BOARD OF DIRECTORS
NOVATO CHARTER SCHOOL
(A California Non-Profit Public Benefit Corporation)
940 C Street, Novato, CA

REGULAR MEETING AGENDA
September 11th, 2024

The Novato Charter School welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School.
To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.

2. Blue "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Public Comment." Submit your blue forms to the Board Clerk prior to the relevant agenda item.

3. "Public Comment" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may (a) give direction to staff to respond to a concern, (b) direct that the item be referred to the Director for action or (c) schedule the item on a subsequent agenda.

4. With regard to items that are on the agenda, you may specify that agenda item on your blue request form and you will be given an opportunity to speak for up to five (5) minutes when the Board discusses that item, and total time allotted for agenda items will not exceed twenty (20) minutes.

5. When addressing the Board, speakers are requested to state their name and adhere to the time limits set forth.

Access to Board Materials: A copy of the written materials which will be submitted to the Board may be reviewed by any interested persons on The Novato Charter School's website along with this agenda following the posting of the agenda at least 72 hours in advance of this meeting.

Disability Access: Requests for disability-related modifications or accommodations to participate in this public meeting should be made 24 hours prior to the meeting by emailing mbloom@novatocharterschool.org.. All efforts will be made for reasonable accommodations. The agenda and public documents can be modified upon request as required by Section 202 of the Americans with Disabilities Act.

BOARD MEMBER CODE OF CONDUCT

We will demonstrate **respect** for each other and all school constituents through open communication and by practicing gratitude and appreciation. We will **collaborate** by honoring each member's unique point of view when working on the common goal of supporting the mission and vision of NCS.
We will align our actions to support the faculty and staff in their endeavor to provide a **holistic/developmentally** appropriate education through **creativity and the art of teaching**. We will hold ourselves and each other accountable to arrive at Board meetings prepared and in follow-through of additional responsibilities including committee work outside of meetings.

BOARD MEETING CODE OF CONDUCT

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REGULAR MEETING AGENDA

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- Maintain open, respectful body language and tone of voice when sharing viewpoints.
- Respect the Direct Communication model by bringing any concern first to the person(s) most directly connected or responsible for the topic.
- Offer full listening and attention and lend a benefit of the doubt to each member.
- Honor established agreements and limitations of the board meeting format including:
- Time limits
- Discussion limited only to agenda items (no discussion of non-agendized topics)
- Avoid interrupting others
- Stay focused on speaker and topic (do not engaging in distracting behavior/side conversations)
- Express gratitude and appreciation whenever/wherever possible.

1. Call Meeting to Order, Roll Call 5 Min.

Board Member	Present Absent Late	Arrival time
Robin J. Lee, President		
Chris Shortall, Secretary		
Tom Weldon, Trustee		
Ali Iqbal,Chief Financial Officer		
Mike “Red” Hale, Trustee		

2. AGENDA MODIFICATION CA 5 Min.

3. NON AGENDA PUBLIC COMMENT 5 Min. *This is the opportunity for members of the community to speak on topics that are not agendized on tonight's board meeting. Because these are not agendized items the board and staff may not dialog back and forth with you. If you have a specific question that staff may be able to answer, staff may contact you. Should a board member choose to have this placed on a future meeting they may contact staff to do that*.

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4. APPROVAL OF CONSENT AGENDA ITEMS 5 Min. *Consent Agenda Items: All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them.*

A. Approve Minutes: August 21st, 2024
B. Salary Schedule update

Board Members	Tom Weldon	Chris Shortall	Robin J. Lee	Ali Iqbal	Mike "Red" Hale
Moved By:					
Seconded By:					
Action:					

5. BOARD DISCUSSION/ACTION ITEMS

A. Unaudited Actuals 23-24

Board Members	Tom Weldon	Chris Shortall	Robin J. Lee	Ali Iqbal	Mike "Red" Hale
Moved By:					
Seconded By:					
Action:					

6. INFORMATION ITEMS: ADMINISTRATIVE REPORTS

A. Enrollment Update
B. Attendance Message to Community from NCS BOD
C. Hiring Update for 24-25 School Year
D. Measure G Bond Update - Report on projects completed and scheduled
E. North Bay Children's Center Construction Project Update
F. Soccer Field Improvement Update
G. Form 700 Filing Reminder
H. Preview Back to School Night-Thursday, September 12

7. NEXT BOARD MEETING 5 Min. Wednesday, October 16th, 2024 12:30pm

8. COMMENTS FROM BOARD MEMBERS -
Please email future agenda items to nlloyd@novatocharterschool.org and rlee@novatocharterschool.org
5 Min.

9. ADJOURNMENT
The agenda for the next meeting will be publicly posted on www.novatocharterschool.org at least 72 hours

BOARD OF DIRECTORS
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940 C Street, Novato, CA
REGULAR MEETING AGENDA
September 11th, 2024

prior to the meeting

BOARD OF DIRECTORS
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Minutes

August 21st, 2024

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1. Call Meeting to Order, Roll Call 5 Min.

Board Member	Present Absent Late	Arrival time
President		
Chris Shortall, Trustee (CS)	Present	5:30
Robin J. Lee, Trustee (RL)	Present	5:30
Chief Financial Officer		
Mike “Red” Hale, Trustee (RH)	Present	5:30

2. AGENDA MODIFICATION CA 5 Min.

None

3. NON AGENDA PUBLIC COMMENT 5 Min. *This is the opportunity for members of the community to speak on topics that are not agendized on tonight's board meeting. Because these are not agendized items the board and staff may not dialog back and forth with you. If you have a specific question that staff may be able to answer, staff may contact you. Should a board member choose to have this placed on a future meeting they may contact staff to do that*.

None

4. APPROVAL OF CONSENT AGENDA ITEMS 5 Min. *Consent Agenda Items: All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or*

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removed from the agenda, there will be no discussion of these items prior to the Board votes on them.

A. Approve Minutes: June 21st, 2024 and July 23rd, 2024
B. Workplace Violence Protection Plan
C. Salary Schedule update
D. NCS Network Security Password Policy

Board Members		Chris Shortall	Robin J. Lee		Mike “Red” Hale
Moved By:		X			
Seconded By:					X
Action:		Yea	Yea		Yea

5. BOARD DISCUSSION/ACTION ITEMS

A. Swear in new board member
  a. Tom Weldon
  b. Ali Iqbal

B. Elect Officers
  a. President - Robin
  b. Secretary - Chris
  c. Chief Financial Officer - Ali

C. Preview 24-25 NCS Board Meeting Dates
  a. September Board Meeting
    i. September 11 at 5:30
    ii. October 16 Board meeting will be training and held slightly earlier than 5:30, Board members will start at noon for training
  b. October Training & Board Meeting
    i. Training topics of Interest
      1. Brown Act
      2. School Financing
    ii. Duration of Training/Time
      1. Start sometime around noon

D. 2024-2025 School Year Budget
  a. Introduction to new Director of Client Finance
    i. Annie Gilbert from Charter Impact
  b. Overview of Fiscal Year 24-25 Budget Requirements
  c. Identify Trustee Liaison for monthly finance review
    i. Ali - new CFO
    ii. Robin or Red when available
    iii. No more than three board members

E. Student Attendance Board Message
  a. Review letter sent in 23-24 school year
  b. Preview letter to be sent prior to BackToSchool Night

i. Red and Ali to take on updating letter to be sent prior to Back to School Night (Sept 12)

F. Independent Study Law Changes for 2024-25

Board Members	Tom Weldon	Chris Shortall	Robin J. Lee	Ali Iqbal	Mike “Red” Hale
Moved By:		X			
Seconded By:					X
Action:	Yea	Yea	Yea	Yea	Yea

6. INFORMATION ITEMS: ADMINISTRATIVE REPORTS

A. Enrollment Update
- **a.** Middle school target has been updated to 28
- **b.** All grades are meeting target enrollment, with exception of 8th grade

B. Review Conflict of Interest Code (every 2 years)
- **a.** 2024 Local Agency Biennial Notice due October 1, 2024

C. Review Start of School
- **a.** Gratitude Day - AWESOME!
- **b.** 1st Day of 2024 SY - AMAZING!!

D. Hiring Update for 24-25 School Year
- **a.** Certificated Positions - all positions filled
- **b.** Classified Positions - all positions filled

E. Measure G Bond Update - Report on projects completed and scheduled
- **a.** Plans are with Department of State Architect
- **b.** Security cameras have been installed
- **c.** Roofing issues and leaking are being worked on
- **d.** Upgraded fencing around campus - including entrance gates
- **e.** Upgrades for electrical
- **f.** Classroom toolkits (screens and projectors) will be done after electrical

F. North Bay Childrens’ Center Construction Project Update
- **a.** Construction continues
- **b.** Traffic impacts to parking lot will also continue as construction moves on and parking lot will be re-stripped

G. Soccer Field Improvement Update
- **a.** Finally done
- **b.** There were some irrigation issues which is why grass is brown
- **c.** Drainage was not considered of the field

H. Form 700 Filing Reminder
- **a.** Reminder for previous board members to fill out

I. Preview Back to School Night
- **a.** Board members will be introduced, please attend
- **b.** NUSD trustees are invited to attend

7. CONVENE TO CLOSED SESSION

In accordance with the Brown Act, the Board may convene to closed session to discuss a narrow

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range of items for which the need for confidentiality takes precedence over the need for a transparent process. The public will be asked to leave the room while the Board is in closed session, and will be invited to return when the closed session has concluded. Prior to the Board convening to closed session, the public will be given the opportunity to comment on closed session agenda items. Following a closed session, there will be a report out in open session of any action taken by the Board.

