BOARD OF DIRECTORS
NOVATO CHARTER SCHOOL
(A California Non-Profit Public Benefit Corporation)
940 C Street, Novato, CA

February 7th, 2024 5:30 pm
REGULAR MEETING AGENDA

The Novato Charter School welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School.
To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.

2. Blue "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Public Comment." Submit your blue forms to the Board Clerk prior to the relevant agenda item.

3. "Public Comment" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may (a) give direction to staff to respond to a concern, (b) direct that the item be referred to the Director for action or (c) schedule the item on a subsequent agenda.

4. With regard to items that are on the agenda, you may specify that agenda item on your blue request form and you will be given an opportunity to speak for up to five (5) minutes when the Board discusses that item, and total time allotted for agenda items will not exceed twenty (20) minutes.

5. When addressing the Board, speakers are requested to state their name and adhere to the time limits set forth.

Access to Board Materials: A copy of the written materials which will be submitted to the Board may be reviewed by any interested persons on The Novato Charter School's website along with this agenda following the posting of the agenda at least 72 hours in advance of this meeting.

Disability Access: Requests for disability-related modifications or accommodations to participate in this public meeting should be made 24 hours prior to the meeting by emailing mbloom@nusd.org. All efforts will be made for reasonable accommodations. The agenda and public documents can be modified upon request as required by Section 202 of the Americans with Disabilities Act.

BOARD MEMBER CODE OF CONDUCT

We will demonstrate **respect** for each other and all school constituents through open communication and by practicing gratitude and appreciation. We will **collaborate** by honoring each member's unique point of view when working on the common goal of supporting the mission and vision of NCS.
We will align our actions to support the faculty and staff in their endeavor to provide a **holistic/developmentally** appropriate education through **creativity and the art of teaching**. We will hold ourselves and each other accountable to arrive at Board meetings prepared and in follow-through of additional responsibilities including committee work outside of meetings.

BOARD OF DIRECTORS
NOVATO CHARTER SCHOOL
(A California Non-Profit Public Benefit Corporation)
940 C Street, Novato, CA
February 7th, 2024 5:30 pm
REGULAR MEETING AGENDA

BOARD MEETING CODE OF CONDUCT

We welcome the public to our Board Meetings! We request that each visitor honor the following agreements in support of our school core values:

- Maintain open, respectful body language and tone of voice when sharing viewpoints.
- Respect the Direct Communication model by bringing any concern first to the person(s) most directly connected or responsible for the topic.
- Offer full listening and attention and lend a benefit of the doubt to each member.
- Honor established agreements and limitations of the board meeting format including:
- Time limits
- Discussion limited only to agenda items (no discussion of non-agendized topics)
- Avoid interrupting others
- Stay focused on speaker and topic (do not engaging in distracting behavior/side conversations)
- Express gratitude and appreciation whenever/wherever possible.

1. Call Meeting to Order, Roll Call 5 Min.

Board Member	Present Absent Late	Arrival time
Craig Allender, President(CA)		
Chris Shortall, Trustee (CS)		
Robin J. Lee, Trustee (RL)		
Lia Heath, Chief Financial Officer (LH)		
Mike “Red” Hale, Trustee (RH)		

2. AGENDA MODIFICATION CA 5 Min.

3. NON AGENDA PUBLIC COMMENT 5 Min. *This is the opportunity for members of the community to speak on topics that are not agendized on tonight's board meeting. Because these are not agendized items the board and staff may not dialog back and forth with you. If you have a specific question that staff may be able to answer, staff may contact you. Should a board member choose to have this placed on a future meeting they may contact staff to do that*.

4. APPROVAL OF CONSENT AGENDA ITEMS 5 Min. *Consent Agenda Items: All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them.*

A. Approve Minutes: December 13th, 2023

B. Approve Final Audit Report / Governance Letter-No changes from Draft reports reviewed at the Dec 13th, 2023 board meeting

Board Members	Craig Allender	Chris Shortall	Robin J. Lee	Lia Heath	Mike “Red” Hale
Moved By:					
Seconded By:					
Action:					

5. BOARD DISCUSSION/ACTION ITEMS

A. Instructional Academic Calendar and Instructional

Board Members	Craig Allender	Chris Shortall	Robin J. Lee	Lia Heath	Mike “Red” Hale
Moved By:					
Seconded By:					
Action:					

B. Foundation MOU Recommendation: Approval

Board Members	Craig Allender	Chris Shortall	Robin J. Lee	Lia Heath	Mike “Red” Hale
Moved By:					
Seconded By:					
Action:					

C. Involuntary Removal Policy-Review and Second Reading-Staff Recommendation: Approval

Board Members	Craig Allender	Chris Shortall	Robin J. Lee	Lia Heath	Mike “Red” Hale
Moved By:					
Seconded By:					
Action:					

D. Student Internet Use Policy and Agreement-Review and Second Reading-Staff Recommendation: Approval

Board Members	Craig Allender	Chris Shortall	Robin J. Lee	Lia Heath	Mike “Red” Hale
Moved By:					

Seconded By:					
Action:					

E. Academic Integrity Policy Review and Second Reading-Staff Recommendation: Approval

Board Members	Craig Allender	Chris Shortall	Robin J. Lee	Lia Heath	Mike “Red” Hale
Moved By:					
Seconded By:					
Action:					

F. Disposal Request: Chromebooks and Projectors-Staff Recommendation: Approval

Board Members	Craig Allender	Chris Shortall	Robin J. Lee	Lia Heath	Mike “Red” Hale
Moved By:					
Seconded By:					
Action:					

G. 2023-24 Local Control Accountability Plan (Lcap) - Mid-Year Update - Review 2023-24 Mid-Year LCAP Update

6. INFORMATION ITEMS: ADMINISTRATIVE REPORTS

- **A.** School Accountability Report Card (SARC)
- **B.** Enrollment Update
- **C.** Student Attendance / Independent Study Message
- **D.** Hiring for 24-25 School Year
- **E.** NCS Business Services School Year 2024-2025
- **F.** Measure G Bond Update - Report on projects completed and scheduled
- **G.** North Bay Children’s Center Construction Project Update
- **H.** Lottery Preview, Lottery for 24-25 School Year
    - **a.** Lottery Date: Wednesday, Mar 6, 2024 (always held on first Wednesday in March)
    - **b.** Board Representative
- **I.** Soccer Field Improvement Update

BOARD OF DIRECTORS
NOVATO CHARTER SCHOOL
(A California Non-Profit Public Benefit Corporation)
940 C Street, Novato, CA
February 7th, 2024 5:30 pm
REGULAR MEETING AGENDA

7. CONVENE TO CLOSED SESSION

In accordance with the Brown Act, the Board may convene to closed session to discuss a narrow range of items for which the need for confidentiality takes precedence over the need for a transparent process. The public will be asked to leave the room while the Board is in closed session, and will be invited to return when the closed session has concluded. Prior to the Board convening to closed session, the public will be given the opportunity to comment on closed session agenda items. Following a closed session, there will be a report out in open session of any action taken by the Board.

1. **Conference with Legal Counsel Regarding Anticipated Litigation**
   Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2), two cases

8. RECONVENE TO OPEN SESSION

9. PUBLIC REPORT ON ACTION TAKEN IN CLOSED SESSION

10. NEXT BOARD MEETING 5 Min. Wednesday, March 6th,2024 at 5:30pm

11. COMMENTS FROM BOARD MEMBERS -
Please email future agenda items to nlloyd@nusd.org and callender@nusd.org 5 Min.

12. ADJOURNMENT
The agenda for the next meeting will be publicly posted on www.novatocharterschool.org at least 72 hours prior to the meeting (by Sunday, March 3, 5:30pm, 2024) by Megan Bloom

BOARD OF DIRECTORS
NOVATO CHARTER SCHOOL
(A California Non-Profit Public Benefit Corporation)
940 C Street, Novato, CA
December 13th, 2023 5:30 pm
Minutes

The Novato Charter School welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School.
To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.

