384**		**$ 1,448,975**	**$ 1,522,130**	
As a % of Annual Expenses	*22.8%*	*26.9%*		*32.5%*	*38.8%*	

Cash Balance

- Strong Cash Position: No Cash flow issues projected
- Cash at the end of February is $1,284,129.
- Forecast to end the year at $1,115,801.



Appendices

As of March 31, 2026

- Cash Flow – Monthly and Annual Forecast
- Detailed Month and YTD Budget vs. Actual
- Statement of Financial Position (Balance Sheet)
- Statement of Cash Flows

FY25-26 Novato Charter School Budget

Monthly Cash Flow/Forecast FY25-26

Revised 04/17/26

Actuals Through: 03/31/26

ADA = 255.57

CHARTER IMPACT

		Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Year-End Accruals	Annual Forecast	Original Budget Total	Favorable / (Unfav.)
Revenues																ADA = 254.40	
State Aid - Revenue Limit																	
8011	LCFF State Aid	-	57,577	57,577	103,638	103,638	103,638	103,638	103,638	105,250	105,621	105,621	105,621	105,992	**1,161,449**	1,121,877	39,572
8012	Education Protection Account	-	-	-	77,093	-	-	77,093	-	-	76,788	-	-	76,177	**307,151**	331,549	(24,398)
8096	In Lieu of Property Taxes	-	-	293,145	103,287	103,287	103,287	103,287	-	466,289	135,831	135,831	135,831	(58,796)	**1,521,278**	1,489,858	31,420
		-	57,577	350,722	284,018	206,925	206,925	284,018	103,638	571,539	318,240	241,452	241,452	123,373	**2,989,878**	**2,943,284**	**46,594**
Federal Revenue																	
8181	Special Education - Entitlement	-	-	-	-	-	-	-	-	-	-	-	-	37,660	**37,660**	37,660	-
		-	-	-	-	-	-	-	-	-	-	-	-	37,660	**37,660**	**37,660**	**-**
Other State Revenue																	
8311	State Special Education	11,446	11,860	21,349	21,349	-	21,349	42,698	-	42,698	19,771	19,771	19,771	(3,156)	**228,905**	228,905	-
8550	Mandated Cost	-	-	-	-	-	5,228	-	-	-	-	-	-	-	**5,228**	5,233	(5)
8560	State Lottery	-	-	-	-	-	-	21,061	-	-	17,381	-	-	31,329	**69,771**	69,451	319
8598	Prior Year Revenue	-	-	-	-	1,458	-	(886)	-	(1,753)	-	-	-	-	**(1,181)**	-	(1,181)
8599	Other State Revenue	-	1,081	1,081	1,946	1,946	1,946	1,946	1,946	1,953	45,749	1,495	1,495	131,045	**193,629**	216,206	(22,577)
		11,446	12,941	22,430	23,295	3,404	28,523	64,819	1,946	42,898	82,901	21,266	21,266	159,217	**496,352**	**519,796**	**(23,444)**
Other Local Revenue																	
8660	Interest Revenue	1,201	1,121	1,289	1,178	1,162	2,294	1,799	1,540	2,391	1,500	1,500	1,500	-	**18,475**	18,000	475
8690	Other Local Revenue	-	-	-	5,792	-	459,289	-	-	-	-	-	-	280,000	**745,081**	306,570	438,511
8699	School Fundraising	-	-	-	-	-	-	925	1,300	-	-	-	-	-	**2,225**	-	2,225
		1,201	1,121	1,289	6,970	1,162	461,583	2,724	2,840	2,391	1,500	1,500	1,500	280,000	**765,781**	**324,570**	**441,211**
Total Revenue		**12,647**	**71,639**	**374,441**	**314,283**	**211,490**	**697,031**	**351,561**	**108,424**	**616,828**	**402,641**	**264,218**	**264,218**	**600,250**	**4,289,671**	**3,825,310**	**464,361**
Expenses																	
Certificated Salaries																	
1100	Teachers' Salaries	8,076	134,037	137,058	144,873	143,954	144,033	147,000	143,640	150,622	140,510	140,510	140,510	-	**1,574,825**	1,374,289	(200,536)
1170	Teachers' Substitute Hours	-	-	-	805	230	-	1,725	460	575	7,727	7,727	7,727	-	**26,977**	85,000	58,023
1175	Teachers' Extra Duty/Stipends	-	1,150	2,150	1,550	1,550	4,050	1,550	1,550	2,000	1,818	1,818	1,818	-	**21,005**	20,000	(1,005)
1200	Pupil Support Salaries	-	10,293	14,913	13,208	11,913	10,985	13,514	13,986	13,705	17,259	17,259	12,939	-	**149,972**	126,750	(23,223)
1300	Administrators' Salaries	18,152	18,152	18,152	18,152	18,152	18,152	18,152	18,152	18,152	18,152	18,152	18,152	-	**217,823**	211,000	(6,823)
		26,228	163,632	172,273	178,588	175,799	177,219	181,941	177,788	185,054	185,466	185,466	181,146	-	**1,990,601**	**1,817,039**	**(173,562)**
Classified Salaries																	
2100	Instructional Salaries	1,795	14,665	20,369	20,119	15,277	16,173	19,732	15,859	21,903	17,296	17,296	17,296	-	**197,779**	264,484	66,704
2300	Classified Administrators' Salaries	6,309	6,309	6,309	6,309	6,309	6,309	6,309	6,309	6,309	6,309	6,309	6,309	-	**75,711**	75,896	185
2400	Clerical and Office Staff Salaries	6,755	18,307	18,283	17,623	14,052	14,033	15,710	14,473	17,414	16,029	16,029	16,029	-	**184,736**	170,075	(14,661)
		14,859	39,281	44,961	44,051	35,638	36,516	41,751	36,641	45,627	39,634	39,634	39,634	-	**458,226**	**510,454**	**52,229**
Benefits																	
3101	STRS	522	24,611	26,051	27,419	27,040	26,719	28,120	27,074	28,207	30,289	30,289	29,583	-	**305,924**	286,680	(19,244)
3202	PERS	9,600	14,090	15,855	16,743	14,685	14,676	12,721	14,938	17,478	11,866	11,866	11,866	-	**166,385**	156,212	(10,173)
3301	OASDI	2,163	3,628	4,052	3,951	3,429	3,484	3,858	3,495	4,101	2,404	2,404	2,404	-	**39,374**	31,648	(7,726)
3311	Medicare	567	2,875	3,093	3,128	2,957	2,989	3,137	2,988	3,227	3,344	3,344	3,280	-	**34,929**	33,749	(1,180)
3401	Health and Welfare	15,232	8,716	18,173	23,504	16,659	17,514	15,270	20,571	17,710	13,000	13,000	13,000	-	**192,348**	156,000	(36,348)
3501	State Unemployment	21	101	108	109	103	105	110	105	114	142	142	142	-	**1,301**	2,771	1,470
3601	Workers' Compensation	5,577	1,859	1,859	1,859	1,859	1,859	1,859	1,859	1,859	2,051	2,051	2,012	-	**26,562**	22,311	(4,251)
3901	Other Benefits	(83)	(83)	(83)	(136)	(136)	(136)	(75)	(75)	(57)	-	-	-	-	**(866)**	-	866
		33,599	55,797	69,107	76,577	66,597	67,209	65,000	70,954	72,639	63,096	63,096	62,287	-	**765,956**	**689,371**	**(76,585)**
Books and Supplies																	
4100	Textbooks and Core Curricula	-	58	1,960	-	-	-	3,239	-	-	-	-	-	1,000	**6,257**	4,800	(1,457)
4200	Books and Other Materials	-	-	143	-	152	14	12	311	242	-	-	-	1,000	**1,873**	3,500	1,627
4302	School Supplies	-	16,168	12,601	705	5,770	1,755	2,817	2,382	7,325	5,817	5,817	5,817	-	**66,973**	69,500	2,527
4305	Software	7,994	92	3,622	1,468	1,483	136	167	68	276	1,533	1,533	1,533	-	**19,906**	18,300	(1,606)
4310	Office Expense	232	1,687	2,944	3,085	1,657	2,542	1,358	2,045	4,354	1,308	1,308	1,308	-	**23,829**	15,600	(8,229)
4311	Business Meals	-	148	18	49	68	77	627	-	55	42	42	42	-	**1,166**	500	(666)
4400	Noncapitalized Equipment	-	359	1,598	5,826	3,741	2,896	1,505	-	2,287	-	-	-	-	**18,213**	5,100	(13,113)
4700	Food Services	-	16,000	-	-	-	-	-	-	-	-	-	-	-	**16,000**	-	(16,000)
		8,226	34,513	22,887	11,134	12,870	7,420	9,725	4,806	14,538	8,700	8,700	8,700	2,000	**154,218**	**117,300**	**(36,918)**
Subagreement Services																	
5102	Special Education	-	4,244	6,268	9,628	10,060	4,492	14,428	4,492	14,476	8,236	8,236	8,236	-	**92,795**	90,200	(2,595)
5103	Substitute Teacher	-	-	-	-	-	-	-	-	-	209	209	209	-	**627**	2,300	1,673
5105	Security	288	970	-	288	-	-	(631)	-	-	127	127	127	-	**1,297**	1,400	103
5106	Other Educational Consultants	675	-	-	4,185	6,743	-	9,765	-	10,230	5,630	5,630	5,630	-	**48,488**	56,000	7,513
		963	5,214	6,268	14,101	16,802	4,492	23,562	4,492	24,706	14,203	14,203	14,203	-	**143,206**	**149,900**	**6,694**
Operations and Housekeeping																	
5201	Auto and Travel	-	1,384	-	-	-	-	1,432	-	-	591	591	591	-	**4,588**	6,500	1,912
5300	Dues & Memberships	-	-	2,700	-	5	-	-	25	1,052	392	392	392	-	**4,957**	4,700	(257)
5400	Insurance	13,518	4,506	4,506	7,703	4,506	4,506	4,506	4,506	4,506	4,506	4,506	4,506	-	**66,281**	54,070	(12,211)
5501	Utilities	421	5,792	7,596	878	634	4,307	1,160	2,552	2,455	2,508	2,508	2,508	-	**33,320**	30,000	(3,320)
5502	Janitorial Services	200	200	15,610	3,140	3,140	3,140	3,140	3,150	3,150	3,533	3,533	3,533	-	**45,471**	42,200	(3,271)
5516	Miscellaneous Expense	-	-	-	-	-	-	-	-	-	970	970	970	-	**2,910**	9,600	6,690
5900	Communications	-	2,608	369	1,306	1,515	1,306	369	369	369	858	858	858	-	**10,787**	10,200	(587)
5901	Postage and Shipping	-	10	108	746	-	-	(205)	464	-	50	50	50	-	**1,272**	500	(772)
		14,139	14,499	30,890	13,774	9,800	13,260	10,401	11,066	11,533	13,408	13,408	13,408	-	**169,587**	**157,770**	**(11,817)**
Facilities, Repairs and Other Leases																	
5601	Rent	-	4,700	-	-	-	-	-	-	-	100	100	100	-	**5,000**	1,200	(3,800)
5603	Equipment Leases	708	557	975	708	1,496	1,260	9	1,401	1,124	942	942	942	-	**11,062**	11,300	238