1. **Conference with Legal Counsel Regarding Anticipated Litigation**
   Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2), two cases
2. **With respect to every item of business to be discussed in closed session: Public Employee PerformanceEvaluation (Gov. Code, § 54957, subd. (b)(1)) Title: School Director**

8. RECONVENE TO OPEN SESSION

Reconvened at 8:21pm

9. PUBLIC REPORT ON ACTION TAKEN IN CLOSED SESSION

1. The board approved a settlement agreement in OAH Case No. 2024060292. The agreement provides for reimbursement of up to $39,500 in compensatory education to be used for educational services for the student and $9,000 attorneys' fees payable to the parents' attorneys. In exchange, the parents have agreed to waive all educational claims.
2. No action to report.

10. NEXT BOARD MEETING 5 Min. Wednesday, September 11, 2024 5:30pm

11. COMMENTS FROM BOARD MEMBERS -
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5 Min.

12. ADJOURNMENT
The agenda for the next meeting will be publicly posted on www.novatocharterschool.org at least 72 hours prior to the meeting

Meeting adjourned 8:22pm

Novato Charter School

Salary Schedules Update

Board Approved: _____

Revised: 2024 0904

Novato Charter School
Certificated Teacher Salary Schedule (96-00)

Range	I	II	III	IV	VI	VIII
Step	BA [Intern]	BA+30 [Intern]	BA+45	BA+60	BA+75	BA+90 /Sci/ Math/SpEd
1	$ 53,500	$ 55,640	$ 57,780	$ 60,990	$ 63,130	$ 66,340
2	$ 56,068	$ 58,208	$ 60,348	$ 63,558	$ 65,698	$ 68,908
3	$ 58,636	$ 60,776	$ 62,916	$ 66,126	$ 68,266	$ 71,476
4			$ 65,484	$ 68,694	$ 70,834	$ 74,044
5			$ 68,052	$ 71,262	$ 73,402	$ 76,783
6			$ 70,620	$ 73,830	$ 75,970	$ 79,180
7			$ 73,188	$ 76,398	$ 78,538	$ 81,748
8			$ 75,756	$ 78,966	$ 81,106	$ 84,316
9			$ 78,324	$ 81,534	$ 83,674	$ 86,884
10			$ 80,892	$ 84,102	$ 86,242	$ 89,452
11			$ 80,892	$ 84,102	$ 86,242	$ 89,452
12			$ 83,460	$ 86,670	$ 88,810	$ 92,020
13			$ 83,460	$ 86,670	$ 88,810	$ 92,020
14			$ 86,028	$ 89,238	$ 91,378	$ 94,588
15	**		$ 86,028	$ 89,238	$ 91,378	$ 94,588
16			$ 88,168	$ 91,378	$ 93,518	$ 96,728
17			$ 88,168	$ 91,378	$ 93,518	$ 96,728
18			$ 90,308	$ 93,518	$ 95,658	$ 98,868
19			$ 90,308	$ 93,518	$ 95,658	$ 98,868
20			$ 92,448	$ 95,658	$ 97,798	$ 101,008
21			$ 92,448	$ 95,658	$ 97,798	$ 101,008
22			$ 94,588	$ 97,798	$ 99,938	$ 103,148
23			$ 94,588	$ 97,798	$ 99,938	$ 103,148
24			$ 96,728	$ 99,938	$ 102,078	$ 105,288
25			$ 96,728	$ 99,938	$ 102,078	$ 105,288
26			$ 98,868	$ 102,078	$ 104,218	$ 107,428
27			$ 98,868	$ 102,078	$ 104,218	$ 107,428
28			$ 101,008	$ 104,218	$ 106,358	$ 109,568
29			$ 101,008	$ 104,218	$ 106,358	$ 109,568
30			$ 103,148	$ 106,358	$ 108,498	$ 111,708
31			$ 103,148	$ 106,358	$ 108,498	$ 111,708
32			$ 105,288	$ 108,498	$ 110,638	$ 113,848
33			$ 105,288	$ 108,498	$ 110,638	$ 113,848
34			$ 107,428	$ 110,638	$ 112,778	$ 115,988

Notes:

1) New certificated teachers shall receive credit on the Certificated Salary Schedule for experience in other public school districts and accredited private schools on a year-for-year basis up to a maximum of fourteen (14) years

2) Placement on schedule may not correspond exactly with seniority due to differences in salary schedules from other schools and prior year salary actions

3) After reaching Step 34, teachers will receive a $1,000 longevity bonus for each additional year of service at NCS after reaching that step.

4) Teachers hired beginning in the 24-25 school year and current teachers who do not yet have a Waldorf Certificate the school will offer a $3,000 annual stipend for obtaining Waldorf Teacher Certification from a recognized Waldorf Teacher Training program

5) After reaching Step 34, teachers will receive a $1,000 longevity bonus for each additional year of service at NCS after reaching that step.

Rev: 2024 07 04

History:

7/1/2022 Bench salary schedule to NUSD Schedule 80
7/1/2023 Increase salary schedule by 7%
7/1/2024 No change to step/column values; changes to Column Headings and Notes section

Novato Charter School
Certificated Speech Therapists & Program Specialists (83-00)

Range	I	II	III	IV	V	VI
Step	BA + 45 or BA + 30 + MA	BA + 60 or BA + 45 + MA	BA + 75 or BA + 60 + MA	BA + 75 + MA/MS	BA + 75 + PhD	BA + 75 + MA + PhD
1	$ 68,477	$ 71,329	$ 74,183	$ 75,099	$ 75,406	$ 76,323
2	71,350	74,206	77,055	77,975	78,280	79,197
3	74,225	77,075	79,930	80,847	81,155	82,071
4	77,096	79,950	82,803	83,721	84,027	84,945
5	79,967	82,825	85,677	86,596	86,901	87,819
6	82,842	85,695	88,547	89,463	89,771	90,687
7	85,715	88,570	91,421	92,340	92,646	93,564
8	88,593	91,441	94,295	95,212	95,520	96,436
9	91,463	94,313	97,168	98,086	98,392	99,310
10		97,188	100,041	100,959	101,265	102,183
11		97,188	100,041	100,959	101,265	102,183
12		100,059	102,915	103,832	104,139	105,057
13		100,059	102,915	103,832	104,139	105,057
14		102,934	105,791	106,708	107,015	107,933
15		102,934	105,791	106,708	107,015	107,933
16		105,805	108,663	109,581	109,888	110,805
17		105,805	108,663	109,581	109,888	110,805
18		108,679	111,536	112,454	112,761	113,678
19		108,679	111,536	112,454	112,761	113,678
20		111,554	114,411	115,328	115,635	116,552
21		111,554	114,411	115,328	115,635	116,552
22		114,426	117,284	118,202	118,508	119,426
23		114,426	117,284	118,202	118,508	119,426
24		117,303	120,160	121,079	121,384	122,302
25		117,303	120,160	121,079	121,384	122,302
26		120,179	123,036	123,955	124,260	125,178
27		120,179	123,036	123,955	124,260	125,178
28		123,055	125,911	126,831	127,135	128,054
29						
30						

Notes:

1) New hires shall receive credit on the Salary Schedule for experience in other public school districts and accredited private schools on a year-for-year basis up to a maximum of fourteen (14) years

Rev: 2024 09 04

History

7/1/2021 Bench salary schedule to NUSD Schedule 83
7/1/2023 Increase salary schedule by 5%
7/1/2024 No change to step/column values; change to Note 1

Novato Charter School
Classified - Hourly Salary Schedule (98-00)