2. Blue "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Public Comment." Submit your blue forms to the Board Clerk prior to the relevant agenda item.

3. "Public Comment" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may (a) give direction to staff to respond to a concern, (b) direct that the item be referred to the Director for action or (c) schedule the item on a subsequent agenda.

4. With regard to items that are on the agenda, you may specify that agenda item on your blue request form and you will be given an opportunity to speak for up to five (5) minutes when the Board discusses that item, and total time allotted for agenda items will not exceed twenty (20) minutes.

5. When addressing the Board, speakers are requested to state their name and adhere to the time limits set forth.

Access to Board Materials: A copy of the written materials which will be submitted to the Board may be reviewed by any interested persons on The Novato Charter School's website along with this agenda following the posting of the agenda at least 72 hours in advance of this meeting.

Disability Access: Requests for disability-related modifications or accommodations to participate in this public meeting should be made 24 hours prior to the meeting by emailing mbloom@nusd.org. All efforts will be made for reasonable accommodations. The agenda and public documents can be modified upon request as required by Section 202 of the Americans with Disabilities Act.

BOARD MEMBER CODE OF CONDUCT

We will demonstrate **respect** for each other and all school constituents through open communication and by practicing gratitude and appreciation. We will **collaborate** by honoring each member's unique point of view when working on the common goal of supporting the mission and vision of NCS.
We will align our actions to support the faculty and staff in their endeavor to provide a **holistic/developmentally** appropriate education through **creativity and the art of teaching**. We will hold ourselves and each other accountable to arrive at Board meetings prepared and in follow-through of additional responsibilities including committee work outside of meetings.

BOARD OF DIRECTORS
NOVATO CHARTER SCHOOL
(A California Non-Profit Public Benefit Corporation)
940 C Street, Novato, CA
December 13th, 2023 5:30 pm
Minutes

BOARD MEETING CODE OF CONDUCT

We welcome the public to our Board Meetings! We request that each visitor honor the following agreements in support of our school core values:

- Maintain open, respectful body language and tone of voice when sharing viewpoints.
- Respect the Direct Communication model by bringing any concern first to the person(s) most directly connected or responsible for the topic.
- Offer full listening and attention and lend a benefit of the doubt to each member.
- Honor established agreements and limitations of the board meeting format including:
- Time limits
- Discussion limited only to agenda items (no discussion of non-agendized topics)
- Avoid interrupting others
- Stay focused on speaker and topic (do not engaging in distracting behavior/side conversations)
- Express gratitude and appreciation whenever/wherever possible.

1. Call Meeting to Order, Roll Call 5 Min.

Board Member	Present Absent Late	Arrival time
Craig Allender, President(CA)	Present	5:30pm
Chris Shortall, Trustee (CS)	Present	5:30pm
Robin J. Lee, Trustee (RL)	Present	5:30pm
Lia Heath, Chief Financial Officer (LH)	Late	6:00pm
Mike “Red” Hale, Trustee (RH)	Present	5:30pm

2. AGENDA MODIFICATION CA 5 Min.
Moved Item 5.C to 5.A

3. NON AGENDA PUBLIC COMMENT 5 Min. *This is the opportunity for members of the community to speak on topics that are not agendized on tonight's board meeting. Because these are not agendized items the board and staff may not dialog back and forth with you. If you have a specific question that staff may be able to answer, staff may contact you. Should a board member choose to have this placed on a future meeting they may contact staff to do that.*

BOARD OF DIRECTORS
NOVATO CHARTER SCHOOL
(A California Non-Profit Public Benefit Corporation)
940 C Street, Novato, CA
December 13th, 2023 5:30 pm
Minutes

4. APPROVAL OF CONSENT AGENDA ITEMS 5 Min. *Consent Agenda Items: All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them.*

A. Approve Minutes: November 15th, 2023

Board Members	Craig Allender	Chris Shortall	Robin J. Lee	Lia Heath	Mike "Red" Hale
Moved By:		X			
Seconded By:			X		
Action:	Yay	Yay	Yay	NA	Yay

5. BOARD DISCUSSION/ACTION ITEMS

A. 1st Interim Budget Report

John Azzizi presented the 1st interim budget report

- State is presenting budget cuts that will impact NCS overall funding
- Updated budget will be presented in the Spring to the Board
- In 24/25 school year, TK will be required to have a 10-1 teacher ratio, which could reduce the overall student population, which also reduces funding
- John also presents the importance of the Foundation money that supports the additional programs in the budget

Board Members	Craig Allender	Chris Shortall	Robin J. Lee	Lia Heath	Mike "Red" Hale
Moved By:					X
Seconded By:				X	
Action:	Yay	Yay	Yay	Yay	Yay

B. CLA Draft Audit Reports

John Azzizi presented the CLA Adit Report
No significant findings

C. NCS Foundation

a. Financial Report

Guest Carin Gruwell presented the Foundation Financial Report

- Grade participation was presented by grade (included in Foundation's December newsletter)
- Pie charts were presented on the grants that the foundation has made to the school
- The Foundation has been developed to raise money that is granted to NCS to spend

towards the specialty programs that public funding of the charter school does not cover (spanish, music, hand work, garden, middle school math, field trips, etc)

- Overall the school's participation is around 60%, target is 85%

D. Attendance Policy-Review and Second Reading-Staff Recommendation: Approval

Board Members	Craig Allender	Chris Shortall	Robin J. Lee	Lia Heath	Mike "Red" Hale
Moved By:		X			
Seconded By:				X	
Action:	Yay	Yay	Yay	Yay	Yay

E. Involuntary Removal Policy - First Reading

Charter Center Development Center advises that all Charters have a policy. Board to review and send comments and vote in February.

F. Student Internet Use Policy and Agreement-First Reading

New policy for student using school devices on campus, will be in acknowledgement form in enrollment packets. Board to review and send comments and vote in February.

G. Academic Integrity Policy-First Reading

Existing policy that was updated. Board to review and send comments and vote in February.

6. INFORMATION ITEMS: ADMINISTRATIVE REPORTS

A. MCOE Williams Settlement Legislation letter - Craig and Nikki both received, nothing to report
B. Enrollment Update - school is down one seat in 7th grade, overall enrollment is strong
C. Student Attendance Update - independent study contracts are requiring significant staff time to administer. Board will work on messaging to community
D. Hiring Update for 23-24 School Year
  a. Certificated Positions - using contracts for SLP and OT
  b. Classified Positions - full
E. NCS Business Services School Year 2024-2025

NCS has contacted NUSD for business services at a rate of 2% of operating costs. These services include 9 areas - attendance, accounting, STRS, PERS, payroll, human resources, IT, insurance certificates, health benefits administration, other, and insurance. NUSD has been struggling to provide all these services, yet the fee that NCS pays has remained the same. Looking to move business services to Charter Impact. Looking towards Charter Safe for insurance. It has become apparent that NCS is under insured. Nikki and Megan have met with schools that have been using Charter Safe, Charter Life, and Charter Impact. The reality is that these services will cost more, however, the services will better serve NCS where NUSD has struggled.