FY25-26 Novato Charter School Budget

Monthly Cash Flow/Forecast FY25-26

Revised 04/17/26

Actuals Through: 03/31/26

ADA = 255.57

			Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Year-End Accruals	Annual Forecast	Original Budget Total	Favorable / (Unfav.)
	5610	Repairs and Maintenance	100	5,631	2,495	865	5,199	1,015	1,985	1,460	2,280	3,917	3,917	3,917	-	**32,780**	46,800	14,020
			808	10,888	3,470	1,573	6,694	2,275	1,994	2,861	3,403	4,958	4,958	4,958	-	**48,842**	**59,300**	**10,458**
Professional/Consulting Services																		
	5801	IT	750	750	750	2,150	750	1,100	750	750	750	808	808	808	-	**10,925**	9,700	(1,225)
	5802	Audit & Taxes	-	-	-	8,487	-	-	-	-	-	-	-	-	-	**8,487**	32,000	23,513
	5803	Legal	-	-	-	-	-	23,234	24,130	11,141	6,596	3,492	3,492	3,492	-	**75,575**	41,700	(33,875)
	5804	Professional Development	7,250	225	1,546	4,750	-	1,337	-	229	2,450	3,240	3,240	3,240	-	**27,506**	32,300	4,794
	5805	General Consulting	500	250	1,800	-	-	100	30	-	1,850	3,460	3,460	3,460	-	**14,910**	34,500	19,590
	5806	Special Activities/Field Trips	-	8,325	5,919	2,375	3,762	721	974	780	26,851	-	-	-	-	**49,707**	53,500	3,793
	5807	Bank Charges	10	10	10	70	10	10	10	30	10	30	30	30	-	**260**	200	(60)
	5808	Printing	-	-	-	456	-	-	-	-	-	20	20	20	-	**516**	200	(316)
	5809	Other taxes and fees	110	560	640	716	61	18,859	(432)	146	310	2,250	2,250	2,250	-	**27,720**	22,400	(5,320)
	5810	Payroll Service Fee	1,220	1,220	1,220	1,220	1,220	1,220	1,220	920	1,840	767	767	767	-	**13,600**	9,200	(4,400)
	5811	Management Fee	6,250	6,250	6,250	6,315	6,510	6,413	6,770	6,250	6,348	7,575	7,575	7,575	-	**80,081**	81,594	1,513
	5812	District Oversight Fee	-	-	(443)	-	-	-	-	-	-	11,212	-	-	33,380	**44,149**	44,149	-
			16,192	18,106	18,552	27,400	12,313	53,853	35,175	20,246	48,721	32,854	21,642	21,642	26,740	**353,437**	**361,443**	**8,006**
Depreciation																		
	6900	Depreciation Expense	4,814	4,976	4,976	3,671	3,671	3,671	183	2,799	2,799	3,671	3,671	3,671	-	**42,573**	60,957	18,384
			4,814	4,976	4,976	3,671	3,671	3,671	183	2,799	2,799	3,671	3,671	3,671	-	**42,573**	**60,957**	**18,384**
Interest																		
	7910	Loss on a disposable asset	-	-	272,839	-	-	-	61,564	-	-	-	-	-	-			
			-	-	272,839	-	-	-	61,564	-	-	-	-	-	-	**334,403**	-	-
Total Expenses			**119,828**	**346,905**	**646,224**	**370,869**	**340,183**	**365,915**	**431,296**	**331,652**	**409,020**	**365,990**	**354,778**	**349,649**	**28,740**	**4,461,050**	**3,923,534**	**(203,112)**
Monthly Surplus (Deficit)			**(107,180)**	**(275,266)**	**(271,783)**	**(56,586)**	**(128,693)**	**331,116**	**(79,735)**	**(223,228)**	**207,808**	**36,651**	**(90,561)**	**(85,432)**	**571,510**	**(171,379)**	**(98,225)**	**261,249**
Cash Flow Adjustments																		
Monthly Surplus (Deficit)			(107,180)	(275,266)	(271,783)	(56,586)	(128,693)	331,116	(79,735)	(223,228)	207,808	36,651	(90,561)	(85,432)	571,510	**(171,380)**		
Cash flows from operating activities																		
		Depreciation/Amortization	4,814	4,976	(35,493)	3,671	3,671	3,671	(147,531)	2,799	2,799	3,671	3,671	3,671	-	**(145,610)**		
		Public Funding Receivables	217,177	143,104	-	9,336	14,500		-	-	1,500	-	-	-	(600,250)	**(214,633)**		
		Grants and Contributions Rec.	-	-	-	280,000	-	-	-	-	(480)	-	-	-	-	**279,520**		
		Due To/From Related Parties	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
		Prepaid Expenses	(8,564)	9,601	4,084	711	161	3,677	(3,974)	(161)	10,500	-	-	-	-	**16,034**		
		Other Assets	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
		Accounts Payable	47,606	(92,546)	29,347	(29,347)	34,589	(34,589)	-	-	30,785	-	-	-	28,740	**14,585**		
		Accrued Expenses	(96,238)	102,024	(71,231)	12,623	(27,563)	24,205	27,303	12,420	(15,091)	-	-	-	-	**(31,548)**		
		Other Liabilities	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
		Deferred Revenue	-	6,851	6,851	12,332	72,162	16,078	12,332	15,250	32,279	-	-	(40,000)	-	**134,135**		
Cash flows from investing activities																		
		Purchases of Prop. And Equip.	(38,972)	-	313,308	-	-	-	209,279	-	-	-	-	-	-	**483,615**		
		Notes Receivable	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
Cash flows from financing activities																		
		Proceeds from Factoring	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
		Payments on Factoring	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
		Proceeds(Payments) on Debt	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
Total Change in Cash			18,644	(101,256)	(24,917)	232,740	(31,173)	344,158	17,673	(192,920)	270,100	40,322	(86,890)	(121,761)				
Cash, Beginning of Month			751,081	769,724	668,469	643,552	876,291	845,118	1,189,276	1,206,949	1,014,029	1,284,129	1,324,451	1,237,561				
Cash, End of Month			**769,724**	**668,469**	**643,552**	**876,291**	**845,118**	**1,189,276**	**1,206,949**	**1,014,029**	**1,284,129**	**1,324,451**	**1,237,561**	**1,115,801**				