	Step->	2.5%								
Range	1	2	3	4	5	6	7	8	9	10
1	15.38	15.76	16.15	16.56	16.97	17.40	17.83	18.28	18.73	19.20
2	16.91	17.34	17.77	18.21	18.67	19.13	19.61	20.10	20.61	21.12
3	18.45	18.91	19.38	19.87	20.37	20.87	21.40	21.93	22.48	23.04
4	20.50	21.01	21.54	22.08	22.63	23.19	23.77	24.37	24.98	25.60
5	22.55	23.11	23.69	24.28	24.89	25.51	26.15	26.80	27.47	28.16
6	23.58	24.16	24.77	25.39	26.02	26.67	27.34	28.02	28.72	29.44
7	25.63	26.27	26.92	27.60	28.29	28.99	29.72	30.46	31.22	32.00
8	26.96	27.57	28.26	28.97	29.69	30.43	31.20	31.98	32.78	33.59
9	30.75	31.52	32.31	33.11	33.94	34.79	35.66	36.55	37.47	38.40
10	32.80	33.62	34.46	35.32	36.21	37.11	38.04	38.99	39.96	40.96
11	34.85	35.72	36.61	37.53	38.47	39.43	40.42	41.43	42.46	43.52
12	36.90	37.82	38.77	39.74	40.73	41.75	42.79	43.86	44.96	46.08
13	38.95	39.92	40.92	41.94	42.99	44.07	45.17	46.30	47.46	48.64
14	40.80	41.81	42.86	43.93	45.03	46.16	47.31	48.49	49.70	50.95
15	43.05	44.13	45.23	46.36	47.52	48.71	49.92	51.17	52.45	53.76
16	47.15	48.28	49.48	50.72	51.99	53.29	54.62	55.99	57.39	58.82
17	47.61	48.80	50.02	51.27	52.55	53.87	55.21	56.59	58.01	59.46
18	51.25	52.53	53.84	55.19	56.57	57.98	59.43	60.92	62.44	64.00
19	55.35	56.68	58.10	59.55	61.04	62.57	64.13	65.73	67.38	69.06
20	60.17	61.71	63.25	64.83	66.45	68.11	69.81	71.56	73.35	75.18
21	63.55	65.14	66.77	68.44	70.15	71.90	73.70	75.54	77.43	79.37
22	67.65	69.34	71.07	72.85	74.67	76.54	78.45	80.41	82.42	84.49
23	71.75	73.54	75.38	77.27	79.20	81.18	83.21	85.29	87.42	89.61

Notes:

Rev: 2024 09 04

History
7/1/2023 increase salary schedule by 2.5%
7/1/2024 No change to step/column values

Novato Charter School
Classified - Annual Salary Schedule (97-00)

	Step->			2.5%						
Range	1	2	3	4	5	6	7	8	9	10
I *	56,883	58,305	61,763	63,307	64,890	66,512	68,175	69,879	71,626	73,417
II	63,071	64,648	66,264	67,920	69,618	71,359	73,143	74,971	76,846	78,767
III	58,000	59,450	60,936	62,460	64,021	65,622	67,262	68,944	70,667	72,434
IV *	64,081	65,725	67,410	69,095	70,823	72,593	74,408	76,268	78,175	80,129

Notes:

History
7/1/2023 Increase salary schedule by 2.5%
7/1/2023 Re-bench Range IV
7/1/2024 No change to step/column values

* Steps 1-3 of Ranges I and IV represent historical increases; revise salary schedules when positions turn over

Rev: 2024 09 04

Novato Charter School
Certificated/Classified - Director/Management Salary Schedule (99-00)

	Range ->				
Step	I	II	III	IV	V
1	113,500	70,000	87,000	90,000	116,338
2	117,473	72,450	90,045	93,150	120,410
3	121,585	74,986	93,197	96,410	124,624
4	125,840	77,611	96,459	99,784	128,986
5	130,244	80,327	99,835	103,276	133,501
6	134,803	83,138	103,329	106,891	138,174
7	139,521	86,048	106,946	110,632	143,010
8	144,404	89,060	110,689	114,504	148,015
9	149,458	92,177	114,563	118,512	153,196
10	154,689	95,403	118,573	122,660	158,558
11	154,689	95,403	118,573	122,660	158,558
12	160,103	98,742	122,723	126,953	164,108
13	160,103	98,742	122,723	126,953	164,108

I	Certificated Director
II	Classified Director
III	Project Mgr
IV	Stud Spt; RSP Coord
V	Administrative Officer / Director Emeritus

Notes:

After reaching Step 13, staff will receive a $1,000 longevity bonus for each

History

7/1/2022	Re-structure Salary Schedule
	Range I mirrors NUSD Range 8: "Certificated Management Salary Schedule 20-21" [Middle School Principal]
	Range III mirrors NUSD Range 1: "Certificated Management Salary Schedule 20-21"
7/1/2023	Add steps 11 - 13, increase schedule by 2.5%
7/1/2024	No change to step/column values

Novato Charter School
Certificated - Other Rates Salary Schedule (94-00)

	Step-->				
Range	1	2	3	4	
1	60.00	75.00			
2	25.00				
3	30.00				
4	35.00				
5	40.00				
6	50.00				
7	115.00	125.00	156.00		1/2 day (<3.75 hrs)
8	230.00	250.00	312.00		Full day (>4.00 hrs)
9	75.00	80.00			Nurse, SLP, Other
10	85.00	90.00	95.00		Nurse2, SLP2, Other
11	110.00	120.00	130.00	140.00	Psych, SLP3, Other
12	200.00				Overnight FT Stipend

2/1	25.00	Certificated Substitute/Hrly Rate 01
3/1	30.00	Certificated Substitute/Hrly Rate 02
4/1	35.00	Certificated Substitute/Hrly Rate 03
5/1	40.00	Certificated Substitute/Hrly Rate 04
6/1	50.00	Certificated Substitute/Hrly Rate 05
1/1	60.00	Certificated Substitute/Hrly Rate 06
1/2	75.00	Certificated Substitute/Hrly Rate 01
7/1	115.00	Certificated Sub - 1/2 Day Rate
7/2	125.00	Cert Sub-1/2 day (>10,<21 consecutive days)
7/3	156.00	Cert Sub-1/2 day (>20 consecutive days)
8/1	230.00	Certificated Sub - Full Day Rate
8/2	250.00	Cert Sub-full day (>10,<21 consecutive days)
8/3	312.00	Cert Sub-full day (>20 consecutive days)
9/1	75.00	Cert Spec Rate 01 (Nurse, etc)
9/2	80.00	Cert Spec Rate 02 (Nurse, etc)
10/1	85.00	Cert Spec Rate 03 (Nurse, etc)
10/2	90.00	Cert Spec Rate 04 (Nurse, etc)
10/3	95.00	Cert Spec Rate 05 (Nurse, etc)
11/1	110.00	Cert Spec Rate 06 (Psych, etc)
11/2	120.00	Cert Spec Rate 07 (Psych, etc)
11/3	130.00	Cert Spec Rate 08 (Psych, etc)
11/4	140.00	Cert Spec Rate 09 (Psych, etc)
12/1	200.00	Overnight Field Trip Stipend

Rev 2024 09 04

History

7/1/2023 No change

Novato Charter School
Classified - Other Rates Salary Schedule (95-00)

	Step-->			
Range	1	2	3	
1	25.00	40.00	60.00	
2	15.00			
3	20.00			
4	22.00			
5	30.00			
6	50.00			
7	75.00			
8	100.00			
9				
10				

2/1	15.00	Classified Substitute/Hrly Rate 01
3/1	20.00	Classified Substitute/Hrly Rate 02
4/1	22.00	Classified Substitute/Hrly Rate 03
1/1	25.00	Classified Substitute/Hrly Rate 04
5/1	30.00	Classified Substitute/Hrly Rate 05
1/2	40.00	Classified Substitute/Hrly Rate 06
6/1	50.00	Classified Substitute/Hrly Rate 07
1/3	60.00	Classified Substitute/Hrly Rate 08
7/1	75.00	Classified Substitute/Hrly Rate 09
8/1	100	Consultants