F. Measure G Bond Update - Report on projects completed and scheduled

NUSD increased NCS allotment from $1.3 up to $2.3 million. Kudos to Nikki! Kickoff was held yesterday, upcoming projects include:
Fencing and access control
Interior classroom toolkit (AV)

BOARD OF DIRECTORS
NOVATO CHARTER SCHOOL
(A California Non-Profit Public Benefit Corporation)
940 C Street, Novato, CA
December 13th, 2023 5:30 pm
Minutes

Speakers to be in 5th grade and up
Interior and exterior PA and bell system (includes internet phones)
Network infrastructure
Existing network is insufficient
Lighting (parking lot will be coordinated with North Bay, but around buildings will be installed to add security)
Exterior dry rot repair
Campus wide internet
Window shades and film
Security cameras

G. North Bay Children's Center Construction Project Update

Closure on C Street in January for water lines, work will also be in parking lot

H. Soccer Field Improvement Update

Soccer club has run out of money
NCS Foundation has donated $10k, NCS will have use of the field once it is completed
Walking path will be installed for NCS students to walk to library

7. NEXT BOARD MEETING 5 Min. Wednesday, February 7th, 2024 at 5:30pm

8. COMMENTS FROM BOARD MEMBERS -

Please email future agenda items to nlloyd@nusd.org and callender@nusd.org 5 Min.

9. ADJOURNMENT

The agenda for the next meeting will be publicly posted on www.novatocharterschool.org by Friday, February 2nd, 2024 by Megan Bloom

Meeting adjourned at 1948.

Novato Charter School

2023-24 LCAP
Mid-Year Update

Reviewed: February 7, 2024 Board Meeting

Contents

- LCFF Budget Overview for Parents
  - Based on 1st interim Budget Update

- LCAP Mid-Year Update Template
  - Based on Actuals through 12/31/23

LCFF Budget Overview for Parents

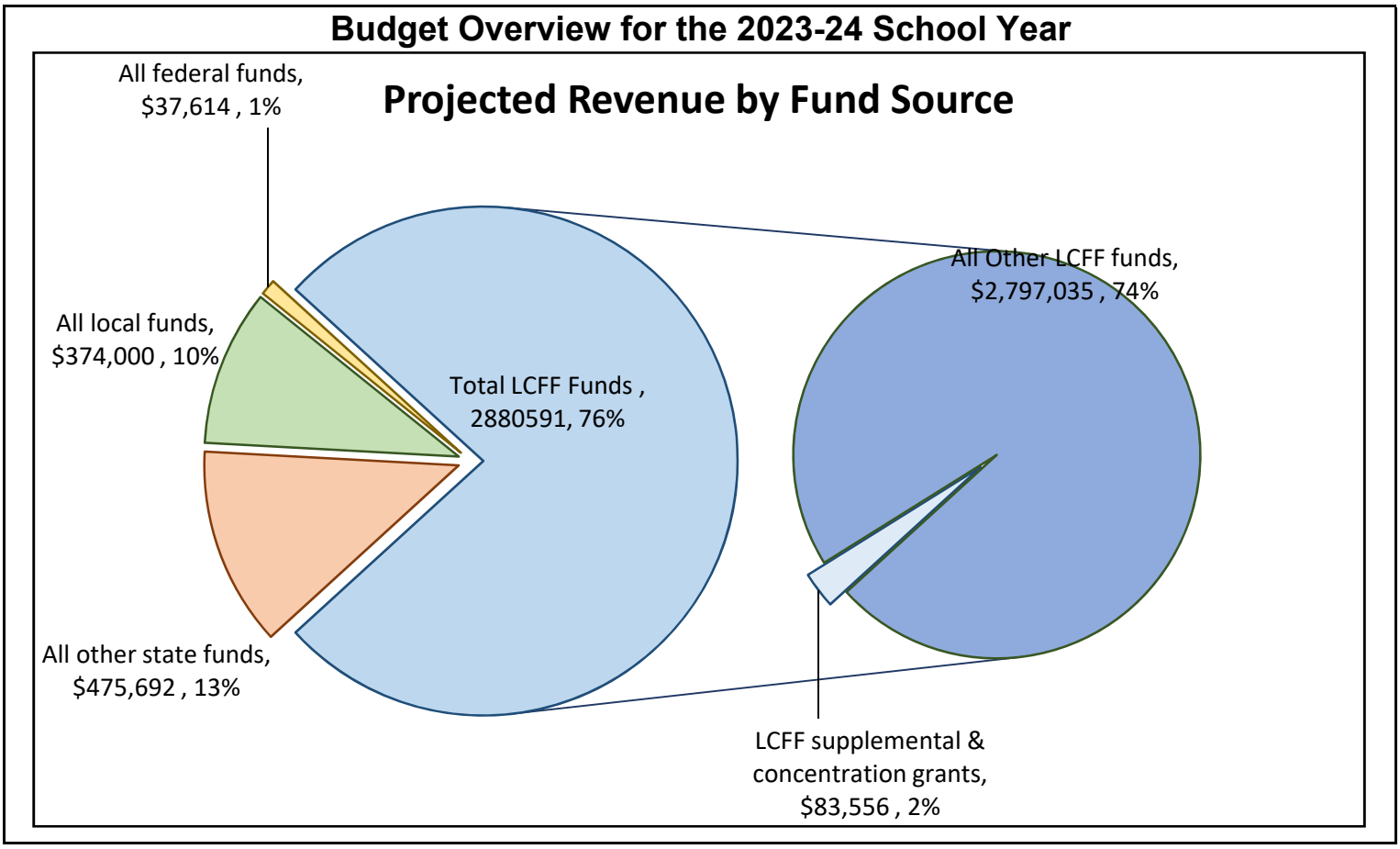
Local Educational Agency (LEA) Name: Novato Charter School

CDS Code: 21-65417-6113229

School Year: 2023-24

LEA contact information: Nikki Lloyd; nlloyd@nusd.org; 415-883-4254

School districts receive funding from different sources: state funds under the Local Control Funding Formula (LCFF), other state funds, local funds, and federal funds. LCFF funds include a base level of funding for all LEAs and extra funding - called "supplemental and concentration" grants - to LEAs based on the enrollment of high needs students (foster youth, English learners, and low-income students).

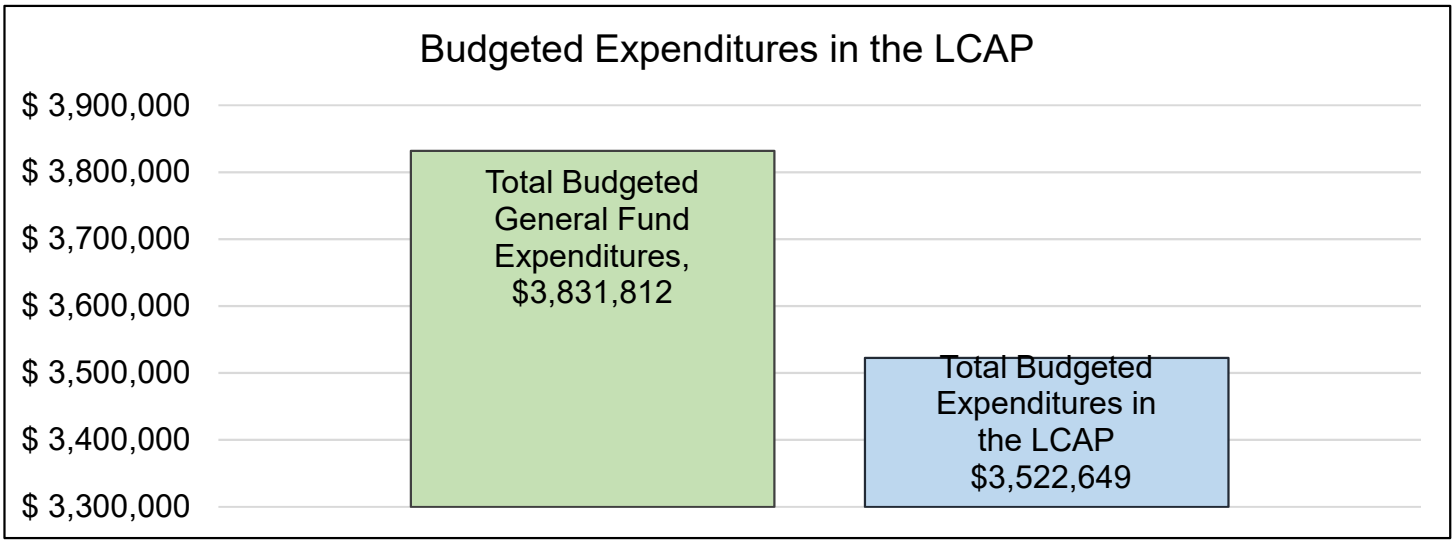


This chart shows the total general purpose revenue Novato Charter School expects to receive in the coming year from all sources.