Novato Charter School

Budget vs Actual

For the period ended March 31, 2026

	Current Period Actual	Current Period Budget	Current Period Variance	Current Year Actual	YTD Budget	YTD Budget Variance	Total Budget
Revenue							
State Aid - Revenue Limit							
8011 - LCFF Revenue	$ 105,250	$ 100,838	$ (4,412)	$ 738,594	$ 718,526	$ (20,068)	$ 1,121,877
8012 - Economic Protection Account Funding	0	82,887	82,887	154,186	248,661	94,475	331,548
8096 - In Lieu of Property Taxes	466,289	208,274	(258,015)	1,172,582	1,073,310	(99,272)	1,489,858
Total State Aid - Revenue Limit	571,539	391,999	(179,540)	2,065,362	2,040,497	(24,865)	2,943,283
Federal Revenue							
8181 - Federal Special Education - IDEA	0	0	0	0	0	0	37,660
Total Federal Revenue	0	0	0	0	0	0	37,660
Other State Revenue							
8311 - State Special Education - AB602	42,698	20,601	(22,097)	172,749	146,499	(26,250)	228,905
8550 - State - Mandated Cost Reimbursement	0	0	0	5,228	5,234	6	5,234
8560 - State - State Lottery	0	0	0	21,061	17,381	(3,680)	69,451
8598 - Prior Year Revenues	(1,753)	0	1,753	(1,181)	0	1,181	0
8599 - State - Other State Revenue	1,953	1,489	(465)	13,845	110,418	96,573	216,206
Total Other State Revenue	42,898	22,090	(20,809)	211,702	279,532	67,830	519,796
Other Local Revenue							
8660 - Interest Revenue	2,391	1,500	(890)	13,975	13,500	(475)	18,000
8690 - Other Local Revenue	0	0	0	465,080	0	(465,080)	306,570
8699 - School Fundraising	0	0	0	2,225	0	(2,225)	0
Total Other Local Revenue	2,391	1,500	(890)	481,280	13,500	(467,780)	324,570
Total Revenue	616,828	415,589	(201,239)	2,758,344	2,333,529	(424,815)	3,825,309
Expenses							
Certificated Salaries							
1100 - Certificated Teachers' Salaries	150,622	123,361	27,261	1,153,293	1,004,207	149,086	1,374,288
1170 - Certificated Teachers' Substitute Hours	575	7,727	(7,152)	3,795	61,818	(58,023)	85,000
1175 - Certificated Teachers' Extra Duties/Stipends	2,000	1,818	182	15,550	14,546	1,004	20,000
1200 - Certificated Pupil Support Salaries	13,705	11,523	2,182	102,517	92,181	10,335	126,750
1300 - Certificated Supervisors' and Administrators' Salar	18,152	17,583	569	163,367	158,250	5,118	211,000
Total Certificated Salaries	185,054	162,012	23,042	1,438,522	1,331,002	107,520	1,817,038
Classified Salaries							
2100 - Classified Instructional Salaries	21,903	24,044	(2,141)	145,891	192,352	(46,461)	264,483
2300 - Classified Supervisors' and Administrators' Salaries	6,309	6,325	(16)	56,784	56,922	(139)	75,897
2400 - Clerical, Technical, and Office Staff Salaries	17,414	14,921	2,493	136,649	125,311	11,339	170,074
Total Classified Salaries	45,626	45,290	336	339,324	374,585	(35,261)	510,454
Benefits							
3101 - State Teachers' Retirement System, certificated pc	28,207	25,561	2,646	215,762	209,996	5,766	286,680
3202 - Public Employees' Retirement System, classified pe	17,479	13,860	3,618	130,787	114,632	16,155	156,212
3301 - OASDI/Medicare/Alternative, certificated positions	4,101	2,808	1,294	32,162	23,224	8,937	31,648
3311 - Medicare certificated positions	3,227	3,006	221	24,961	24,731	231	33,748
3401 - Health and Welfare Benefits, certificated positions	17,710	13,000	4,710	153,348	117,000	36,348	156,000
3501 - State Unemployment Insurance, certificated positi	114	277	(164)	875	2,356	(1,481)	2,772
3601 - Workers' Compensation Insurance, certificated po	1,859	1,987	(128)	20,449	16,349	4,100	22,310
3901 - Other Benefits, certificated positions	(58)	0	(57)	(866)	0	(866)	0
Total Benefits	72,639	60,499	12,140	577,478	508,288	69,190	689,370
Books & Supplies							
4100 - Textbooks and Core Curricula Materials	0	0	0	5,256	4,800	456	4,800
4200 - Books and Other Reference Materials	242	0	242	874	3,500	(2,626)	3,500
4302 - School Supplies	7,325	5,792	1,532	49,523	52,125	(2,602)	69,500
4305 - Software	275	1,525	(1,249)	15,306	13,725	1,581	18,300
4310 - Office Expense	4,354	1,300	3,054	19,904	11,700	8,204	15,600
4311 - Business Meals	55	42	14	1,042	375	666	500
4400 - Noncapitalized Equipment	2,288	0	2,287	18,213	5,100	13,113	5,100
4700 - Food Services	0	0	0	16,000	0	16,000	0
Total Books & Supplies	14,539	8,659	5,880	126,118	91,325	34,792	117,300
Subagreement Services							
5102 - Special Education	14,475	8,200	6,276	68,085	65,600	2,486	90,200
5103 - Substitute Teacher	0	209	(210)	0	1,673	(1,672)	2,300
5105 - Security	0	127	(127)	915	1,018	(104)	1,400
5106 - Other Educational Consultants	10,230	5,600	4,630	31,598	39,200	(7,602)	56,000
Total Subagreement Services	24,705	14,136	10,569	100,598	107,491	(6,892)	149,900
Professional/Consulting Services							
5801 - IT	750	808	(58)	8,500	7,275	1,225	9,700
5802 - Audit and Tax	0	0	0	8,487	32,000	(23,513)	32,000
5803 - Legal	6,596	3,475	3,120	65,101	31,275	33,826	41,700

Novato Charter School

Budget vs Actual

For the period ended March 31, 2026

	Current Period Actual	Current Period Budget	Current Period Variance	Current Year Actual	YTD Budget	YTD Budget Variance	Total Budget
5804 - Professional Development	2,450	3,230	(780)	17,786	22,610	(4,824)	32,300
5805 - General Consulting	1,850	3,450	(1,600)	4,530	24,150	(19,620)	34,500
5806 - Special Activities	26,851	0	26,851	49,706	53,500	(3,793)	53,500
5807 - Bank Charges	10	20	(10)	170	140	30	200
5808 - Printing	0	20	(20)	457	140	316	200
5809 - Other Taxes and Fees	310	2,240	(1,929)	20,969	15,680	5,290	22,400
5810 - Payroll Service Fee	1,840	767	1,073	11,300	6,900	4,400	9,200
5811 - Management Fee	6,348	6,800	(452)	57,355	61,195	(3,841)	81,594
5812 - District Oversight Fee	0	0	0	(442)	22,075	(22,517)	44,149
5814 - SELPA Fees	1,717	0	1,717	6,640	0	6,640	0
Total Professional/Consulting Services	48,722	20,810	27,912	250,559	276,940	(26,381)	361,443
Facilities, Repairs & Other Leases							
5601 - Rent	0	100	(100)	4,700	900	3,800	1,200
5603 - Equipment Leases	1,123	941	182	8,237	8,475	(238)	11,300
5610 - Repairs and Maintenance	2,280	3,900	(1,620)	21,030	35,100	(14,070)	46,800
Total Facilities, Repairs & Other Leases	3,403	4,941	(1,538)	33,967	44,475	(10,508)	59,300
Operations & Housekeeping							
5201 - Auto and Travel Expense	0	591	(591)	2,815	4,727	(1,912)	6,500
5300 - Dues & Memberships	1,052	392	660	3,782	3,525	257	4,700
5400 - Insurance	4,506	4,506	1	52,763	40,553	12,211	54,070
5501 - Utilities	2,455	2,500	(46)	25,795	22,500	3,295	30,000
5502 - Janitorial/Trash Removal	3,150	3,516	(366)	34,872	31,650	3,221	42,200
5516 - Miscellaneous Expense	0	960	(960)	0	6,720	(6,720)	9,600
5900 - Communications	370	850	(480)	8,212	7,650	563	10,200
5901 - Postage and Shipping	0	50	(50)	1,122	350	772	500
Total Operations & Housekeeping	11,533	13,365	(1,832)	129,361	117,675	11,687	157,770
Depreciation							
6900 - Depreciation Expense	2,799	5,080	(2,281)	31,561	45,717	(14,158)	60,957
Total Depreciation	2,799	5,080	(2,281)	31,561	45,717	(14,158)	60,957
Interest							
7910 - Loss on a disposable asset	0	0	0	334,403	0	334,404	0
Total Interest	0	0	0	334,403	0	334,404	0
Total Expenses	409,020	334,792	74,228	3,361,891	2,897,498	464,393	3,923,532
Change in Net Assets	**207,808**	**80,797**	**127,011**	**(603,547)**	**(563,969)**	**(39,578)**	**(98,223)**
Net Assets, Beginning of Period	**808,999**			**1,620,355**			
Net Assets, End of Period	**$ 1,016,807**			**$ 1,016,807**			

Novato Charter School

Statement of Financial Position

For the period ended March 31, 2026

	Current Balance	Beginning Year Balance	YTD Change	YTD % Change
Assets				
Current Assets				
Cash & Cash Equivalents	$ 1,284,129	$ 751,081	$ 533,048	71 %
Accounts Receivable	480	280,000	(279,520)	(100) %
Public Funding Receivables	0	385,617	(385,617)	(100) %
Prepaid Expenses	0	16,034	(16,034)	(100) %
Total Current Assets	1,284,609	1,432,732	(148,123)	(10) %
Long-term Assets				
Property & Equipment, Net	267,638	594,631	(326,992)	(55) %
Right-of-Use Asset, Net	10,232	10,232	0	0 %
Total Long-term Assets	277,870	604,863	(326,992)	(54) %
Total Assets	**$ 1,562,479**	**$ 2,037,595**	**$ (475,115)**	**(23) %**
Liabilities				
Current Liabilities				
Accounts Payable	$ 30,785	$ 44,940	$ (14,155)	(31) %
Accrued Liabilities	326,259	357,807	(31,548)	(9) %
Deferred Revenue	178,396	4,261	174,135	4,086 %
Operating Lease Liability, Current Porti	10,232	10,232	0	0 %
Total Current Liabilities	545,672	417,240	128,432	31 %
Total Liabilities	**545,672**	**417,240**	**128,432**	**31 %**
Net Asset	**1,016,807**	**1,620,355**	**(603,547)**	**(37) %**
Liabilities & Net Assets	**$ 1,562,479**	**$ 2,037,595**	**$ (475,115)**	**(23) %**