Rev 2024 09 04

History

7/1/2023	No change
7/1/2024	No change
9./4/2024	added 8/1

Novato Charter School

2023-24 Unaudited Actuals

Board Report & SACS Alternative Form

Board Adoption: September 11, 2024

Novato Charter School

Board Financial Report

2023-24 Unaudited Actuals

Description	Object Code	2018-19 Actuals	2019-20 Actuals	2020-21 Actuals	2021-22 Actuals	2022-23 Actuals	2023-24 YE Est	2023-24 Unaud Act	Var ($) UA vs YE
A. REVENUES	ADA	262.07	263.26	263.26	259.07	256.94	258.53	258.53	-
1. LCFF Sources									
State Aid - Current Year	8011	774,804	874,271	844,320	734,426	984,690	1,081,968	1,081,968	-
EPA State Aid - Cur Yr	8012	228,451	219,278	373,882	469,561	97,593	130,660	155,769	25,109
State Aid - Prior Years	8019		(126)	4,407	(8,631)	8,592	-	-	-
In-Lieu of Property Taxes	8096	1,128,464	1,117,691	989,194	1,096,539	1,546,463	1,659,546	1,634,437	(25,109)
Other LCFF Transfers	8091,97								
Total LCFF Sources		2,131,719	2,211,114	2,211,803	2,291,895	2,637,338	2,872,174	2,872,174	-
2. Federal Revenues									
Special Education - Federal	8181			35,711	48,407	38,317	42,762	42,762	-
Federal Mental Health	8181						3,281	3,281	-
Other Federal Rev (CARES/AB86)	8290			84,877	67,810				-
Total Federal Revenues		-	-	120,588	116,217	38,317	46,043	46,043	-
3. Other State Revenues									
Special Education - State	8792			165,418	185,235	218,900	229,420	229,900	480
State-One-Time (COVID/Discretionary)				177,771	30,073	298,632	66,896	66,896	(0)
ELOP (20/21=Prop39)	8590		*	(51,713)	50,000	(50,000)	50,000	57,876	7,876
All Other State Revenues	85xx	107,965	67,990	70,279	170,639	110,211	130,203	149,315	19,112
Total Other State Revenues		107,965	67,990	361,755	435,947	577,743	476,519	503,986	27,467
4. Other Local Revenues									
All Other Local Revenues	86xx	320,642	255,646	115,258	361,896	237,698	340,461	350,630	10,169
Total Local Revenues		320,642	255,646	115,258	361,896	237,698	340,461	350,630	10,169
5. TOTAL REVENUES		2,560,325	2,534,750	2,809,404	3,205,955	3,491,096	3,735,197	3,772,834	37,637
B. EXPENDITURES									
1. Certificated Salaries									
Certificated Teachers	1100	758,214	755,020	978,716	1,074,178	1,095,722	1,290,071	1,290,477	406
Certificated Pupil Support	1200	-	-	30,005	1,955	42,428	76,608	76,183	(425)
Certificated Administrators	1300	121,277	124,503	210,715	245,215	260,680	262,615	262,615	0
Other Certificated Salaries	1900	-	-	-	-	-	-	-	-
Total Certificated Salaries		879,491	879,523	1,219,436	1,321,348	1,398,829	1,629,294	1,629,276	(19)
2. Non-certificated Salaries									
Non-certificated Teachers/Aides	2100	258,937	267,443	197,744	210,254	248,609	238,856	243,820	4,964
Non-certificated Support	2200	35,088	-						-
Non-certificated Administrators	2300	70,000	71,750	44,931	-	-	-	-	-
Clerical and Office	2400	121,578	131,205	155,072	162,146	184,130	219,926	218,921	(1,005)
Other Non-certificated	2900	702	14,104	-	6,855	-	-	-	-
Total Non-certificated Salaries		486,304	484,502	397,748	379,255	432,739	458,782	462,741	3,959
3. Employee Benefits									
STRS	3100	139,934	143,889	181,379	208,838	238,985	288,458	280,233	(8,225)
PERS	3200	74,668	84,000	80,930	101,641	125,379	143,633	133,371	(10,262)
Soc Security / Medicare	3300	43,652	44,489	45,345	50,664	55,756	61,305	60,046	(1,259)
Health and Welfare Benefits	3400	141,166	136,002	147,391	184,198	187,183	193,672	186,962	(6,710)
Unemployment Insurance	3500	1,714	1,438	841	8,683	9,219	1,778	1,136	(642)
Workers' Comp Insurance	3600	24,531	21,000	22,866	22,498	19,363	21,947	22,605	658
Total Employee Benefits		425,665	430,818	478,752	576,522	635,884	710,793	684,353	(26,440)
Memo: Total Salary and Benefits		1,791,459	1,794,843	2,095,936	2,277,124	2,467,453	2,798,869	2,776,370	(22,500)
- % of Total Expenditures		**72.3%**	**71.4%**	**81.0%**	**79.6%**	**75.1%**	**74.9%**	**74.5%**	

Description	Object Code	2018-19 Actuals	2019-20 Actuals	2020-21 Actuals	2021-22 Actuals	2022-23 Actuals	2023-24 YE Est	2023-24 Unaud Act	Var ($) UA vs YE
4. Books and Supplies									
Textbooks/ Core Curricula	4100	-	-	-	-	-	-	-	-
Books and Other Reference Matls	4200	1,177	1,229	6,137	1,874	4,325	1,601	1,503	(98)
Materials and Supplies	4300	35,610	31,197	47,682	80,883	78,450	62,543	63,599	1,056
Noncapitalized Equipment	4400	13,787	4,564	52,290	6,694	45,913	22,110	22,388	278
Food	4700	-	2,033	-	-				-
Total Books and Supplies		50,575	39,023	106,109	89,451	128,688	86,254	87,490	1,236
5. Services and Other Operating Exp									
Subagreements for Services	5100	-	-	-	-	-	-	-	-
Training and Conferences	5200	14,795	8,652	16,954	28,925	30,160	30,966	32,456	1,490
Dues and Memberships	5300	6,569	3,824	6,863	3,483	3,504	3,536	3,536	-
Insurance	5400	11,109	12,824	14,938	15,072	17,245	18,586	19,596	1,010
Ops and Housekeeping Svcs	5500	48,186	104,647	83,823	91,017	102,202	101,415	101,375	(40)
Rentals, Leases, Repairs	5600	74,249	65,007	29,612	35,385	65,263	66,357	69,257	2,900
Prof Svcs/Operating Expenses	5800	51,872	54,966	120,890	201,185	288,442	369,330	371,772	2,443
• SpEd (Marin SELPA Exc Cost)	5800	314,558	323,995	-	-	-	-	-	-
• ELOP (20-22=Prop39)	5800	12,008	1,145	-	-	-	50,000	43,901	(6,100)
• Class Funds - Op Exp (FT)	5800					45,204	50,826	56,030	5,204
Communications/Systems	5900	8,327	8,290	9,061	11,851	13,357	17,963	22,586	4,623
Total Svcs/ Other Op Exp		541,672	583,350	282,141	386,918	565,378	708,979	720,509	11,530
6. Capital Outlay									-
Depreciation Expense	*6900*	30,312	30,312	30,312	30,312	35,888	40,253	40,528	275
Total Capital Outlay		30,312	30,312	30,312	30,312	35,888	40,253	40,528	275
7. Other Outgo									
District Oversight/Admin Fees	73xx	63,303	64,583	72,137	78,275	90,058	101,409	101,180	(229)
Total Other Outgo		63,303	64,583	72,137	78,275	90,058	101,409	101,180	(229)
8. TOTAL EXPENDITURES		2,477,320	2,512,110	2,586,636	2,862,078	3,287,464	3,735,764	3,726,075	(9,688)
C. EXCESS / (DEFICIENCY) OF REV OVER BEFORE OTHER FINANCING SOURCES		83,005	22,640	222,768	343,877	203,632	(567)	46,758	47,325
F. FUND BALANCE, RESERVES									
1. Beginning Fund Balance									
a. As of July 1	9791	717,971	800,976	823,616	1,046,385	1,390,260	1,540,708	1,540,708	(0)
b. Adjustments to Beginning Bal	97xx	*			AudAdj ->	(53,185)			-
c. Adjusted Beginning Balance		717,971	800,976	823,615	1,046,385	1,337,076	1,540,708	1,540,708	(0)
2. Ending Fund Balance/Net Position, June		800,976	823,616	1,046,385	1,390,260	1,540,708	1,540,141	1,587,466	47,325
3. Components of Ending Net Position (Ac									
a. Net Investment in Capital Assets	9796	457,062	426,750	396,438	512,711	669,297	652,673	652,399	(274)
b. Restricted - Fed/State	9797			69,432	72,566	174,494			-
b. Restricted-Local	9797				100,000				-
c. Unrestricted Net Position	9790	343,914	396,866	580,515	704,984	696,917	887,468	935,068	47,600
Memo: % of Total Exp [Goal: > 17%]		13.9%	15.8%	22.4%	24.6%	21.2%	23.8%	25.1%	1.3%
# Mos Avg Exp [Goal > 2.00]		1.67	1.90	2.69	2.96	2.54	2.85	3.01	0.16

Memo 1: Comparison vs 23-24 Adopted Budget			
Adopted Budget Amounts	Surplus / Deficit	(44,172)	
	Unr End Fund Balance	778,485	
	% Total Expenditures	21.3%	
Variances: Unaudited Actuals vs Adopte	Surplus / Deficit	90,930	
	Unr End Fund Balance	156,582	
	% Total Expenditures	3.8%	pts