The text description for the above chart is as follows: The total revenue projected for Novato Charter School is $3,767,897.00, of which $2,880,591.00 is Local Control Funding Formula (LCFF), $475,692.00 is other state funds, $374,000.00 is local funds, and $37,614.00 is federal funds. Of the $2,880,591.00 in LCFF Funds, $83,556.00 is generated based on the enrollment of high needs students (foster youth, English learner, and low-income students).

LCFF Budget Overview for Parents

The LCFF gives school districts more flexibility in deciding how to use state funds. In exchange, school districts must work with parents, educators, students, and the community to develop a Local Control and Accountability Plan (LCAP) that shows how they will use these funds to serve students.



This chart provides a quick summary of how much Novato Charter School plans to spend for 2023-24. It shows how much of the total is tied to planned actions and services in the LCAP.

The text description of the above chart is as follows: Novato Charter School plans to spend $3,831,812.00 for the 2023-24 school year. Of that amount, $3,522,649.00 is tied to actions/services in the LCAP and $309,163.00 is not included in the LCAP. The budgeted expenditures that are not included in the LCAP will be used for the following:

Non-capitalized equipment, Other Operating Expenses, District Admin and Oversight fees, Comm & Postage, Depreciation

Increased or Improved Services for High Needs Students in the LCAP for the 2023-24 School Year

In 2023-24, Novato Charter School is projecting it will receive $83,556.00 based on the enrollment of foster youth, English learner, and low-income students. Novato Charter School must describe how it intends to increase or improve services for high needs students in the LCAP. Novato Charter School plans to spend $554,137.00 towards meeting this requirement, as described in the LCAP.

Monitoring Goals, Actions, and Resources for the 2023-24 Local Control and Accountability Plan (LCAP)

This template is intended for internal monitoring purposes only. The 2023-24 LCAP template and instructions should be consulted when completing required documents.

(6) (A) The superintendent of the school district shall present a report on the annual update to the local control and accountability plan and the local control funding formula budget overview for parents on or before February 28 of each year at a regularly scheduled meeting of the governing board of the school district. (B) The report shall include both of the following: (i) All available midyear outcome data related to metrics identified in the current year's local control and accountability plan. (ii) All available midyear expenditure and implementation data on all actions identified in the current year's local control and accountability plan.

Local Educational Agency (LEA) Name	Contact Name and Title	Email and Phone
Novato Charter School	Nikki Lloyd Administrative Officer	nlloyd@nusd.org (415) 883- 4254

Goal 1

Goal Description
Provide a safe, secure, and fully equipped environment for optimal student learning.

Expected Annual Measurable Objectives

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Mid-Year Outcome Data	Desired Outcome for 2023-24
Community Building Events	0% of regular community building events were held in person.	70% of regular community building events were held in person.	100% of regular community building events were held in person.	100% of regular community building events have been held in person.	100% of regular community building events held in person.
Annual Student Survey (5th and 6th grade)	90% of students feel safe at school. (2019-20 survey)	78% of students feel safe at school.	91% of students feel safe at school.	Survey data not yet available	90% of students feel safe at school.
Annual Student Survey (7th and 8th)	75% of students feel safe at school. (2019-20 survey)	78% of students perceive school as very safe or safe.	93% of students perceive school as very safe or safe.	Survey data not yet available	85% of students perceive school as very safe or safe.
Annual Parent Survey	64% of parents report that they "strongly agree" that school is a safe place for their child. (2021-22 survey)	64% of parents report that they "strongly agree" that school is a safe place for their child.	59% of parents report that they "strongly agree" that school is a safe place for their child.	Survey data not yet available	70% of parents report that they "strongly agree" that school is a safe place for their child.
Middle school students, teachers, and staff who received training in technology.	100% of middle school students, teachers, and staff trained in technology.	100% of middle school students, teachers, and staff trained in technology.	100% of middle school students, teachers, and staff trained in technology.	100% of middle school students, teachers, and staff trained in technology.	100% of middle school students, teachers, and staff trained in technology.

Actions & Measuring and Reporting Results

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
1.1	**Community Building Events** Resume community building events including festivals, field trips, and in-person parent informational meetings. (Note: Class Funds Budget is now fully incorporated into general School Budget) This action step was fully implemented in the 2022-23 school year.	No	Fully Implemented	All regular community building events have been held in person.		$104,300.00	$44,069
1.2	**Technology Maintenance** Maintain technology identified for optimal teaching and student	No	Fully Implemented	Purchased 60 new student Chromebooks. Purchased and installed		$42,501.00	$18,647

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
	learning. Includes addition of one 0.25 FTE staff resource and outside technology consulting.			a projector and screen in the community room.			
1.3	**Technology Training** Technology training for all teachers, students, and staff. (Costs included in Goal 1, Action 2)	No	Fully Implemented	Middle school students trained in Chromebook use and CyberCivics. Teachers trained in various educational platforms.			
1.4	**Digital Literacy Education** Continue digital literacy education. (Costs included in Goal 1, Actions 6 & 7)	No	Fully Implemented	The CyberCivics curriculum has been offered weekly in grades 5-8.			
1.5	**Anti-Bias Education** Continue implementation and analysis of anti-bias education. (Costs included in Goal 1, Actions 6 & 7)	No	Fully Implemented	MLK Home and School Connection lessons taught in grades 1-8. Learning for Justice curriculum used in grades 1-8.			
1.6	**Training - General Ed** Total General Ed Training Budget includes Actions 3, 4, 5, 8, and 9 [Excl RTI and SpEd Training]	No	Fully Implemented	All teachers attended professional development sessions and the Alliance for Public Waldorf Education Conference. Additional training offered to all staff during faculty meetings.		$27,000.00	$13,999

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
1.7	**Training - RTI** Additional RTI Training will be delivered by RTI Faculty and Staff - See Goal 3 for applicable staff costs.	Yes	Fully Implemented	All teachers trained in RTI methods during faculty meetings.		$2,000.00	$750
1.8	**Anti-Bias Training** Anti-bias professional development for faculty and staff. (Costs included in Goal 1, Action 6)	No	Partially Implemented	Teachers and staff trained in Anti-Bias teaching methods during faculty meetings.			
1.9	**Emergency and Safety Training** Emergency and safety training for all faculty and staff. (Costs included in Goal 1, Action 6)	No	Fully Implemented	All staff trained in emergency and safety protocols during faculty meetings.			
1.10	**Facility Maintenance** Maintain all facilities in good repair. (Costs included in Goal 4, Action 10)	No	Fully Implemented	Regular facility maintenance performed as needed throughout the year.			

Goal 2

Goal Description
Increase educational partner (student, parent, faculty) engagement and understanding of curricular expectations in order to support student success.