Novato Charter School

Statement of Cash Flows

For the period ended March 31, 2026

	Month Ended 03/31/26	YTD Ended 03/31/26
Cash Flows from Operating Activites		
Change in Net Assets	$ 207,808	$ (603,547)
Adjustments		
Depreciation	2,799	(156,623)
(Increase) Decrease in Operating Assets		
Public Funding Receivables	1,500	385,617
Grants, Contributions & Pledges Receivable	(480)	279,520
Prepaid Expenses	10,500	16,034
Increase (Decrease) in Operating Liabilities		
Accounts Payable	30,785	(14,155)
Accrued Expenses	(15,091)	(31,548)
Deferred Revenue	32,279	174,135
Total Cash Flows from Operating Activites	**270,100**	**49,433**
Cash Flows from Investing Activities		
Purchases of Property & Equipment	0	483,615
Total Cash Flows from Investing Activities	**0**	**483,615**
Change in Cash and Cash Equivalents	**270,100**	**533,048**
Cash & Cash Equivalents, Beginning of Period	**1,014,029**	**751,081**
Cash & Cash Equivalents, End of Period	**$ 1,284,129**	**$ 1,284,129**

BOARD OF DIRECTORS
NOVATO CHARTER SCHOOL
(A California Non-Profit Public Benefit Corporation)
940 C Street, Novato, CA
Board Agenda
May 6, 2026 at 5:30pm

The Novato Charter School welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School.

To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.

2. Blue "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Public Comment." Submit your blue forms to the Board Clerk prior to the relevant agenda item.

3. "Public Comment" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may (a) give direction to staff to respond to a concern, (b) direct that the item be referred to the Director for action or (c) schedule the item on a subsequent agenda.

4. With regard to items that are on the agenda, you may specify that agenda item on your blue request form and you will be given an opportunity to speak for up to five (5) minutes when the Board discusses that item, and total time allotted for agenda items will not exceed twenty (20) minutes.

5. When addressing the Board, speakers are requested to state their name and adhere to the time limits set forth.

Access to Board Materials: A copy of the written materials which will be submitted to the Board may be reviewed by any interested persons on The Novato Charter School's website along with this agenda following the posting of the agenda at least 72 hours in advance of this meeting.

Disability Access: Requests for disability-related modifications or accommodations to participate in this public meeting should be made 24 hours prior to the meeting by emailing mbloom@novatocharterschool.org. All efforts will be made for reasonable accommodations. The agenda and public documents can be modified upon request as required by Section 202 of the Americans with Disabilities Act.

BOARD MEMBER CODE OF CONDUCT

We will demonstrate **respect** for each other and all school constituents through open communication and by practicing gratitude and appreciation. We will **collaborate** by honoring each member's unique point of view when working on the common goal of supporting the mission and vision of NCS.

We will align our actions to support the faculty and staff in their endeavor to provide a **holistic / developmentally** appropriate education through **creativity and the art of teaching**. We will hold ourselves and each other accountable to arrive at Board meetings prepared and in follow-through of additional responsibilities including committee work outside of meetings.

BOARD OF DIRECTORS
NOVATO CHARTER SCHOOL
(A California Non-Profit Public Benefit Corporation)
940 C Street, Novato, CA
Board Agenda
May 6, 2026 at 5:30pm

BOARD MEETING CODE OF CONDUCT

We welcome the public to our Board Meetings! We request that each visitor honor the following agreements in support of our school core values:

- Maintain open, respectful body language and tone of voice when sharing viewpoints.
- Respect the Direct Communication model by bringing any concern first to the person(s) most directly connected or responsible for the topic.
- Offer full listening and attention and lend a benefit of the doubt to each member.
- Honor established agreements and limitations of the board meeting format including:
    - Time limits
    - Discussion limited only to agenda items (no discussion of non-agendized topics)
- Avoid interrupting others
- Stay focused on speaker and topic (do not engage in distracting behavior/side conversations)
- Express gratitude and appreciation whenever/wherever possible.

1. Call Meeting to Order, Roll Call 5:35

Board Member	**Present Absent Late**	**Arrival time**
Melissa Alfred, Secretary		
Mike "Red" Hale, Trustee		
Ali Iqbal, Chief Financial Officer		
Robin Lee, President		
Tom Weldon, Trustee		

2. AGENDA MODIFICATION CA 5 Min.

3. NON AGENDA PUBLIC COMMENT 5 Min. *This is the opportunity for members of the community to speak on topics that are not agendized on tonight's board meeting. Because these are not agendized items the board and staff may not dialog back and forth with you. If you have a specific question that staff may be able to answer, staff may contact you. Should a board member choose to have this placed on a future meeting they may contact staff to do that*.

OPEN SESSION

4. APPROVAL OF CONSENT AGENDA ITEMS 5 Min. *Consent Agenda Items: All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them.*

BOARD OF DIRECTORS
NOVATO CHARTER SCHOOL
(A California Non-Profit Public Benefit Corporation)
940 C Street, Novato, CA
Board Agenda
May 6, 2026 at 5:30pm

A. Approve Minutes: April 1, 2026
B. Approve Overnight Field Trips
    a. 9/22/26-9/25/26 - Mt. Lassen-Camp McCumber, 6th grade
    b. 10/13/26-10/16/26 - Caritas Creek, 7th grade
    c. 5/24/27-5/28/27 - Ashland, 8th grade

Board Member	Melissa Alfred	Mike "Red" Hale	Ali Iqbal	Robin Lee	Tom Weldon
Moved By:					
Seconded By:					
Action:					

5. BOARD DISCUSSION / ACTION ITEMS

A. Monthly Financial Review
B. Foundation Financial Update from President Lynne Derby
C. Professional Boundaries Policy SB 848 - Staff Recommendation: Review and Approve

Board Member	Melissa Alfred	Mike "Red" Hale	Ali Iqbal	Robin Lee	Tom Weldon
Moved By:					
Seconded By:					
Action:					

D. Anti-Harassment, Discrimination, and Retaliation Policy (for students) - Staff Recommendation: Review and Approve

Board Member	Melissa Alfred	Mike "Red" Hale	Ali Iqbal	Robin Lee	Tom Weldon
Moved By:					
Seconded By:					
Action:					

E. Parent and Family Engagement Policy - Staff Recommendation: Review and Approve

Board Member	Melissa Alfred	Mike "Red" Hale	Ali Iqbal	Robin Lee	Tom Weldon
Moved By:					
Seconded By:					
Action:					

F. Homeless Education Policy - Staff Recommendation: Review and Approve

Board Member	Melissa Alfred	Mike "Red" Hale	Ali Iqbal	Robin Lee	Tom Weldon
Moved By:					
Seconded By:					
Action:					

6. INFORMATION ITEMS: ADMINISTRATIVE REPORTS

A. NCS Board Election
    a. Candidate presentations
    b. Application reviews
B. Enrollment Update: Includes wait list for 26-27 School Year
C. Staffing Update/Preparation for 26-27 school year hiring
D. Annual Student and Parent Survey Report: Data for LCAP
    a. California Healthy Kids Survey for Elementary School
    b. California Healthy Kids Survey for Middle School
    c. California Parent Survey
E. California Youth Behavioral Health Initiative (CYBHI)
F. NCS Updates & Looking Ahead
    a. 2026-2027 Budget

CONVENE TO CLOSED SESSION

In accordance with the Brown Act, the Board may convene to closed session to discuss a narrow range of items for which the need for confidentiality takes precedence over the need for a transparent process. The public will be asked to leave the room while the Board is in closed session, and will be invited to return when the closed session has concluded. Prior to the Board convening to closed session, the public will be given the opportunity to comment on closed session agenda items. Following a closed session, there will be a report out in open session of any action taken by the Board.

1. With respect to every item of business to be discussed in closed session: Public Employee Performance Evaluation (Gov. Code, § 54957, subd. (b)(1)) Title: Executive Director

RECONVENE TO OPEN SESSION

PUBLIC REPORT ON ACTION TAKEN IN CLOSED SESSION

BOARD OF DIRECTORS
NOVATO CHARTER SCHOOL
(A California Non-Profit Public Benefit Corporation)
940 C Street, Novato, CA
Board Agenda
May 6, 2026 at 5:30pm

7. NEXT BOARD MEETING 5 Min. Wednesday, June 3, 2026, 5:30 pm

8. COMMENTS FROM BOARD MEMBERS 5 Min Please email future agenda items to ccapobianco@novatocharterschool.org and rlee@novatocharterschool.org 5 Min.