Novato Charter School — Revenue Detail

2023-24 Unaudited Actuals

Description	Object Code	2020-21 Actuals	2021-22 Actuals	2022-23 Actuals	2023-24 YE Est	2023-24 Unaud Act	Var ($) UA vs YE
A. REVENUES	ADA	263.26	259.07	256.94	258.53	258.53	-
1. LCFF Sources							
State Aid - Current Year	8011	844,320	734,426	984,690	1,081,968	1,081,968	-
EPA State Aid - Cur Yr	8012	373,882	469,561	97,593	130,660	155,769	25,109
State Aid - Prior Years	8019	4,407	(8,631)	8,592	-	-	-
In-Lieu of Property Taxes	8096	989,194	1,086,074	1,546,463	1,659,546	1,634,437	(25,109)
Other LCFF Transfers	8091,97	-	10,465	-	-	-	-
Total LCFF Sources		2,211,803	2,291,895	2,637,338	2,872,174	2,872,174	-
Memo: LCFF/ADA			*8,847*	*10,264*	*11,110*	*11,110*	-
2. Federal Revenues							
Special Education - Federal	8181-82	35,711	48,407	38,317	42,762	42,762	-
Federal Mental Health	8181-82	-			3,281	3,281	-
COVID CRF (3220)	8290	71,997					-
COVID GEER (3215)	8290	12,880					-
AB86 - ESSER II (3216)	8290		22,565				-
AB86 - GEER II (3217)	8290		5,179				-
AB86 - ESSER III (3218)	8290		14,709				-
AB86 - ESSER III LL (3219)	8290		25,357				-
Total Federal Revenues		120,588	116,217	38,317	46,043	46,043	-
3. Other State Revenues							
State Special Education	8792	165,418	185,235	218,900	229,420	229,900	480
ERMHS (SpEd)	8590	2,633	-	16,147	20,607	20,709	102
State Lottery Unres	8560	44,100	45,638	52,733	45,857	56,447	10,590
State Lottery Prop20/Restr	8560	19,435	21,135	25,811	18,654	27,073	8,419
State Lottery Unres - PY	8560	(574)	1,864	6,792	3,519	3,519	(0)
State Lottery Prop20/Restr - PY	8560	(580)	729	3,804	3,904	3,904	0
Mandated Block Grant	8590	4,439	4,531	4,751	5,076	5,076	-
CAASPP Testing / ELPAC	8590	827		173	760	760	-
Exp Lrng Opp Program (2600)	8590		50,000	-	50,000	57,876	7,876
- ELOP Pr/Cur Yr (Refund to State)	8590			(50,000)	-	-	-
Prop 28 Arts & Music (tbd)	8590			-	31,826	31,826	-
SpEd Lrng Recovery (6537)	8590		15,402	-	-	-	-
SpEd Alt Dispute Res (6536)	8590		3,440	-	58,847	58,847	(0)
One Time Discr - May Revise	8590	-	-				-
Lrng Rec Blk Grnt (7435)	8590			62,591	4,484	4,484	-
Arts,Msc,IM Blk Grnt (6762)	8590			162,868	3,565	3,565	-
21-22 HH-Decl Enr Prot	8590			37,038			-
Prop 39 Closeout	8590	(51,713)	-	-	-	-	-
COVID Prop 98 (7420)	8590	18,845	-	-	-	-	-
In-Person Instruction (7422)	8590	73,538	11,179	-	-	-	-
Expanded Learning Opp (7425)	8590	70,153	(38)	-	-	-	-
Expanded Learning Opp (7426)	8590	15,235	90	-	-	-	-
Educator Eff: FY21-26 (6266)	8590		43,484	-	-	-	-
Univ PreK Planning Grant (6053)	8590		53,258	36,135			-
Adj for Unearned Rev (ELOP/EE/Pr28)	8590						-
Total Other State Revenues		361,756	435,947	577,743	476,519	503,986	27,467
4. Other Local Revenues							
Foundation Grants	8699	110,000	-	140,000	230,000	225,000	(5,000)
Interest Income	8660	4,435	334	11,399	28,000	32,417	4,417
Class Fund Grants	8690			72,388	74,461	79,923	5,462
Misc Revenue	8699	822	7,060	13,911	8,000	13,290	5,290
PPP Proceeds (Spec)	8699		354,502	-	-	-	-
Total Local Revenues		115,258	361,896	237,698	340,461	350,630	10,169
5. TOTAL REVENUES		2,809,404	3,205,955	3,491,096	3,735,197	3,772,834	37,637
Memo: LCFF Supplemental Revenue (RTI)		47,939	56,334	68,610	81,474	81,474	-
Memo: One-Time Funding (All Sources)		210,935	549,127	298,632	66,896	66,896	

CHARTER SCHOOL UNAUDITED ACTUALS
FINANCIAL REPORT -- ALTERNATIVE FORM
July 1, 2023 to June 30, 2024

CHARTER SCHOOL CERTIFICATION

Charter School Name:	Novato Charter
CDS #:	21-65417-6113229
Charter Approving Entity:	Novato Unified
County:	Marin
Charter #:	0089

NOTE: An Alternative Form submitted to the California Department of Education will not be considered a valid submission if the following information is missing:

For information regarding this report, please contact:

For County Fiscal Contact:	For Approving Entity:	For Charter School:
Bree Brown	Joshua Braff	John Azzizi
Name	Name	Name
Interim Assistant Superintendent of Business Services	Chief Financial Officer	Finance Manager
Title	Title	Title
415-499-5835	415-493-4260	707-244-9203
Telephone	Telephone	Telephone
bbrown@marinschools.org	jbraff@nusd.org	jazzizzi@novatocharterschool.org
Email address	Email address	Email address

To the entity that approved the charter school:

2023-24 CHARTER SCHOOL UNAUDITED ACTUALS FINANCIAL REPORT -- ALTERNATIVE FORM: This report has been approved, and is hereby filed by the charter school pursuant to Education Code Section 42100(b).

Signed: _____ Date: _____

Charter School Official

(Original signature required)

Printed Name: Nikki Lloyd Title: Administrative Officer

To the County Superintendent of Schools:

2023-24 CHARTER SCHOOL UNAUDITED ACTUALS FINANCIAL REPORT -- ALTERNATIVE FORM: This report is hereby filed with the County Superintendent pursuant to Education Code Section 42100(a).

Signed: _____ Date: _____

Authorized Representative of Charter Approving Entity

(Original signature required)

Printed Name: _____ Title: _____

To the Superintendent of Public Instruction:

2023-24 CHARTER SCHOOL UNAUDITED ACTUALS FINANCIAL REPORT -- ALTERNATIVE FORM: This report has been verified for mathematical accuracy by the County Superintendent of Schools pursuant to Education Code Section 42100(a).

Signed: _____ Date: _____

County Superintendent/Designee

(Original signature required)

CHARTER SCHOOL UNAUDITED ACTUALS

FINANCIAL REPORT -- ALTERNATIVE FORM

July 1, 2023 to June 30, 2024

Charter School Name: Novato Charter
CDS #: 21-65417-6113229
Charter Approving Entity: Novato Unified
County: Marin
Charter #: 0089

This charter school uses the following basis of accounting:

(Please enter an "X" in the applicable box below; check only one box)

X **Accrual Basis (Applicable Capital Assets/Interest on Long-Term Debt/Long-Term Liabilities/Net Position objects are 6900, 6910, 7438, 9400-9489, 9660-9669, 9796, and 9797)**

Modified Accrual Basis (Applicable Capital Outlay/Debt Service/Fund Balance objects are 6100-6170, 6200-6500, 6600, 7438, 7439, and 9711-9789)