Expected Annual Measurable Objectives

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Mid-Year Outcome Data	Desired Outcome for 2023-24
Annual Parent Survey	50% of parents report "strongly agree" of "very well" on questions regarding communication with parents about school.	50% of parents report "strongly agree" of "very well" on questions regarding communication with parents about school.	54% of parents report "strongly agree" of "very well" on questions regarding communication with parents about school.	Survey data not yet available	60% of parents report "strongly agree" of "very well" on questions regarding communication with parents about school.
Annual Parent Survey	78% of parents report that they volunteered at the school.	72% of parents report that they volunteered at the school.	90% of parents report that they volunteered at the school.	Survey data not yet available	85% of parents report that they volunteered at the school.
Annual Parent Survey	49% of parents report that they "strongly agree" that the school encourages them to be an active partner.	49% of parents report that they "strongly agree" that the school encourages them to be an active partner.	69% of parents report that they "strongly agree" that the school encourages them to be an active partner.	Survey data not yet available	60% of parents report that they "strongly agree" that the school encourages them to be an active partner.
Parent-Teacher Conferences	90% of parents met with their child's teacher at least one time to discuss student progress.	99% of parents participated in a regularly scheduled parent-teacher conference with the child's teacher.	99% of parents participated in a regularly scheduled parent-teacher conference with the child's teacher.	99% of parents participated in a regularly scheduled parent-teacher conference with the child's teacher.	100% of parents participated in a regularly scheduled parent-teacher conference with the child's teacher.
Class Parent Evenings	0% of general education teachers presented and explained the curriculum through the grades in a parent meeting.	100% of general education teachers presented and explained the curriculum through the grades in a parent meeting.	This metric has been discontinued.	This metric has been discontinued.	100% of general education teachers presented and explained the curriculum through the grades in a parent meeting.

Actions & Measuring and Reporting Results

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
2.1	**Skill and Habit Reporting** Improve skill and habit reporting to reflect state standards. (Costs included in Goal 2, Action 8)	No	Partially Implemented	Skill and habit reporting system improved during collaborative teacher grade level meeting.			
2.2	**ELA and Mathematics Skills through the Grades Chart** Create a skill expectation continuum for ELA and mathematics through the grades. (Costs included in Goal 2, Action 8)	No	Planned	Not yet completed.			

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
2.3	**Homework Expectations** Create and communicate homework expectations. (Costs included in Goal 2, Action 8)	No	Fully Implemented	Homework expectations were discussed during faculty meetings. Information has been communicated to parents via monthly letters sent out by the class teachers.			
2.4	**Parent Volunteering** Increase parent volunteering. (Costs included in Goal 2, Action 8)	No	Fully Implemented	We clarified parent volunteer opportunities and shared them with parents at class parent meetings. Parent volunteering levels have remained consistent.			
2.5	**Parent Education** Provide quality parent education events. (Costs included in Goal 2, Action 8)	No	Fully Implemented	We offered regular class parent meetings that included a parent education element. We also offered several parent education events open to all parents.			
2.6	**Subject Through the Grades Chart** Distribute and explain “subject through the grades” guide. (Costs included in Goal 2, Action 8) Note: This action step has been discontinued as of the 2022-23 school year. The Subject Through the Grades Chart was fully implemented in the 2021-22 school year.	No	Fully Implemented	This was fully implemented during the 2021-22 school year.			

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
2.7	**Parent-Teacher Meetings** Hold a parent-teacher conference in the Fall and an additional conference as needed, to review progress and discuss the student role in success. (Costs included in Goal 2, Action 8)	No	Fully Implemented	The fall parent-teacher conferences were held. The optional spring conferences will be held in April. 99% of parents participated in the fall conferences.			
2.8	**Core Curriculum/Enhanced Academics Implementation - Total Staff Costs** Note: The costs for the actions in Goal 2 are included in total Core Curriculum/Enhanced Academics (Math & Foreign Language) staff salaries and benefits costs	No	Fully Implemented	We continued to employ a math teacher for grades 6-8 and a Spanish teacher for grades 1-8.		$1,494,272.00	$630,880
2.9	**New Report Card Template** Create a new report card template aligned with state standards. (Costs included in Goal 2, Action 8)	No	Planned	We have discussed and refined ideas for a new report card template in faculty meetings.			

Goal 3

Goal Description
Provide a Multi-Tiered System of Support including Response-to-Intervention, Social-Emotional Support, and Special Education resources.

Expected Annual Measurable Objectives

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Mid-Year Outcome Data	Desired Outcome for 2023-24
Faculty Trained in PBIS and SEL practices.	100% of faculty and staff trained in PBIS and SEL practices.	100% of faculty and staff trained in PBIS and SEL practices.	100% of faculty and staff trained in PBIS and SEL practices.	100% of faculty and staff trained in PBIS and SEL practices.	100% of faculty and staff trained in PBIS and SEL practices.
SEL activities with students.	100% of teachers (TK-8) facilitated monthly SEL activities with students.	100% of teachers (TK-8) facilitated monthly SEL activities with students.	100% of teachers (TK-8) facilitated monthly SEL activities with students.	100% of teachers (TK-8) facilitated monthly SEL activities with students.	100% of teachers (TK-8) facilitated monthly SEL activities with students.
SEL Screening of Students	100% of middle school students were screened for social and emotional well-being.	100% of middle school students were screened for social and emotional well-being.	100% of middle school students were screened for social and emotional well-being.	100% of middle school students were screened for social and emotional well-being.	100% of middle school students were screened for social and emotional well-being.
Annual Student Survey (5th and 6th grade)	63% of students reported that they "agreed" or "strongly agreed" on questions regarding school connectedness.	63% of students reported that they "agreed" or "strongly agreed" on questions regarding school connectedness.	71% of students reported that they "agreed" or "strongly agreed" on questions regarding school connectedness.	Survey data not yet available	70% of students reported that they "agreed" or "strongly agreed" on questions regarding school connectedness.
Annual Student Survey (7th and 8th grade)	67% of students reported that they "agreed" or "strongly agreed" on questions regarding school connectedness.	67% of students reported that they "agreed" or "strongly agreed" on questions regarding school connectedness.	71% of students reported that they "agreed" or "strongly agreed" on questions regarding school connectedness.	Survey data not yet available	75% of students reported that they "agreed" or "strongly agreed" on questions regarding school connectedness.
Annual Parent Survey	83% of parents reported "strongly agree" or "very well" on questions regarding teacher responsiveness to their children's social and emotional needs.	83% of parents reported "strongly agree" or "very well" on questions regarding teacher responsiveness to their children's social and emotional needs. 64% of parents reported that they "strongly agree" that the school is a safe place for their child.	93% of parents reported "strongly agree" or "very well" on questions regarding teacher responsiveness to their children's social and emotional needs. 59% of parents reported that they "strongly agree" that the school is a safe place for their child.	Survey data not yet available	90% of parents reported "strongly agree" or "very well" on questions regarding teacher responsiveness to their children's social and emotional needs. 75% of parents reported that they "strongly agree" that the school is a safe place for their child.