9. ADJOURNMENT 5 Min The agenda for the next meeting will be publicly posted on www.novatocharterschool.org at least 72 hours prior to the meeting

NOVATO CHARTER SCHOOL
940 "C" Street, Novato, CA 94949
Ph: 415-883-4254 | Fax: 415-883-1859
www.novatocharterschool.org

Board Policy adopted on:

Homeless Education Policy

The Governing Board of Novato Charter School (the "Charter School") desires to ensure that homeless students are provided equal access to the same free, appropriate public education provided to other children and youth. Homeless students will be given access to the education and other services that such students need to ensure that they have an opportunity to meet the same challenging State student academic achievement standards to which all students are held. Homeless students will not be stigmatized or segregated in a separate school or program based on their status as homeless.

I. Definitions

- ***Homeless children and youths*** means individuals who lack a fixed, regular, and adequate nighttime residence, and includes children and youths:
  - Who are sharing the housing of other persons due to loss of housing, economic hardship, or a similar reason; are living in motels, hotels, trailer parks, or camping grounds due to the lack of alternative adequate accommodations; are living in emergency or transitional shelters; or are abandoned in hospitals;
  - Who have a primary nighttime residence that is a public or private place not designated for or ordinarily used as a regular sleeping accommodation for human beings;
  - Who are living in cars, parks, public spaces, abandoned buildings, substandard housing, bus or train stations, or similar settings;
  - Who are migratory children who qualify as homeless for purposes of this part because the children are living in circumstances described above.

- ***Unaccompanied youth*** includes a youth not in the physical custody of a parent or guardian.

- ***The Charter School is the school of origin*** when the student attended the Charter School, when permanently housed, or was last admitted when the student became

homeless. The Charter School will not be considered the school of origin when it is contrary to the wishes of a student's parent(s) or guardian(s), or is not in the best interest of the student.

- In determining the best interest of the child or youth, the School shall:
    - Presume that keeping the child or youth in the school of origin is in the best interest of the child or youth, unless it is contrary to the request of the child's or youth's parent or guardian, or unaccompanied youth;
    - Consider student-centered factors related to the child's or youth's best interest, including factors related to the impact of mobility on achievement, education, health, and safety of homeless children and youth, giving priority to the request of the child's or youth's parent or guardian or unaccompanied youth;
    - If, after conducting the best interest determination based on consideration of the presumption identified above and the student-centered factors identified above, the School determines that it is not in the child's or youth's best interest to attend the School, the School shall provide the child's or youth's parent or guardian or the unaccompanied youth with a written explanation of the reasons for its determination, in a manner and form understandable to such parent, guardian, or unaccompanied youth, including information regarding the right to appeal; and
    - In the case of an unaccompanied youth, ensure that the School liaison assists in placement or admission decisions, gives priority to the views of such unaccompanied youth, and provides notice to such youth of the right to appeal.

A child, youth, or unaccompanied youth shall be considered homeless for as long as he/she is in a living situation described above.

II. Homeless Liaison

The School's homeless liaison is: the executive director, executivedirector@novatocharterschool.org**.** The School's homeless liaison is required to do all of the following:

- Ensure that homeless children and youths are identified by school personnel through outreach and coordination activities with other entities and agencies;
- Ensure that homeless children and youths are admitted to, and have a full and equal opportunity to succeed in the School;
- Ensure that homeless children and youths have access to and receive educational services for which such families, children, and youth are eligible, including Head Start programs (including Early Head Start Programs) and early intervention services under

part C of the Individuals with Disabilities Education Act and other preschool programs administered by the School, and referrals to health care services, dental services, mental health and substance abuse services, housing services and other appropriate services;

- Ensure that the parents or guardians of homeless children and youth are informed of the educational and related opportunities available to their children and are provided with meaningful opportunities to participate in the education of their children;

- Ensure that admission disputes are mediated in accordance with the dispute resolution process outlined below;

- Ensure that public notice of the educational rights of homeless children and youths is disseminated in locations frequented by parents or guardians, including schools, family shelters, public libraries, and soup kitchens, in a manner and form understandable to the parents and guardians of homeless children and youths, and unaccompanied youths;

- Ensure that the parent or guardian of a homeless student, and any unaccompanied youth, is fully informed of all transportation services, including transportation to the school of origin, and is assisted in accessing transportation to the school;

- Ensure that school personnel providing services participate in professional development and other technical support as determined appropriate by the State Coordinator;

- Ensure that unaccompanied youths 1) are admitted to school; 2) have opportunities to meet the same challenging State academic standards as the State establishes for other children and youth, including implementation of procedures to identify and remove barriers that prevent youths from receiving appropriate credit for full or partial coursework satisfactorily completed while attending a prior school; and 3) are informed of their status as independent students and that the youths may obtain assistance from the liaison to receive verification of such status for purposes of the Free Application for Federal Student Aid.

- Shall administer a housing questionnaire for purposes of identifying homeless children and youths and unaccompanied youths. The questionnaire shall comply with legal requirements. The questionnaire shall be administered annually, and report to the California Department of Education the number of homeless children and youths and unaccompanied youths enrolled.

- Offer training to the Charter School's certificated and classified employees providing services to pupils experiencing homelessness, including, but not limited to, teachers, support staff, and other Charter School staff who work with students, at least annually

relating to the following: 1) the homeless education program policies established by law; 2) recognition of the signs that students are experiencing, or are at risk of experiencing homelessness. The liaison is encouraged to offer this training to all school certificated and classified staff, including, but not limited to, teachers, support staff, and other school staff who work with students.

- Inform employees of the availability of training and the services the liaison provides to aid in the identification and provision of services to students who are experiencing, or are at risk of experiencing, homelessness.

III. Admission

All homeless students are required to follow the school's process for admitting students, including filling out and submitting the school's admissions packet on time. As with all students, admission depends upon availability. In the event of an oversubscription in a grade, homeless students will participate in the lottery as with any other student.

If the homeless student seeking admission is unable to produce records normally required for admission, such as previous academic records, medical records, proof of residency, or other documentation, this will not serve as a basis for non-admission. Provided that the admission process has been followed in all other respects, a homeless student will be admitted to the School despite the missing paperwork. Additionally, the homeless student shall not be denied admission even if the student has outstanding fees, fines, textbooks, or other items or money due to the school last attended. Upon admission, the School will contact the school last attended by the student to obtain relevant academic and other records.

If the student needs to obtain immunizations, or immunization or medical records, the School will immediately refer the parent or guardian of the student, or the unaccompanied youth, to the Homeless Liaison, who shall assist in obtaining necessary immunizations, or immunization or medical records.

A homeless student shall be allowed to continue his or her education in the school of origin through the duration of homelessness. If the homeless student's status changes before the end of the academic year so that the student is no longer homeless, the School (if it is the school of origin) shall allow the formerly homeless student to continue that student's education in the School through the duration of the academic school year.

Admission Disputes and the Dispute Resolution Process

If a dispute arises over admission of a homeless student in the Charter School, the student will be immediately admitted to the Charter School in which admission is sought, pending resolution of the dispute. "Admission" means attending classes and participating fully in school activities.

The Charter School will refer the student and/or his/her parents or guardians to the Homeless Liaison, who will carry out the dispute resolution in accordance with the process set forth below, as expeditiously as possible after receiving notice of the dispute. In the case of an

unaccompanied youth, the Homeless Liaison will ensure that the youth is immediately admitted to school pending resolution of the dispute.

Parents, guardians, and unaccompanied youth may provide written or oral documentation to support their positions about admission and may seek assistance from social services, advocates, and/or service providers in the dispute process.

The Charter School will provide the parent or guardian of the student with a written explanation of the Charter School's decision regarding admission, including the rights of the parent, guardian, or unaccompanied youth to appeal the decision. The written explanation will be complete, as brief as possible, simply stated, and provided in a language that the parent, guardian, or unaccompanied youth can understand.

If the dispute remains unresolved at the Charter School level or is appealed, then the Charter School Homeless Liaison will forward all written documentation and related paperwork to the homeless liaison at the county office of education (COE). The COE's homeless liaison will review these materials and determine the school selection or admission decision within five (5) working days of receipt of the materials. The COE homeless liaison will notify the Charter School and parent/guardian/unaccompanied youth of the decision.

If the dispute remains unresolved at the COE level or is appealed to the State, then the COE homeless liaison will forward all written documentation and related paperwork to the State Homeless Coordinator. Upon review, the CDE will notify the parent/guardian/unaccompanied youth of the decision relating to admission in the Charter School within ten working days of receipt of the materials.

IV. Coursework and Graduation Requirements

The Charter School will accept coursework satisfactorily completed by the homeless child while attending another public school, a juvenile court school, a charter school, a school in a country other than the United States, or a nonpublic, nonsectarian school, even if the pupil did not complete the entire course, and shall issue that pupil full or partial credit for coursework completed.

If the School is the transferring school, it shall issue the full and partial credits on an official transcript for the student and shall ensure the transcript includes all of the following: 1) All full and partial credits and grades earned based on any measure of full or partial coursework being satisfactorily completed, including a determination of the days of enrollment or seat time, or both, if applicable, at the School or any other local educational agency, other public school, juvenile court school, charter school, school in a country other than the United States, or nonpublic, nonsectarian school; 2) The credits and grades for each school and local educational agency listed separately so it is clear where they were earned; 3) A complete record of the student's seat time, including both period attendance and days of enrollment.

If a homeless student enrolls in the School, and the School has knowledge that the transcript from the transferring local educational agency may not include certain credits or grades for the student, the School shall contact the prior local educational agency within two business days to

request that the prior local educational agency issue full or partial credits. The prior local educational agency shall issue appropriate credits and provide all academic and other records to the School within two business days of the request.