Description	Object Code	Unrestricted	Restricted	Total
A. REVENUES				
1. LCFF Sources				
State Aid - Current Year	8011	1,081,968.00		1,081,968.00
Education Protection Account State Aid - Current Year	8012	155,769.00		155,769.00
State Aid - Prior Years	8019			0.00
Transfers to Charter Schools in Lieu of Property Taxes	8096	1,634,437.00		1,634,437.00
Other LCFF Transfers	8091, 8097			0.00
Total, LCFF Sources		2,872,174.00	0.00	2,872,174.00
2. Federal Revenues (see NOTE in Section L)				
Every Student Succeeds Act	8290			0.00
Special Education - Federal	8181, 8182		42,762.00	42,762.00
Child Nutrition - Federal	8220			0.00
Donated Food Commodities	8221			0.00
Other Federal Revenues	8110, 8260-8299		3,281.00	3,281.00
Total, Federal Revenues		0.00	46,043.00	46,043.00
3. Other State Revenues				
Special Education - State	StateRevSE		229,900.00	229,900.00
All Other State Revenues	StateRevAO	65,802.24	208,284.01	274,086.25
Total, Other State Revenues		65,802.24	438,184.01	503,986.25
4. Other Local Revenues				
All Other Local Revenues	LocalRevAO	350,630.40		350,630.40
Total, Local Revenues		350,630.40	0.00	350,630.40
5. TOTAL REVENUES		3,288,606.64	484,227.01	3,772,833.65
B. EXPENDITURES (see NOTE in Section L)				
1. Certificated Salaries				
Certificated Teachers' Salaries	1100	1,155,111.22	135,366.23	1,290,477.45
Certificated Pupil Support Salaries	1200	3,815.94	72,367.33	76,183.27
Certificated Supervisors' and Administrators' Salaries	1300	262,614.94		262,614.94
Other Certificated Salaries	1900			0.00
Total, Certificated Salaries		1,421,542.10	207,733.56	1,629,275.66
2. Noncertificated Salaries				
Noncertificated Instructional Salaries	2100	240,143.35	3,676.85	243,820.20
Noncertificated Support Salaries	2200			0.00
Noncertificated Supervisors' and Administrators' Salaries	2300			0.00
Clerical, Technical and Office Salaries	2400	218,921.25		218,921.25
Other Noncertificated Salaries	2900			0.00
Total, Noncertificated Salaries		459,064.60	3,676.85	462,741.45
Description	**Object Code**	**Unrestricted**	**Restricted**	**Total**
3. Employee Benefits				
STRS	3101-3102	174,593.41	105,639.98	280,233.39
PERS	3201-3202	87,364.96	46,006.05	133,371.01
OASDI / Medicare / Alternative	3301-3302	56,555.15	3,490.63	60,045.78

	Health and Welfare Benefits	3401-3402	152,963.73	33,997.86	186,961.59
	Unemployment Insurance	3501-3502	1,040.42	95.61	1,136.03
	Workers' Compensation Insurance	3601-3602	20,564.80	2,040.12	22,604.92
	OPEB, Allocated	3701-3702			0.00
	OPEB, Active Employees	3751-3752			0.00
	Other Employee Benefits	3901-3902			0.00
	Total, Employee Benefits		493,082.47	191,270.25	684,352.72
4.	Books and Supplies				
	Approved Textbooks and Core Curricula Materials	4100			0.00
	Books and Other Reference Materials	4200	20.72	1,482.66	1,503.38
	Materials and Supplies	4300	40,249.47	23,349.42	63,598.89
	Noncapitalized Equipment	4400	13,763.64	8,623.93	22,387.57
	Food	4700			0.00
	Total, Books and Supplies		54,033.83	33,456.01	87,489.84
5.	Services and Other Operating Expenditures				
	Subagreements for Services	5100			0.00
	Travel and Conferences	5200	16,600.31	15,855.92	32,456.23
	Dues and Memberships	5300	3,536.00		3,536.00
	Insurance	5400	18,803.62	792.28	19,595.90
	Operations and Housekeeping Services	5500	96,805.43	4,569.74	101,375.17
	Rentals, Leases, Repairs, and Noncap. Improvements	5600	66,969.91	2,286.80	69,256.71
	Transfers of Direct Costs	5700-5799			0.00
	Professional/Consulting Services and Operating Expend.	5800	210,288.82	261,413.78	471,702.60
	Communications	5900	22,585.99		22,585.99
	Total, Services and Other Operating Expenditures		435,590.08	284,918.52	720,508.60
6.	Capital Outlay				
	(Objects 6100-6170, 6200-6500 modified accrual basis only)				
	Land and Land Improvements	6100-6170			0.00
	Buildings and Improvements of Buildings	6200			0.00
	Books and Media for New School Libraries or Major				
	Expansion of School Libraries	6300			0.00
	Equipment	6400			0.00
	Equipment Replacement	6500			0.00
	Lease Assets	6600			0.00
	Subscription Assets	6700			0.00
	Depreciation Expense (accrual basis only)	6900	38,713.03	1,814.52	40,527.55
	Amortization Expense - Lease Assets	6910			0.00
	Amortization Expense - Subscription Assets	6920			0.00
	Total, Capital Outlay		38,713.03	1,814.52	40,527.55
7.	Other Outgo				
	Tuition to Other Schools	7110-7143			0.00
	Transfers of Pass-Through Revenues to Other LEAs	7211-7213			0.00
	Transfers of Apportionments to Other LEAs - Spec. Ed.	7221-7223SE			0.00
	Transfers of Apportionments to Other LEAs - All Other	7221-7223AO			0.00
	All Other Transfers	7281-7299	99,884.80	1,294.72	101,179.52
	Transfers of Indirect Costs	7300-7399	(4,685.55)	4,685.55	0.00
	Debt Service:				
	Interest	7438			0.00
	Principal (for modified accrual basis only)	7439			0.00
	Total Debt Service		0.00	0.00	0.00
	Total, Other Outgo		95,199.25	5,980.27	101,179.52
8.	TOTAL EXPENDITURES		2,997,225.36	728,849.98	3,726,075.34

Description	Object Code	Unrestricted	Restricted	Total
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5-B8)		291,381.28	(244,622.97)	46,758.31
D. OTHER FINANCING SOURCES / USES				

1.	Other Sources	8930-8979			0.00
2.	Less: Other Uses	7630-7699			0.00
3.	Contributions Between Unrestricted and Restricted Accounts (must net to zero)	8980-8999	(70,128.97)	70,128.97	0.00
4.	TOTAL OTHER FINANCING SOURCES / USES		(70,128.97)	70,128.97	0.00
E.	**NET INCREASE (DECREASE) IN FUND BALANCE /NET POSITION (C+D4)**		221,252.31	(174,494.00)	46,758.31
F.	**FUND BALANCE / NET POSITION**				
1.	Beginning Fund Balance/Net Position				
	a. As of July 1	9791	1,366,213.88	174,494.00	1,540,707.88
	b. Adjustments/Restatements	9793, 9795			0.00
	c. Adjusted Beginning Fund Balance /Net Position		1,366,213.88	174,494.00	1,540,707.88
2.	Ending Fund Balance /Net Position, June 30 (E+F1c)		1,587,466.19	0.00	1,587,466.19
	Components of Ending Fund Balance (Modified Accrual Basis only)				
	a. Nonspendable				
	1. Revolving Cash (equals Object 9130)	9711			0.00
	2. Stores (equals Object 9320)	9712			0.00
	3. Prepaid Expenditures (equals Object 9330)	9713			0.00
	4. All Others	9719			0.00
	b. Restricted	9740			0.00
	c. Committed				
	1. Stabilization Arrangements	9750			0.00
	2. Other Commitments	9760			0.00
	d. Assigned	9780			0.00
	e. Unassigned/Unappropriated				
	1. Reserve for Economic Uncertainties	9789			0.00
	2. Unassigned/Unappropriated Amount	9790M			0.00
3.	**Components of Ending Net Position (Accrual Basis only)**				
	a. Net Investment in Capital Assets	9796	652,398.57		652,398.57
	b. Restricted Net Position	9797			0.00
	c. Unrestricted Net Position	9790A	935,067.62	0.00	935,067.62

Description	Object Code	Unrestricted	Restricted	Total
G. ASSETS				
1. Cash				
In County Treasury	9110	442,018.41	220,307.12	662,325.53
Fair Value Adjustment to Cash in County Treasury	9111			0.00
In Banks	9120	294,765.99		294,765.99
In Revolving Fund	9130			0.00
With Fiscal Agent/Trustee	9135			0.00
Collections Awaiting Deposit	9140			0.00
2. Investments	9150			0.00
3. Accounts Receivable	9200	85,323.14		85,323.14
4. Due from Grantor Governments	9290	236,068.29	54,212.13	290,280.42
5. Stores	9320			0.00
6. Prepaid Expenditures (Expenses)	9330	10,017.20		10,017.20
7. Other Current Assets	9340			0.00
8. Lease Receivable	9380			0.00
9. Capital Assets (accrual basis only)	9400-9489	670,304.69		670,304.69
10. TOTAL ASSETS		1,738,497.72	274,519.25	2,013,016.97
H. DEFERRED OUTFLOWS OF RESOURCES				
1. Deferred Outflows of Resources	9490			0.00
2. TOTAL DEFERRED OUTFLOWS		0.00	0.00	0.00
I. LIABILITIES				
1. Accounts Payable	9500	62,802.41		62,802.41
2. Due to Grantor Governments	9590		178,657.92	178,657.92
3. Current Loans	9640	70,323.00		70,323.00