Actions & Measuring and Reporting Results

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
3.1	**School Counselor** Engage services of a school counselor. (Included in the 22-23 budget as employee salary and benefits)	Yes	Fully Implemented	We continued to employ a school counselor.		$20,590.00	$9,138

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
3.2	**Community Partners for SEL Learning** Continue social and emotional learning (SEL) work internally as well as with community partners. (Costs = Total Salaries and Benefits costs related to the school's Social/Emotional Support time/effort, excl 3.1)	Yes	Fully Implemented	We have welcomed community partners to the school to work with our middle school students on SEL learning.		$61,632.00	$27,354
3.3	**`Response-to-Intervention Practices** Utilize response-to-intervention (RTI) practices including additional academic supports, tutoring, etc. (Note: Costs = Total RTI Program costs excluding specific line items noted elsewhere in this report)	Yes	Fully Implemented	We have developed a rigorous RTI program including employing an RTI Coordinator and two RTI providers. We have also trained class teachers in providing RTI support to their students.		$468,172.00	$204,936
3.4	**Universal Design for Learning (UDL) Practices** Rollout of Universal Design for Learning (UDL) practices schoolwide. (Costs included in Goal 3 - Action 3)	Yes	Partially Implemented	We have collaborated on UDL practices during faculty meetings.			
3.5	**Implement Multi-Tiered System of Support** Establish designated Multi-Tiered System of Support (MTSS) to	Yes	Fully Implemented	We have established a rigorous MTSS program focused on training			

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
	assess student needs so that targeted small groups and one-on-one instruction can be used most effectively. (Costs included in Goal 3 - Actions 2,3,&8)			teachers in effective MTSS practices.			
3.6	**PBIS and SEL Supports** Implement Positive Behavior Interventions and Supports (PBIS) and social and emotional learning (SEL) supports schoolwide to maintain a positive school climate. (Costs included in Goal 3 - Actions 2 & 3)	Yes	Fully Implemented	We have established campus-wide PBIS and SEL supports.			
3.7	**After School Instruction Support** Implement after school instruction support for identified students. (Costs included in Goal 3 - Action 3)	Yes	Fully Implemented	We have continued to offer an after school instruction support program for identified students.			
3.8	**Delivery of Special Education/IEP Services** Program Costs related to the delivery of Special Education Services. Some excess program costs are covered by other funding sources and not included in Special Education costs.	No	Fully Implemented	We have continued to staff and support a robust Special Education Program.		$305,672.00	$174,321

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
3.9	**ELO-P Implementation** We will work with educational partners to implement a plan to offer expanded learning opportunities to meet the needs of unduplicated students. [Note 1: This actions does not directly contribute to the "Increased/Improved Requirement" but is directed to serve TK-6 Unduplicated students. Other State Funds (ELOP) will cover these expenses. The school will fund tuition for Unduplicated TK-6 students with local partners. Demand is expected to be low. Currently the school is not including ELOP revenue or expenses in its budget. Amounts will be adjusted for actual demand and funded tuition. Remaining/unused funds will be returned to the state.	No	Fully Implemented	We have fully implemented an ELO-P with the support of our aftercare provider.		$0.00	$12,513
3.10	**UTK Implementation** Implementation of the new UTK requirement to meet the requirement of universal transitional kindergarten for all four-year-olds by 2025-26. [Costs included in Action 2.8]	No	Fully Implemented	We have fully implemented a UTK program.			

Goal 4

Goal Description
Provide a high quality education aligned with the core principles of Public Waldorf Education.

Expected Annual Measurable Objectives

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Mid-Year Outcome Data	Desired Outcome for 2023-24
Teaching Credentials	100% of core curriculum teachers held a valid teaching credential.	100% of core curriculum teachers held a valid teaching credential.	100% of core curriculum teachers held a valid teaching credential.	100% of core curriculum teachers hold a valid teaching credential.	100% of core curriculum teachers held a valid teaching credential.
Professional Development	100% of teachers participated in professional development regarding Public Waldorf Education.	100% of teachers participated in professional development regarding Public Waldorf Education.	100% of teachers participated in professional development regarding Public Waldorf Education.	100% of teachers participated in professional development regarding Public Waldorf Education.	100% of teachers participated in professional development regarding Public Waldorf Education.
Annual Parent Survey	51% of parents reported "strongly agree" on questions indicating that the school motivates students to learn.	51% of parents reported "strongly agree" on questions indicating that the school motivates students to learn.	58% of parents reported "strongly agree" on questions indicating that the school motivates students to learn.	Survey data not yet available.	60% of parents reported "strongly agree" on questions indicating that the school motivates students to learn.
Parent Education	0% of parents attended an all school parent education event.	Approximately 60% of parents attended Back to School Night or the all school Parent Ed event.	Approximately 70% of parents attended Back to School Night.	Approximately 70% of parents attended Back to School Night.	80% of parents attend an all school parent education event.
California School Parent Survey	46% of parents reported "strongly agree" on questions related to the student learning environment.	46% of parents reported "strongly agree" on questions related to the student learning environment.	55% of parents reported "strongly agree" on questions related to the student learning environment.	Survey data not yet available.	60% of parents reported "strongly agree" on questions related to the student learning environment.

Actions & Measuring and Reporting Results

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
4.1	**Teacher Qualifications** Hire and maintain highly qualified, credentialed teachers with Waldorf teacher training. (Costs included in Goal 2 Action 8 and Goal 4 Actions 6 & 7)	No	Fully Implemented	We have continued to hire highly qualified, credentialed teachers. Some of them have Waldorf teacher training. Others have pursued training after being hired.			

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
4.2	**Alliance for Public Waldorf Education and Charter School Development Center** Continue membership with the Alliance for Public Waldorf Education and the Charter School Development Center (incl in Obj 5300)	No	Fully Implemented	We have continued to be active members of both the Alliance for Public Waldorf Education and the Charter School Development Center.		$3,560.00	$3,501
4.3	**Professional Development** Continue professional development for faculty and staff in alignment with the core principles of Public Waldorf Education (Costs included in Goal 1)	No	Fully Implemented	We sent all full-time faculty and staff to the Alliance for Public Waldorf Education Conference.			
4.4	**Arts Curriculum** Maintain and strengthen arts curriculum. (Costs included in Goal 2 Action 8 and Goal 4 Actions 6 & 7)	No	Fully Implemented	We hired an art teacher to work with grades 5-8.			
4.5	**State Standards Alignment** Confirm and analyze alignment of common core state standards as articulated by the Alliance for Public Waldorf Education. (Costs included in Goal 2 Action 8 and Goal 4 Actions 6 & 7)	No	Fully Implemented	We have continued to confirm and analyze alignment of common core state standards with a public Waldorf curriculum.			

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
4.6	**Enhanced/Expanded Curricular Programs - Music, Practical Arts, Physical Education** Faculty Salaries and Benefits for delivering Enhanced/Expanded Curricular Programs - Music, Practical Arts, Physical Education. [Note: Classroom Materials Costs for these programs are included in Action 4.7]	No	Fully Implemented	We have continued to employ a music teacher, a physical education teacher, and a handwork teacher.		$221,852.00	$95,801
4.7	**-Waldorf Program Class Materials and Supplies (incl Enrichment Programs)** Cost of Waldorf Program Class Materials and Supplies. Includes Enrichment Programs and Class Fund Accounts - (Objects 4300-01 through 4300-09 + Class Funds Materials and Instruments)	No	Fully Implemented	We have continued to supply our classrooms with Waldorf program class materials.		$53,150.00	$29,101
4.8	**Management and Admin / Food Services - Staff Costs** Management and Admin / Food Services - Staff Costs (excl costs reported for Action 1.2)	No	Fully Implemented	We have continued to offer a food program in collaboration with the Novato Unified School District.		$376,205.00	$174,710
4.9	**Materials and Supplies Costs - General / Operating** Materials and Supplies Costs - General / Operating - not reported elsewhere (4300-11 and higher excl RTI and SpEd)	No	Fully Implemented	We have continued to provide classrooms with materials and supplies required for a public school curriculum.		$28,000.00	$12,002

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
4.10	**Facilities Costs** Facilities-related costs - not reported elsewhere (obj 54xx, 55xx, and 56xx)	No	Fully Implemented	We have continued to maintain our campus.		$185,951.00	$111,522

Goal 5

Goal Description
Ensure continued student success on CAASPP exams; schoolwide, 75% of students will meet or exceed the standards for CAASPP ELA and 65% will meet or exceed the standards for CAASPP math. Increase Faculty development and upgrade technology equipment.