The credits accepted shall be applied to the same or equivalent course, if applicable, as the coursework completed in the prior school.

The Charter School will not require the homeless child to retake a course if the pupil has satisfactorily completed the entire course in a public school, a juvenile court school, a charter school, a school in a country other than the United States, or a nonpublic, nonsectarian school. If the pupil did not complete the entire course, the Charter School shall not require the pupil to retake the portion of the course the pupil completed unless the Charter School, in consultation with the holder of educational rights for the pupil, finds that the pupil is reasonably able to complete the requirements in time to graduate from high school. When partial credit is awarded in a particular course, the homeless youth shall be admitted to the same or equivalent course, if applicable, so that the pupil may continue and complete the entire course.

V. Transportation

The Charter School will provide or arrange for transportation of a homeless student, at the request of the parent, guardian, or Homeless Liaison, to the Charter School when the Charter School is the school of origin. If the student begins living in an area served by another local educational agency while continuing his/her education at the Charter School, the Charter School will contact that local educational agency to agree upon a method to apportion the responsibility and costs for providing the student with transportation to and from the Charter School.

VI. Comparable Education Services

Each homeless student will be provided access to services comparable to services offered to other students in the Charter School, including but not limited to the following:

- Transportation
- Educational services for which the homeless student meets federal, state, and local program eligibility criteria
- Programs for gifted and talented students
- School nutrition programs

VII. Inventory

All equipment, including replacement equipment, acquired for $500 or more, in whole or in part with MVHA funds will be maintained on a written inventory that includes a description of the property, a serial number or other identification number, the source of the property, who holds

title, the acquisition date, and cost of the property, percentage of federal participation in the cost of the property, the location, use and condition of the property, and any ultimate disposition data including the date of disposal and sale price of the property. A physical inventory will be taken and the results reconciled every two years.

VIII. Notice

The School shall list the homeless liaison(s) and contact information for those liaisons on its website. The contact information for any employees or persons under contract whose duties include assisting the liaison in completing the liaison's duties shall also be listed.

DRAFT

NOVATO CHARTER SCHOOL

Application for NCS Board of Directors

Thank you for your interest in serving on the NCS Board of Directors. This application consists of three parts: the biographical information to be completed below and both a shorter and longer statement of your qualifications and ideas for the NCS (these statements are described in detail below). Please complete all three parts and return them to the NCS Board Clerk, Megan Bloom (mbloom@novatocharterschool.org) no later than **the last Friday in April**.

Name: MICHAEL HALE

Address: 114 CHESAPEAKE LANE, NOVATO, CA 94949

Telephone (Home): (650) 269-4994

Telephone (Work): (415) 400-7002

Can you commit to a minimum of one evening plus an additional five to ten hours of time a month? Yes X No _____

Explanation if necessary: _____

Please complete and return with this application form a short, 50-word statement for publication in *The Thread* addressing your qualifications for the job and a brief description of your vision for the school. You must also complete a longer (maximum one typed page) statement specifically answering the questions listed below. This second statement will be posted on the Bulletin Board and will be available as a handout in the office.

1. What do you hope to accomplish as a member of the NCS Board of Directors?

2. Please list the qualifications you would bring to the job (such as management skills, financial skills, fundraising experience, other Board memberships, and/or relevant volunteer activities).

3. Please express something of your philosophy and vision regarding the NCS as a school guided by the Core Principles of Public Waldorf Education.

April 1, 2026

NCS Board – Novato Charter School

Board Application Statement

I hope to continue assisting the new director I helped hire with the progress he's made and assist anyway I can to continue the gains he has made for the school. As an attorney, I feel my professional experience lends itself to the Board's mission of supporting the students and staff in a variety of ways. I hope to continue with a third term to see through that which we have achieved thus far and to be of service to the NCS Community.

5/1/2026 Enrollment Update for NCS BOD

Grade	Total/target enrollment	Enrollment as of 3/26/26	Seats available	No longer using Wait List for 25-26	Wait List for 26-27
TK	20	20	0		49
K	24	24	0		16
1	28	28	0		19
2	28	28	0		18
3	28	26	2		11
4	28	28	0		13
5	28	28	0		10
6	28	28	0		24
7	28	28	0		13
8	28	24	4		7
Totals	268	262	6		180

3/26/2026 Enrollment Update for NCS BOD

Grade	Total/target enrollment	Enrollment as of 3/26/26	Seats available	No longer using Wait List for 25-26	Wait List for 26-27
TK	20	20	0		50
K	24	24	0		19
1	28	28	0		23
2	28	28	0		18
3	28	28	0		11
4	28	28	0		13
5	28	28	0		9
6	28	28	0		24
7	28	28	0		11

Field Trip Request Form

Field Trip Policy - Attachment A – Revised 6/12/2015

Approval of the Director is required for all field trips and excursions. **Board approval is required** for all overnight field trips and for all trips that are 100 miles or more from the school one way.

Day field trips/excursions – This form must be submitted to the Director at least three weeks prior to the date of the trip/ excursion.

Overnight / 100 miles or more field trips – This form must be submitted to the Board six (6) weeks prior to departure date.

Overnight / 100 miles or more field trips within the first six (6) weeks of a new school year – This form must be submitted to the Board by May 1st of the prior school year.

Grade:	6th
Teacher Name:	Ms. Little (T.B.d.)
Destination:	Lassen
Dates:	9/22/26 - 9/25/26 **Time:** leave 8am 9/22 return 5pm 9/25
Purpose:	Geography Block "week" field trip (4 da
Number of Students:	28
Number of Adults:	5-8

Method of Transportation: Parent Chaperones	**Drivers:** TBD.

Director's Signature: _____ Date: _____

Date Board Approved: _____

****All drivers must complete the Driver Information Form.**

Field Trip Request Form

Field Trip Policy - Attachment A – Revised 6/12/2015

Approval of the Director is required for all field trips and excursions. **Board approval is required** for all overnight field trips and for all trips that are 100 miles or more from the school one way.

Day field trips/excursions – This form must be submitted to the Director at least three weeks prior to the date of the trip/ excursion.

Overnight / 100 miles or more field trips – This form must be submitted to the Board six (6) weeks prior to departure date.

Overnight / 100 miles or more field trips within the first six (6) weeks of a new school year – This form must be submitted to the Board by May 1st of the prior school year.

Grade:	7th
Teacher Name:	Mr. Wilt (T.B.D.)
Destination:	Caritas Creek in Occidental
Dates:	Oct. 13-16 (4 day) 2026 **Time:** leave 9am 10/13 Return 3pm 10/16
Purpose:	Class field trip (4-day)
Number of Students:	28
Number of Adults:	5-8

Method of Transportation: Parent Chaperones	**Drivers:** TBD.

Director's Signature: _____ Date: _____

Date Board Approved: _____

****All drivers must complete the Driver Information Form.**

Field Trip Request Form

Field Trip Policy - Attachment A – Revised 6/12/2015

Approval of the Director is required for all field trips and excursions. **Board approval is required** for all overnight field trips and for all trips that are 100 miles or more from the school one way.

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Overnight / 100 miles or more field trips – This form must be submitted to the Board six (6) weeks prior to departure date.

Overnight / 100 miles or more field trips within the first six (6) weeks of a new school year – This form must be submitted to the Board by May 1st of the prior school year.

Grade:	8th
Teacher Name:	Mrs. Smith (TBD)
Destination:	Yosemite
Dates:	5/24/26 - 5/28/26 **Time:** leave 8am Return 5pm
Purpose:	5-Day 8th grade field Trip
Number of Students:	28
Number of Adults:	5-8

Method of Transportation: Parent Chaperones	**Drivers:** TBD

Director's Signature: _____ Date: _____

Date Board Approved: _____

****All drivers must complete the Driver Information Form.**

BOARD OF DIRECTORS
NOVATO CHARTER SCHOOL
(A California Non-Profit Public Benefit Corporation)
940 C Street, Novato, CA
Minutes
April 1, 2026 at 5:30pm

The Novato Charter School welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School.

To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.

2. Blue "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Public Comment." Submit your blue forms to the Board Clerk prior to the relevant agenda item.

3. "Public Comment" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may (a) give direction to staff to respond to a concern, (b) direct that the item be referred to the Director for action or (c) schedule the item on a subsequent agenda.

4. With regard to items that are on the agenda, you may specify that agenda item on your blue request form and you will be given an opportunity to speak for up to five (5) minutes when the Board discusses that item, and total time allotted for agenda items will not exceed twenty (20) minutes.

5. When addressing the Board, speakers are requested to state their name and adhere to the time limits set forth.

Access to Board Materials: A copy of the written materials which will be submitted to the Board may be reviewed by any interested persons on The Novato Charter School's website along with this agenda following the posting of the agenda at least 72 hours in advance of this meeting.

Disability Access: Requests for disability-related modifications or accommodations to participate in this public meeting should be made 24 hours prior to the meeting by emailing mbloom@novatocharterschool.org. All efforts will be made for reasonable accommodations. The agenda and public documents can be modified upon request as required by Section 202 of the Americans with Disabilities Act.

BOARD MEMBER CODE OF CONDUCT

We will demonstrate **respect** for each other and all school constituents through open communication and by practicing gratitude and appreciation. We will **collaborate** by honoring each member's unique point of view when working on the common goal of supporting the mission and vision of NCS.