4.	Unearned Revenue	9650		95,861.33	95,861.33
5.	Long-Term Liabilities (accrual basis only)	9660-9669	17,906.12		17,906.12
6.	TOTAL LIABILITIES		151,031.53	274,519.25	425,550.78
J.	**DEFERRED INFLOWS OF RESOURCES**				
1.	Deferred Inflows of Resources	9690			0.00
2.	TOTAL DEFERRED INFLOWS		0.00	0.00	0.00
K.	**FUND BALANCE /NET POSITION**				
	Ending Fund Balance /Net Position, June 30 (G10 + H2) - (I6 + J2)				
	(must agree with Line F2)		1,587,466.19	0.00	1,587,466.19

L. FEDERAL EVERY STUDENT SUCCEEDS ACT (ESSA) MAINTENANCE OF EFFORT REQUIREMENT

NOTE: IF YOUR CHARTER SCHOOL RECEIVED FEDERAL FUNDING, AS REPORTED IN SECTION A2, THE FOLLOWING ADDITIONAL INFORMATION MUST BE PROVIDED IN ORDER FOR THE CDE TO CALCULATE COMPLIANCE WITH THE FEDERAL EVERY STUDENT SUCCEEDS ACT (ESSA) MAINTENANCE OF EFFORT REQUIREMENT:

1. Federal Revenue Used for Capital Outlay and Debt Service

Included in the Capital Outlay and Debt Service expenditures reported in sections B6 and B7 are the following amounts paid out of federal funds:

	Federal Program Name (If no amounts, indicate "NONE")	Capital Outlay	Debt Service	Total
a.	NONE	$		0.00
b.				0.00
c.				0.00
d.				0.00
e.				0.00
f.				0.00
g.				0.00
h.				0.00
i.				0.00
j.				0.00
	TOTAL FEDERAL REVENUES USED FOR CAPITAL OUTLAY AND DEBT SERVICE	0.00	0.00	0.00

2. Community Services Expenditures

Provide the amount of State and Local funds reported in Section B that were expended for Community Services Activities:

	Objects of Expenditures		Amount (Enter "0.00" if none)
a.	Certificated Salaries	1000-1999	0.00
b.	Noncertificated Salaries	2000-2999	0.00
c.	Employee Benefits	3000-3999	0.00
d.	Books and Supplies	4000-4999	0.00
e.	Services and Other Operating Expenditures	5000-5999	0.00
	TOTAL COMMUNITY SERVICES EXPENDITURES		0.00

3. Supplemental State and Local Expenditures resulting from a Presidentially Declared Disaster

	Date of Presidential Disaster Declaration	Brief Description (If no amounts, indicate "None")	Amount
a.		None	
b.			
c.			
d.			
	TOTAL SUPPLEMENTAL EXPENDITURES (Should not be negative)		0.00

4. State and Local Expenditures to be Used for ESSA Annual Maintenance of Effort Calculation:

Results of this calculation will be used for comparison with 2022-23 expenditures. Failure to maintain the required 90 percent expenditure level on either an aggregate or per capita expenditure basis may result in reduction to allocations for covered programs in 2025-26.

a.	Total Expenditures (B8)	3,726,075.34
b.	Less Federal Expenditures (Total A2)	
	[Revenues are used as proxy for expenditures because most federal revenues are normally recognized in the period that qualifying expenditures are incurred]	46,043.00
c.	Subtotal of State & Local Expenditures	3,680,032.34
	[a minus b]	
d.	Less Community Services	0.00
	[L2 Total]	
e.	Less Capital Outlay & Debt Service	40,527.55
	[Total B6 plus objects 7438 and 7439, less L1 Total, less objects 6600 and 6910]	
f.	Less Supplemental Expenditures made as the result of a Presidentially	0.00

Declared Disaster		
TOTAL STATE & LOCAL EXPENDITURES SUBJECT TO MOE	$	3,639,504.79
[c minus d minus e minus f]		

Unaudited Actuals
Unaudited Actuals 2023-24
Technical Review Checks
Phase - All
Display - All Technical Checks

Novato Charter **Marin County**

Following is a chart of the various types of technical review checks and related requirements:

F - Fatal (Data must be corrected; an explanation is not allowed)
W/WC - Warning/Warning with Calculation (If data are not correct, correct the data; if data are correct an explanation is required)
O - Informational (If data are not correct, correct the data; if data are correct an explanation is optional, but encouraged)

ALT FORM CHECKS

CHALT_AR_AP_POSITIVE - (**Warning**) - Accounts Receivable (Line G.3., Object 9200) and Accounts Payable (Line I.1., Object 9500) should have a positive balance by column (Unrestricted, Restricted, and Total). **Passed**

CHALT_ASSETS_POSITIVE - (**Warning**) - The amount reported in each cell of Section G., ASSETS, lines G.1 through G.9 (except Object 9111), Unrestricted and Restricted columns, should be positive individually by column (Unrestricted, Restricted, and Total). **Passed**

CHALT_BAL_TOTAL - (**Warning**) - Adjusted Beginning Fund Balance/Net Position (Line F.1.c.) plus Total Revenues (Lines A.5., D.1. and D.3.) minus Total Expenditures (Lines B.8. and D.2.) minus Total Assets (Line G.10.) minus Total Deferred Outflows (Line H.2.) plus Total Liabilities (Line I.6.) plus Total Deferred Inflows (Line J.2.), Total of the Unrestricted column plus the total of the Restricted column, should equal zero. **Passed**

CHALT_CEFB_FD_EQUITY_ACCRUAL - (**Warning**) - Components of Ending Net Position, lines F.3.a through F.3.c, Total column (objects 9796, 9797, and 9790A), should agree with Fund Equity, Total column (Total Assets [line G.10.] plus Total Deferred Outflows [line H.2.] minus Total Liabilities [line I.6.] minus Total Deferred Inflows [line J.2.]). **Passed**

CHALT_CEFB_POSITIVE - (**Warning**) - Components of Ending Fund Balance (lines F.2.a.1. through F.2.e.1., and lines F.3.a through F.3.c., objects 9711 through 9797 or 9790A) should be positive individually by column (Unrestricted, Restricted, and Total). **Passed**

CHALT_CHK_UNBALANCED_A - (**Warning**) - Unbalanced and/or incomplete data in any of the forms should be corrected before an official export is completed. **Passed**

CHALT_CHK_UNBALANCED_B - (**Fatal**) - Unbalanced and/or incomplete data in any of the forms must be corrected before an official export is completed. **Passed**

CHALT_CONTRIB_POSITIVE - (**Warning**) - The amount reported on line D.3., Contributions Between Unrestricted and Restricted Accounts, Restricted column, should be positive. **Passed**

CHALT_DIR_COSTS - (**Fatal**) - Transfers of Direct Costs (B.5., Services and Other Operating Expenditures, Object Code 5700-5799), sum of Unrestricted and Restricted columns, should equal zero. **Passed**

CHALT_EFB_POSITIVE - (**Warning**) - Ending Fund Balance/Net Position, June 30 (Line F.2.) should be positive by column (Unrestricted, Restricted, and Total). **Passed**

CHALT_EXCESS_ASSIGN_REU - (**Warning**) - Amounts reported as Assigned (Line F.2.d., Object 9780) and/or Reserve for Economic Uncertainties (Line F.2.e.1., Object 9789), Unrestricted worksheet, should not create a negative Unassigned/Unappropriated Amount (Line F.2.e.2., Object 9790M). **Passed**

CHALT_INDIRECT - (**Warning**) - Transfers of Indirect Costs (Line B.7., objects 7300-7399) sum of Unrestricted and Restricted columns, should equal zero. **Passed**

CHALT_LCFF_SOURCES - (**Warning**) - The amounts reported in A.1. for State Aid - Current Year (Object 8011), Education Protection Account State Aid - Current Year (Object 8012), and Transfers to Charter Schools in Lieu of Property Taxes (Object 8096) in A.1. should equal the respective amount(s) from the Second Principal Apportionment certification. **Passed**

CHALT_MOE_CAP_OUTLAY - (**Warning**) - The calculated total amount in the Capital Outlay column of L.1, Total Federal Revenue Used for Capital Outlay and Debt Service, should be less than or equal to the calculated total amount in the Total column of B.6 Total, Capital Outlay. **Passed**

CHALT_MOE_DEBT_SERVICE - (**Warning**) - The calculated total amount in the Debt Service column of L.1., Total Federal Revenue Used for Capital Outlay and Debt Service, should be less than or equal the calculated Total Debt Service subtotal in the Total column of B.7., Other Outgo. **Passed**

CHALT_MOE_POSITIVE - (**Warning**) - The amount reported for Capital Outlay & Debt Service on Line L.4.e., should be positive. **Passed**

CHALT_MOE_STATE_LOCAL_EXP_POSITIVE - (**Warning**) - Line L.4.c., Subtotal of State & Local Expenditures, should be positive. **Passed**