Expected Annual Measurable Objectives

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Mid-Year Outcome Data	Desired Outcome for 2023-24
ELA Interim Assessment	100% of students, including numerically significant subgroups (Hispanic and White) and other student subgroups, completed at least one ELA Interim Assessment.	100% of students, including numerically significant subgroups (Hispanic and White) and other student subgroups, completed at least one ELA Interim Assessment.	100% of students, including numerically significant subgroups (Hispanic and White) and other student subgroups, completed at least one ELA Interim Assessment.	100% of students, including numerically significant subgroups (Hispanic and White) and other student subgroups, completed at least one ELA Interim Assessment.	100% of students, including numerically significant subgroups (Hispanic and White) and other student subgroups, completed at least one ELA Interim Assessment.
Benchmark Assessments	100% of students, including numerically significant subgroups (Hispanic and White), completed three benchmark assessments.	100% of students, including numerically significant subgroups (Hispanic and White), completed three benchmark assessments.	100% of students, including numerically significant subgroups (Hispanic and White), completed three benchmark assessments.	100% of students, including numerically significant subgroups (Hispanic and White), completed two benchmark assessments.	100% of students, including numerically significant subgroups (Hispanic and White), completed three benchmark assessments.
CAASPP ELA	62% of our students met or exceeded the standard. (2019)	69% of our students met or exceeded the standard. (2021)	68% of our students met or exceeded the standard. (2022)	65% of our students met or exceeded the standard. (2023)	75% of students meet or exceed the standards.
CAASPP Math	52% of our students met or exceeded the standard. (2019)	50% of our students met or exceeded the standard. (2021)	60% of our students met or exceeded the standard. (2022)	54% of our students met or exceeded the standard. (2023)	65% of students meet or exceed the standards.

Actions & Measuring and Reporting Results

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
5.1	**Interim CAASPP Assessments** All students in 3rd through 8th grade will participate in interim CAASPP assessments. (Staff costs included in Goal 3 Action 3 and Goal 2 Action 8) Note: This action step has been discontinued as of the 2023-24 school year. It was fully implemented in the 2021-22 and 2022-23 school years.	No	Not Implementing	We have decided to no longer use Interim CAASPP Assessments.			

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
	Beginning in the 2023-24 school year, the use of practice CAASPP tests will take its place						
5.2	**Professional Development** The administrative team will provide teachers with professional development regarding test taking strategies. (Staff costs included in Goal 3 Action 3 and Goal 2 Action 8)	No	Fully Implemented	We have provided teachers training regarding test taking strategies during faculty meetings.			
5.3	**Universal Tools and Designated Supports for Standardized Tests.** The school will implement Universal Tools and Designated Supports for standardized tests. (Staff costs included in Goal 3 Action 3 and Goal 2 Action 8)	No	Partially Implemented	We will provide these tools and supports for the CAASPP tests in May.			
5.4	**Benchmark Assessments** The school will adopt English Language Arts (ELA) and mathematics benchmark assessments. (Staff costs included in Goal 3 Action 3 and Goal 2 Action 8)	No	Partially Implemented	Students have taken two benchmark assessments so far this year. They will take the third one in the spring.			

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures
5.5	**Testing and Assessments Coordinator** The school will identify a testing and assessments coordinator. (Staff costs included in Goal 3 Action 3 and Goal 2 Action 8)	No	Fully Implemented	We have identified a testing and assessments coordinator.			

Goal 6

Goal Description

Expected Annual Measurable Objectives

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Mid-Year Outcome Data	Desired Outcome for 2023-24

Actions & Measuring and Reporting Results

Goal # Action #	Action Title and Description	Contributing	Implementation Level	Mid-year Outcome Data	Other Data/Evidence (qualitative, quantitative, artifacts)	Total Funds Budgeted	Mid-Year Expenditures

2024-2025 Instructional Minutes

Approved by NCS Board of Directors on : 2/28/23

Grade	School Hours on Full Day	Total Minutes in Full Day	Recess (Note 1)	School Hours on Minimum Day	Total Minutes in Minimum Day	Recess (Note 1)	Total # of Full Days	Instructional Minutes in a Full Day	Total # of Minimum Days	Instructional Minutes in a Minimum Day	Actual Instruc Minutes	Required Inst. Minutes	Difference	Instructional Days
Kindergarten	8:35 - 12:45	250	0	8:35 - 11:00	145	0	175	250	5	145	44,475	36,000	8,475	180
First	8:30 - 3:00	390	40	8:30 - 1:00	255	20	123	350	57	235	56,445	50,400	6,045	180
Second	8:30 - 3:00	390	40	8:30 - 1:00	255	20	123	350	57	235	56,445	50,400	6,045	180
Third	8:30 - 3:00	390	40	8:30 - 1:00	255	20	123	350	57	235	56,445	50,400	6,045	180
Fourth	8:30 - 3:00	390	40	8:30 - 1:00	255	20	123	350	57	235	56,445	54,000	2,445	180
Fifth	8:30 - 3:00	390	40	8:30 - 1:00	255	20	123	350	57	235	56,445	54,000	2,445	180
Sixth	8:30 - 3:00	390	40	8:30 - 1:00	255	20	123	350	57	235	56,445	54,000	2,445	180
Seventh	8:30 - 3:00	390	40	8:30 - 1:00	255	20	123	350	57	235	56,445	54,000	2,445	180
Eighth	8:30 - 3:00	390	40	8:30 - 1:00	255	20	123	350	57	235	56,445	54,000	2,445	180

Note 1: Twentyfive minutes of each combined meal & recess period is conducted in the classroom and is considered classroom instructional time.

Note 2: Assumes 180 day calendar

Memorandum of Understanding

This Memorandum of Understanding (MOU) is entered into between the parties known as the Novato School Charter School (herein known as School), and the Novato Charter School Foundation (herein known as Foundation). This MOU is agreed upon by both parties and entered into on the ____ day of _____, 2024.

TERM

The term of this MOU will be for a period of two years. It is the intent of the School and the Foundation that this MOU be reviewed, and renewed as appropriate, on no less than an biennial basis.

BASIS

The basis for the MOU is to define and describe the parameters of the relationship between School and Foundation activities as they pertain to fundraising, acceptance of funds, and the disbursement of funds by the Foundation for the benefit of the School.

FOUNDATION ROLE

The Foundation will serve as the main fundraising entity for the School. The School hereby grants the Foundation the authority to solicit funds on behalf of the School in the following areas: Family Pledges, Corporate Solicitations, Grants, Special Events and any other fundraising programs that will benefit the School subject to approval by the School Director.

The Foundation will maintain separate financial records. The Foundation will report to the School Board of Directors on financial matters on a periodic basis.

The School acknowledges that the Foundation will have some bookkeeping, administrative, and fundraising expenses during the fiscal year. The School will not prevent appropriate expenses to be charged by the Foundation.

USE OF FUNDS

All funds raised by the Foundation, net of certain administrative and fundraising costs, are for the exclusive benefit of the Novato Charter School. All funds will be disbursed at the discretion of the School Director, under periodic School Board oversight, in order to accomplish the goals of the School in accordance with the governing laws, rules and regulations of a California public charter school and nonprofit corporation, and to cover appropriate administrative and fundraising costs of the Foundation.

ACTION IN THE ABSENCE OF MEETINGS

In the event that the Foundation is unable to meet the scheduled time and place and there exists a need to vote on existing agenized action items related to funds for the School, the Foundation may call special meetings, phone conference meetings and/or conduct votes by fax or email.

ACCEPTANCE OF TERMS

I accept the conditions and terms of this Memorandum of Understanding between the Novato Charter School and the Novato Charter School Foundation.