We will align our actions to support the faculty and staff in their endeavor to provide a **holistic / developmentally** appropriate education through **creativity and the art of teaching**. We will hold ourselves and each other accountable to arrive at Board meetings prepared and in follow-through of additional responsibilities including committee work outside of meetings.

BOARD OF DIRECTORS
NOVATO CHARTER SCHOOL
(A California Non-Profit Public Benefit Corporation)
940 C Street, Novato, CA
Minutes
April 1, 2026 at 5:30pm

BOARD MEETING CODE OF CONDUCT

We welcome the public to our Board Meetings! We request that each visitor honor the following agreements in support of our school core values:

- Maintain open, respectful body language and tone of voice when sharing viewpoints.
- Respect the Direct Communication model by bringing any concern first to the person(s) most directly connected or responsible for the topic.
- Offer full listening and attention and lend a benefit of the doubt to each member.
- Honor established agreements and limitations of the board meeting format including:
    - Time limits
    - Discussion limited only to agenda items (no discussion of non-agendized topics)
- Avoid interrupting others
- Stay focused on speaker and topic (do not engage in distracting behavior/side conversations)
- Express gratitude and appreciation whenever/wherever possible.

1. Call Meeting to Order, Roll Call 5:36

Board Member	Present Absent Late	Arrival time
Melissa Alfred, Secretary	**Absent**	
Mike "Red" Hale, Trustee	**Present**	
Ali Iqbal, Chief Financial Officer	**Present**	
Robin Lee, President	**Present**	
Tom Weldon, Trustee	**Present**	

2. AGENDA MODIFICATION CA 5 Min.

3. NON AGENDA PUBLIC COMMENT 5 Min. *This is the opportunity for members of the community to speak on topics that are not agendized on tonight's board meeting. Because these are not agendized items the board and staff may not dialog back and forth with you. If you have a specific question that staff may be able to answer, staff may contact you. Should a board member choose to have this placed on a future meeting they may contact staff to do that.*

OPEN SESSION

4. APPROVAL OF CONSENT AGENDA ITEMS 5 Min. *Consent Agenda Items: All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them.*

BOARD OF DIRECTORS
NOVATO CHARTER SCHOOL
(A California Non-Profit Public Benefit Corporation)
940 C Street, Novato, CA
Minutes
April 1, 2026 at 5:30pm

A. Approve Minutes: March 4, 2026
B. Board Meeting Calendar Update - Staff recommendation: Approve

Board Member	Melissa Alfred	Mike "Red" Hale	Ali Iqbal	Robin Lee	Tom Weldon
Moved By:		X			
Seconded By:			X		
Action:		Yea	Yea	Yea	Yea

5. BOARD DISCUSSION / ACTION ITEMS

A. Monthly Financial Review
B. Suicide Prevention Policy Revision - Staff Recommendation: Approve

Board Member	Melissa Alfred	Mike "Red" Hale	Ali Iqbal	Robin Lee	Tom Weldon
Moved By:				X	
Seconded By:					X
Action:		Yea	Yea	Yea	Yea

C. Harassment, Discrimination, Intimidation and Retaliation Prevention Policy Revision
- Staff Recommendation: Approve

Board Member	Melissa Alfred	Mike "Red" Hale	Ali Iqbal	Robin Lee	Tom Weldon
Moved By:		X			
Seconded By:				X	
Action:		Yea	Yea	Yea	Yea

6. INFORMATION ITEMS: ADMINISTRATIVE REPORTS

A. NCS Board Election
B. Enrollment Update: Includes wait list for 26-27 School Year
C. Staffing Update/Preparation for 26-27 school year hiring
D. Independent Study Update

BOARD OF DIRECTORS
NOVATO CHARTER SCHOOL
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CONVENE TO CLOSED SESSION 6:11

In accordance with the Brown Act, the Board may convene to closed session to discuss a narrow range of items for which the need for confidentiality takes precedence over the need for a transparent process. The public will be asked to leave the room while the Board is in closed session, and will be invited to return when the closed session has concluded. Prior to the Board convening to closed session, the public will be given the opportunity to comment on closed session agenda items. Following a closed session, there will be a report out in open session of any action taken by the Board.

1. **With respect to every item of business to be discussed in closed session: Public Employee Performance Evaluation (Gov. Code, § 54957, subd. (b)(1)) Title: Executive Director**

RECONVENE TO OPEN SESSION

PUBLIC REPORT ON ACTION TAKEN IN CLOSED SESSION
No Action Taken

7. NEXT BOARD MEETING 5 Min. Wednesday, May 6, 2026, 5:30 pm

8. COMMENTS FROM BOARD MEMBERS 5 Min
Please email future agenda items to ccapobianco@novatocharterschool.org & rlee@novatocharterschool.org

9. ADJOURNMENT 5 Min **7:55**
The agenda for the next meeting will be publicly posted on www.novatocharterschool.org at least 72 hours prior to the meeting

Student, Parent, and Staff Survey Results 2025-26

Surveys

- California Healthy Kids Survey for Elementary School - Grades 5 and 6
- California Healthy Kids Survey for Middle School - Grades 7 and 8
- California School Parent Survey
- California School Staff Survey

Use Caution When Interpreting Survey Data

Please use caution when interpreting survey data. NCS survey results can vary greatly from year to year due to our small sample size. The School Climate Report Cards and the Elementary Mental Health Report show how NCS survey results compare with other schools in California using benchmarks based on data from previous years.

Data Sources for this Report

Elementary and Middle School Survey data for year-to-year comparisons are from the “School Climate Report Cards,” which are based on 5th grade and 7th grade surveys only. This is the standard statewide for year-to-year comparisons and comparisons with other schools.

The Mental Health Report data is from the “Mental Health Reports” based on the 5th grade survey only, which is standard statewide.

Parent Survey data is from the Parent Survey Main Report.

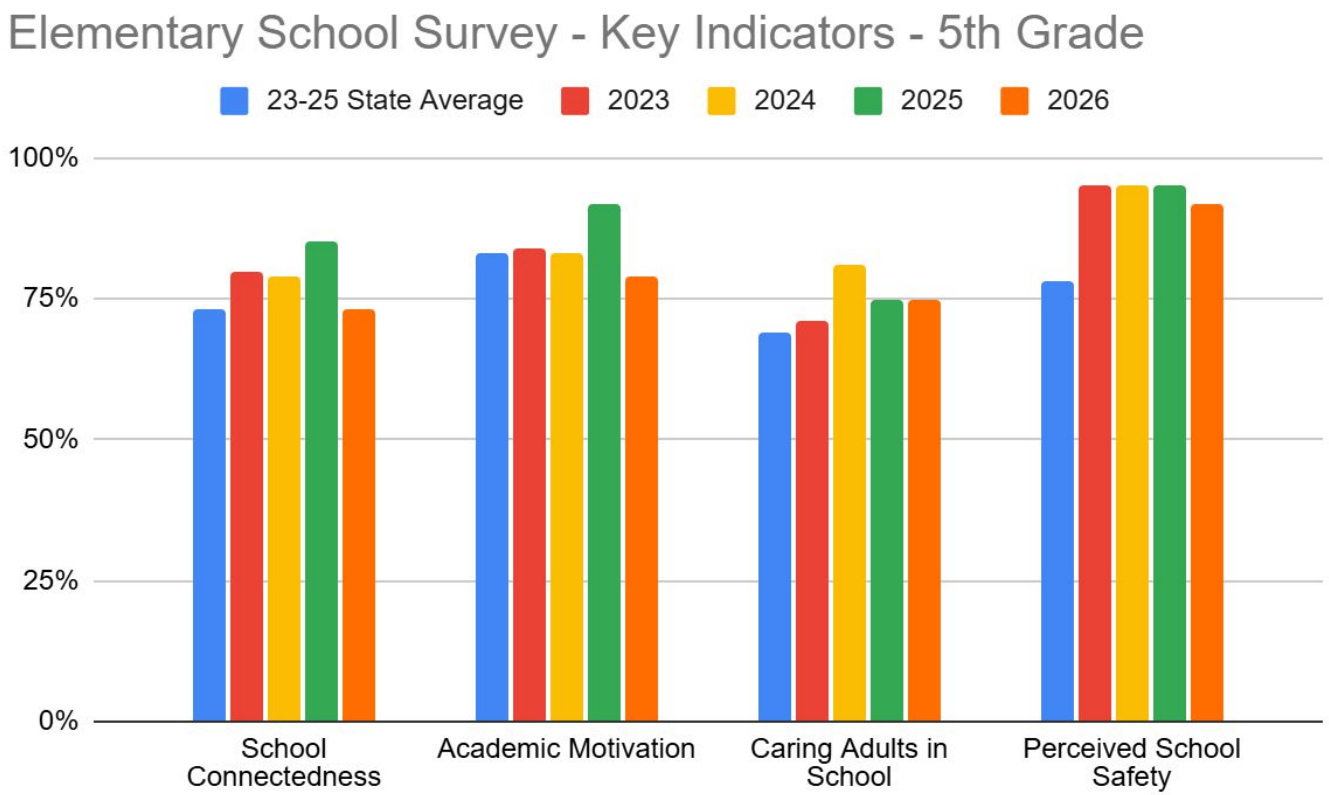
Staff Survey data is from the Staff Survey Main Report.