CHALT_NET_INV_CAP_ASSETS - (**Warning**) - If amounts are keyed in Capital Assets (Line G.9.), Unrestricted and/or Restricted column, then an amount should be reported in the respective column for Net Investment in Capital Assets (line F.3.a.). **Passed**

CHALT_OBJ_POSITIVE - (**Warning**) - All applicable object codes should have a positive balance by worksheet (Unrestricted, Restricted, and Unrestricted/Restricted) by data type. **Passed**

CHALT_OTHER_SOURCES_POSITIVE - (**Warning**) - The amount reported on line D.1., Other Sources, Restricted column, should be positive. **Passed**

CHALT_OTHER_USES_POSITIVE - (**Warning**) - The amount reported on line D.2., Less: Other Uses, Restricted column, should be positive. **Passed**

CHALT_PY_EFB_CY_BFB - (**Fatal**) - Prior year ending fund balance (preloaded from last year's unaudited actuals submission) must equal current year beginning fund balance Line F.1.a. (Object 9791), Unrestricted and Restricted columns. **Passed**

CHALT_UNR_NET_POSITION_NEG - (**Warning**) - Unrestricted Net Position (Line F.3.c., Object 9790A), Restricted column, should be zero or negative. **Passed**

VERSION-CHECK - (**Warning**) - All versions are current. **Passed**

Export Log
Period: Unaudited Actuals
Type of Export: Official

==========
LEA: 21-65417-6113229 Novato Charter

Official Check for LEA: 21-65417-6113229 is good

Export of USER General Ledger started at 9/9/2024, 4:54:49 PM

OFFICIAL Header for LEA: 21-65417-6113229 Novato Charter
VERSION SACS V10.1

- No records to export for USER General Ledger

Export of Supplementals (USER ELEMENTs) started at 9/9/2024, 4:54:49 PM

- Fiscal year: 2023-24
- Type of data: Unaudited Actuals
- Number of records exported in group 1: 597

Export of supplementals (USER ELEMENTs) completed at 9/9/2024, 4:54:49 PM

Export of TRC Explanations started at 9/9/2024, 4:54:49 PM

- Fiscal year: 2023-24
- Type of data: Unaudited Actuals
- Number of records exported in group 2: 0

Export of TRC Explanations completed at 9/9/2024, 4:54:49 PM

Export of TRC Log started at 9/9/2024, 4:54:49 PM

- Fiscal year: 2023-24
- Type of data: Unaudited Actuals
- Number of records exported in group 3: 24

Export of TRC Log completed at 9/9/2024, 4:54:49 PM

OFFICIAL END for LEA: 21-65417-6113229 Novato Charter

Exported to file: 21654176113229_A_2023-24_E8ASZM12MKALT_OFFICIAL.DAT

End of Official Export Process

2023-24 Education Protection Account
Program by Resource Report
Revenue and Expenditures by Function - Detail
NOVATO CHARTER SCHOOL

ACTUAL Revenue and Expenditures through: June 30, 2024
For Education Protection Account (Resource 1400)

Description	Object Codes	Amount
AMOUNT AVAILABLE FOR THIS FISCAL YEAR		
Adjusted Beginning Fund Balance	9791-9795	0.00
Revenue Limit Sources	8010-8099	155,769.00
Federal Revenue	8100-8299	0.00
Other State Revenue	8300-8599	0.00
Other Local Revenue	8600-8799	0.00
All Other Financing Sources and Contributions	8900-8999	0.00
Deferred Revenue	9650	0.00
TOTAL AVAILABLE		155,769.00
EXPENDITURES AND OTHER FINANCING USES		
(Objects 1000-7999)		
Instruction	1000-1999	155,769.00
Instruction-Related Services		
Instructional Supervision and Administration	2100-2150	0.00
AU of a Multidistrict SELPA	2200	0.00
Instructional Library, Media, and Technology	2420	0.00
Other Instructional Resources	2490-2495	0.00
School Administration	2700	0.00
Pupil Services		
Guidance and Counseling Services	3110	0.00
Psychological Services	3120	0.00
Attendance and Social Work Services	3130	0.00
Health Services	3140	0.00
Speech Pathology and Audiology Services	3150	0.00
Pupil Testing Services	3160	0.00
Pupil Transportation	3600	0.00
Food Services	3700	0.00
Other Pupil Services	3900	0.00
Ancillary Services	4000-4999	0.00
Community Services	5000-5999	0.00
Enterprise	6000-6999	0.00
General Administration	7000-7999	0.00
Plant Services	8000-8999	0.00
Other Outgo	9000-9999	0.00
TOTAL EXPENDITURES AND OTHER FINANCING USES		155,769.00
BALANCE (Total Available minus Total Expenditures and Other Financing Uses)		0.00

2024-25 Education Protection Account PLAN
Program by Resource Report
Revenue and Expenditures by Function - Detail
NOVATO CHARTER SCHOOL

Operating Plan for Revenue and Expenditures through: June 30, 2025
For Education Protection Account (Resource 1400)

Description	Object Codes	Amount
AMOUNT AVAILABLE FOR THIS FISCAL YEAR		
Adjusted Beginning Fund Balance	9791-9795	0.00
Revenue Limit Sources	8010-8099	140,814.00
Federal Revenue	8100-8299	0.00
Other State Revenue	8300-8599	0.00
Other Local Revenue	8600-8799	0.00
All Other Financing Sources and Contributions	8900-8999	0.00
Deferred Revenue	9650	0.00
TOTAL AVAILABLE		140,814.00
EXPENDITURES AND OTHER FINANCING USES		
(Objects 1000-7999)		
Instruction	1000-1999	140,814.00
Instruction-Related Services		
Instructional Supervision and Administration	2100-2150	0.00
AU of a Multidistrict SELPA	2200	0.00
Instructional Library, Media, and Technology	2420	0.00
Other Instructional Resources	2490-2495	0.00
School Administration	2700	0.00
Pupil Services		
Guidance and Counseling Services	3110	0.00
Psychological Services	3120	0.00
Attendance and Social Work Services	3130	0.00
Health Services	3140	0.00
Speech Pathology and Audiology Services	3150	0.00
Pupil Testing Services	3160	0.00
Pupil Transportation	3600	0.00
Food Services	3700	0.00
Other Pupil Services	3900	0.00
Ancillary Services	4000-4999	0.00
Community Services	5000-5999	0.00
Enterprise	6000-6999	0.00
General Administration	7000-7999	0.00
Plant Services	8000-8999	0.00
Other Outgo	9000-9999	0.00
TOTAL EXPENDITURES AND OTHER FINANCING USES		140,814.00
BALANCE (Total Available minus Total Expenditures and Other Financing Uses)		0.00

9/4/2024 Enrollment Update for NCS BOD

Grade	Total/target enrollment	Enrollment as of 8/14/24	Seats available	Wait List
TK	20	20	0	20
K	28	28	0	56
1	28	28	0	35
2	28	28	0	26
3	28	28	0	11
4	28	28	0	39
5	28	28	0	23
6	28	28	0	4
7	28	28	0	1
8	28	24	4	0
Totals	272	268	4	215

DRAFT NCS Attendance Message DRAFT

To: NCS Community
From: NCS Board of Directors
Date: September 2024
Subject: Student Attendance/Independent Study

Dear NCS Community,

This is an important message about the appropriate use of Independent Study. Data shows significant Independent Study requests on Fridays before long weekends. Understandably, families like to take advantage of long weekends. The Board, faculty, and staff want our community to appreciate and consider the work that goes into NCS's administration of the Independent Study program before using it.

In California, public school funding is directly related to attendance. NCS has historically had excellent attendance which is extremely important considering we are the lowest funded school in the lowest funded district in the County. To be sure, Independent Study plays a role in that success while helping to keep our kids from falling too far behind.

But Independent Study is not without its drawbacks:

- Nothing can take the place of learning in the classroom, both academically and socio-emotionally;
- Preparing Independent Study materials imposes a burden on our teachers, forcing them to spend time that could be better used planning lessons and preparing for class;
- Perhaps most importantly, in order to ensure NCS can survive an audit by the State, our office personnel spend valuable time making sure every signature in every agreement has been received, the materials are complete, and the file properly stored. It may not seem like much, but NCS has hundreds of signatures to collect and not one can be missing.

Unlike other schools, we do not require approval from the director or a minimum amount of days in order to use Independent Study; we rely on the community to be considerate of our faculty and staff when utilizing it. If at all possible, please consider leaving for long weekends when school ends that Friday, or even having your child attend for just thirty minutes that day before you leave.

We appreciate your consideration regarding this important topic.

Signed,
2024-2025 NCS Board
Robin Lee
Red Hale
Chris Shortall
Ali Iqbal
Tom Weldon

DRAFT

DRAFT