NCS Board President Date

NCSF Board President Date

Novato Charter School

DISPOSAL REQUEST: BOOKS / EQUIPMENT

PROCESS: COMPLETE FORM→ ADMIN→ BOARD MEETING→ APPROVED COPY→ WORK ORDER BY OFFICE MANAGER

A. SCHOOL SITE / DEPARTMENT: NCS (Shed 1)

B. ITEM IDENTIFICATION: **(if multiple books or items, please attach a complete list (word or excel)**

QUANTITY	FULL DESCRIPTION (serial # if applicable)	serial #	ESTIMATED AGE	ESTIMATED VALUE
(3) 1	HP Chromebook (5CD7110KLD)	N9E34UA#ABA	5+	$ 40
2	HP Chromebook (5CD7110K32	N9E34UA#ABA	5+	$ 40
3	HP Chromebook (5CD7110K5D)	N9E34UA#ABA	5+	$ 40
				$
				$

C. LOCATION: (where item(s) can be picked up) Shed 1

D. CONDITION: *(check one)* ☒ STILL USEABLE ☐ NEEDS REPAIR ☐ BEYOND REPAIR

E. REASON FOR REQUEST:

old, no longer secure, OS cannot be updated.

F. RECOMMENTATION FOR DISPOSAL: *(check one)*

BOOKS / INSTRUCTIONAL MATERIALS

- ☒ RECYCLE *(Damaged Materials Only)*
- ☐ DONATE
  - ▾ Follett Educational Services
  - ▾ Academic Book Services
  - ▾ Novato Library
  - ▸ OTHER: _____

EQUIPMENT

- ☒ RECYCLE e-waste
- ☐ DISPOSE
- ☐ KEEP FOR PARTS
- ☐ DONATE *(see below)*
- ☐ SELL *(see below)*

G. INDIVIDUALS INTERESTED IN THE ABOVE EQUIPMENT:

NAME	EMAIL ADDRESS	PHONE

Kenneth Blanchard
Site Administrator / Department Head

12/15/23
Date

DISPOSE OF AS FOLLOWS:

☐ RECYCLE ☐ DISPOSE ☐ SELL ☐ KEEP FOR PARTS ☐ DONATE: _____

Board Approval: _____

Novato Charter School

DISPOSAL REQUEST: BOOKS / EQUIPMENT

PROCESS: COMPLETE FORM→ ADMIN→ BOARD MEETING→ APPROVED COPY→ WORK ORDER BY OFFICE MANAGER

A. SCHOOL SITE / DEPARTMENT: NCS (Shed 1)

B. ITEM IDENTIFICATION: **(if multiple books or items, please attach a complete list (word or excel)**

QUANTITY	FULL DESCRIPTION (serial # if applicable)	serial #	ESTIMATED AGE	ESTIMATED VALUE
(7)	Asus Chromebook ① G6NXCX04E256264		5+	$ 40
	② G8NXCX00207C91A ③ G6NXCX04E225266			$
	④ G6NXCX04F444264 ⑤ G6NXCX04H952644			$
	⑥ G6NXCX04F431266 ⑦ J2NXCX00U8G907A			$
				$

C. LOCATION: (where item(s) can be picked up) Shed 1

D. CONDITION: *(check one)* ? ☒ STILL USEABLE ☐ NEEDS REPAIR ☐ BEYOND REPAIR

E. REASON FOR REQUEST:

old equipment, no longer secure, OS cannot be updated.

F. RECOMMENDATION FOR DISPOSAL: *(check one)*

BOOKS / INSTRUCTIONAL MATERIALS

- ☐ RECYCLE *(Damaged Materials Only)*
- ☐ DONATE
  - ▾ Follett Educational Services
  - ▾ Academic Book Services
  - ▾ Novato Library
  - ▸ OTHER: _____

EQUIPMENT

- ☒ RECYCLE e-waste
- ☐ DISPOSE
- ☐ KEEP FOR PARTS
- ☐ DONATE *(see below)*
- ☐ SELL *(see below)*

G. INDIVIDUALS INTERESTED IN THE ABOVE EQUIPMENT:

NAME	EMAIL ADDRESS	PHONE

Fernando Blanco
Site Administrator / Department Head

12/15/23
Date

DISPOSE OF AS FOLLOWS:

☐ RECYCLE ☐ DISPOSE ☐ SELL ☐ KEEP FOR PARTS ☐ DONATE: _____

Board Approval: _____

Novato Charter School

DISPOSAL REQUEST: BOOKS / EQUIPMENT

PROCESS: COMPLETE FORM→ ADMIN→ BOARD MEETING→ APPROVED COPY→ WORK ORDER BY OFFICE MANAGER

A. SCHOOL SITE / DEPARTMENT: NCS (Shed 1)

B. ITEM IDENTIFICATION: **(if multiple books or items, please attach a complete list (word or excel)**

QUANTITY	FULL DESCRIPTION (serial # if applicable)	serial #	ESTIMATED AGE	ESTIMATED VALUE
2	EPSON PROJECTOR H426A	PUBK3500373	5+	$ 100—
	EPSON PROJECTOR H426A	PUBK2200514	5+	$ 100—
				$
				$
				$

C. LOCATION: (where item(s) can be picked up) Shed 1

D. CONDITION: *(check one)* ☒ STILL USEABLE ☒ NEEDS REPAIR ☐ BEYOND REPAIR

E. REASON FOR REQUEST:

old equipment, Not working correctly, not worth repairing

F. RECOMMENDATION FOR DISPOSAL: *(check one)*

BOOKS / INSTRUCTIONAL MATERIALS

- ☒ RECYCLE *(Damaged Materials Only)*
- ☐ DONATE
  - ▾ Follett Educational Services
  - ▾ Academic Book Services
  - ▾ Novato Library
  - ▸ OTHER: _____

EQUIPMENT

- ☒ RECYCLE ewaste
- ☐ DISPOSE
- ☐ KEEP FOR PARTS
- ☐ DONATE *(see below)*
- ☐ SELL *(see below)*

G. INDIVIDUALS INTERESTED IN THE ABOVE EQUIPMENT:

NAME	EMAIL ADDRESS	PHONE

Site Administrator / Department Head — Date 12/15/23

DISPOSE OF AS FOLLOWS:

☐ RECYCLE ☐ DISPOSE ☐ SELL ☐ KEEP FOR PARTS ☐ DONATE: _____

Board Approval: _____

2/7/2024 Enrollment Update for NCS BOD

Grade	Total/target enrollment	Enrollment as of 2/1/24	Seats available	Wait List 23-24
TK	20	20	0	73
K	28	28	0	37
1	28	28	0	15
2	28	28	0	27
3	28	28	0	24
4	28	28	0	24
5	28	28	0	12
6	26	26	0	28
7	26	25	1	0
8	26	26	0	5
Totals	266	265	1	251

Novato Charter School

2/6/2024

2023-2024

ATTENDANCE SUMMARY by Grade

8/21/2023 through 2/6/2024

Grade	* Inactives:	Active:	Days Enrolled	Days Present	Exc Abs	Unex Abs	Exc Tdy	Unex Tdy	ISC	TDY	UNX	EXC
TK	0	20	1980	1934	46	0	38	0	97	38	0	46
K	0	28	2772	2720	52	0	113	0	127	113	0	52
1	0	28	2748	2678	70	0	128	0	119	128	0	70
2	1	28	2758	2724	34	0	102	0	56	102	0	34
3	1	28	2835	2799	36	0	124	0	103	124	0	36
4	0	28	2772	2721	51	0	138	0	92	138	0	51
5	0	28	2772	2715	57	0	77	0	71	77	0	57
6	2	24	2557	2495	58	4	85	0	62	85	4	58
7	0	25	2475	2430	45	0	95	0	78	95	0	45
8	0	26	2574	2507	67	0	222	0	52	222	0	67
School Totals:	4	263	26243	25723	516	4	1122	0	857	1122	4	516