Elementary School Survey - Key Indicators

	5th Grade	6th Grade
School Connectedness	73% (down 12%)	70% (down 3%)
Academic Motivation	79% (down 13%)	89% (up 1%)
Caring Adults in School	75% (no change)	59% (down 3%)
HIgh Expectations	87% (up 6%)	78% (up 5%)
Perceived School Safety	92% (down 3%)	78% (down 10%)

All percentages represent the average percent of students reporting “Yes, most of the time” or “Yes, all of the time.”

Elementary School Survey - Comparison with Previous

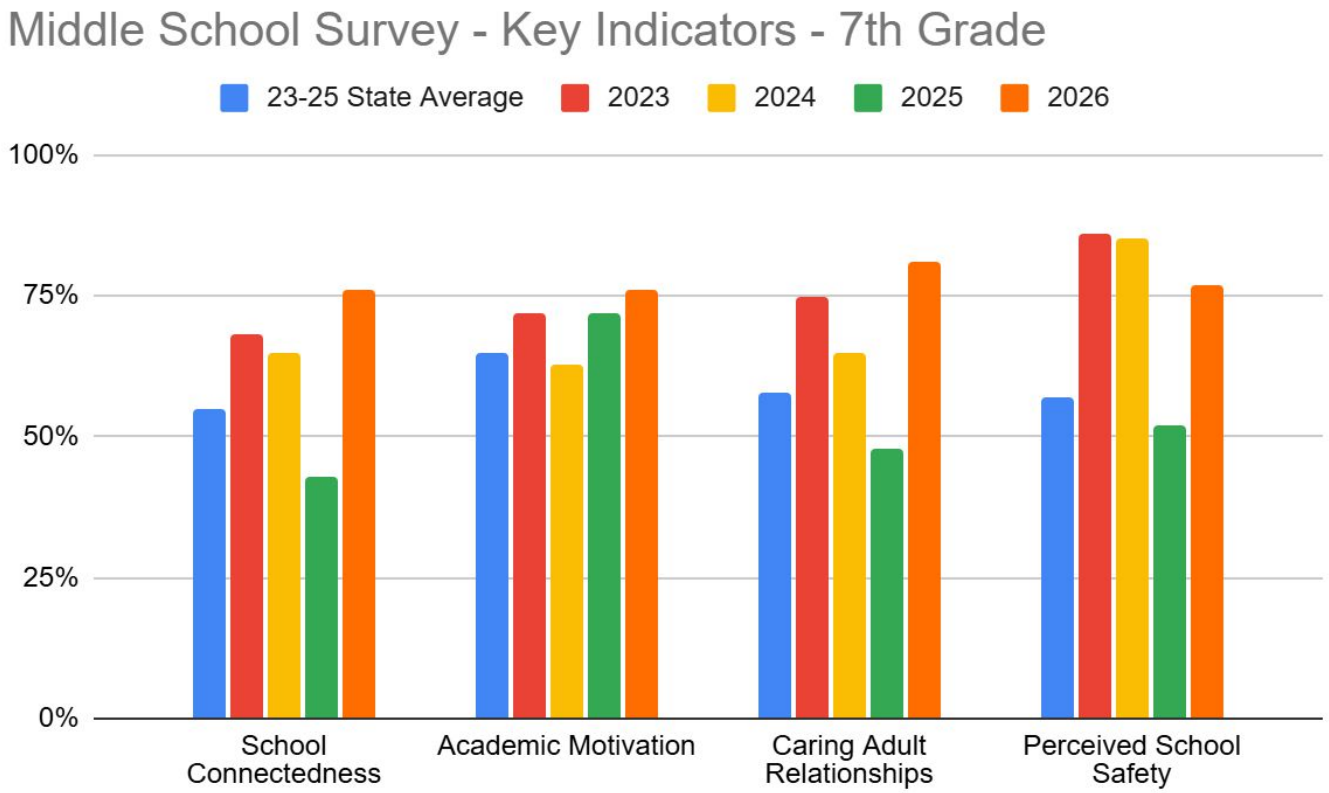


Middle School Survey - Key Indicators

	7th Grade	8th Grade
School Connectedness	76% (up 33%)	55% (up 2%)
Academic Motivation	76% (up 4%)	62% (down 4%)
Caring Adult Relationships	81% (up 33%)	75% (up 15%)
High Expectations	85% (up 11%)	81% (up 10%)
Perceived School Safety	77% (up 25%)	73% (down 9%)

All percentages represent the average percent of students reporting “Agree” or “Strongly agree.”

Middle School Survey - Comparison with Previous Years



Mental Health Report (5th Grade)

	NCS 2024	NCS 2025	NCS 2026	State Average 2023-25
Frequent Sadness	9%	10%	16%	18%
Wellness	78%	86%	84%	73%

Social and Emotional Health (7th Grade)

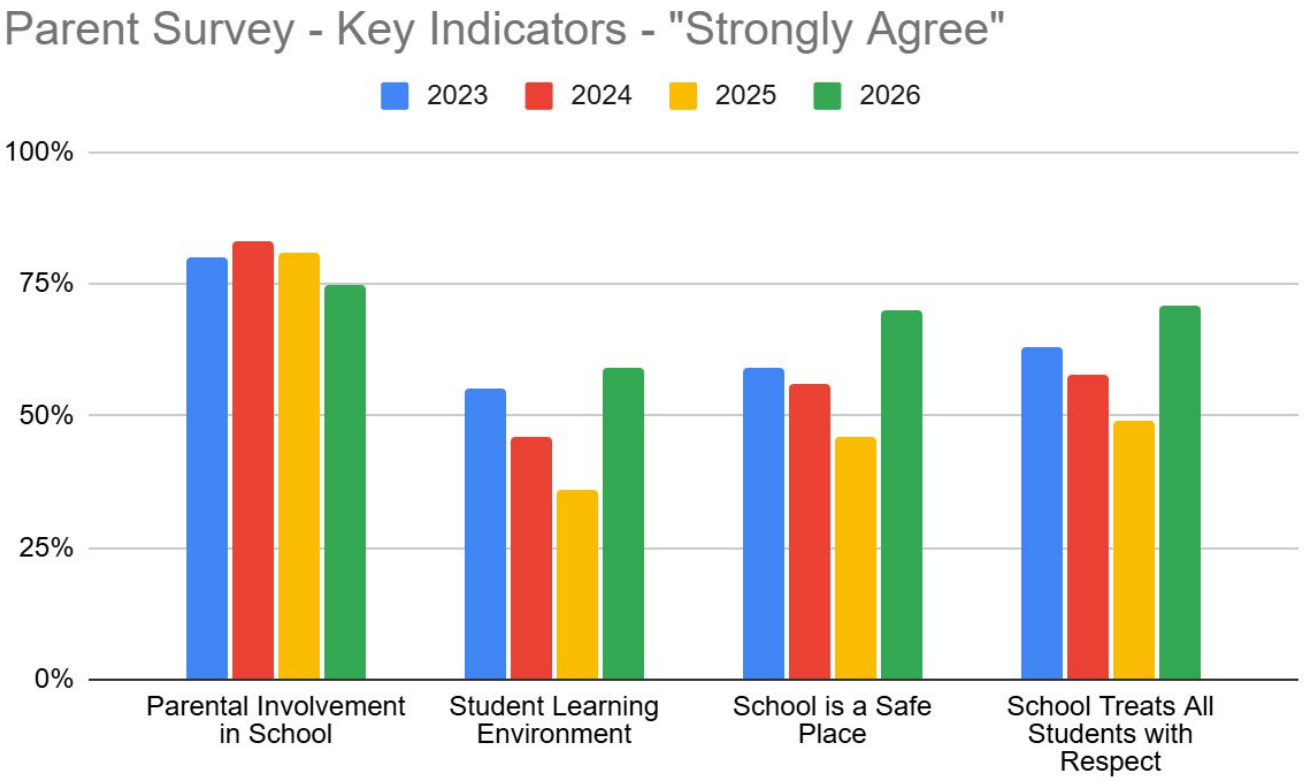
	NCS 2024	NCS 2025	NCS 2026
Social Emotional Distress	16%	28%	22%
Chronic Sadness	21%	25%	8%
Considered Suicide	8%	7%	8%
Optimism	51%	56%	62%
Life Satisfaction	63%	62%	77%

Parent Survey - Key Indicators

	2023	2024	2025	2026
Parental Involvement in School	80%	83%	81%	75%
Served as a Volunteer at School	90%	88%	89%	86%
School Actively Seeks Parent Input	91%	68%	50%	72%
School Promotes Academic Success	94%	88%	80%	91%
School is a Safe Place for my Child	96%	95%	93%	96%
School has Clean and Well-maintained Facilities/Properties	94%	81%	76%	89%

Percentages above are based on the number of parents reporting “Agree” or “Strongly agree.”

Parent Survey - Comparison with Previous Years



Staff Survey - Key Indicators

	2026
School Promotes Academic Success	96%
School is a Supportive Place to Work	86%
School is a Safe Place for Staff	93%
Clean and Well-Maintained Facilities	81%
Adults Really Care about Every Student	97%
Adults Have High Expectations for Students	98%

Percentages above are based on the number of staff reporting “Agree” or “Strongly agree.”

QUESTIONS?