



MARIN COUNTY

OFFICE OF EDUCATION

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November 8, 2022

Nikki Lloyd, Administrative Officer
Novato Charter School
940 C Street
Novato, CA 94949

Craig Allender, Board President
Novato Charter School
940 C Street
Novato, CA 94949

Dear Ms. Lloyd and Mr. Allender:

Attached, please find, for submission to your governing board at a regularly scheduled meeting, the first quarterly report for the fiscal year 2022-2023 as required by Education Code Section 1240(c)(2)(B) pursuant to the Williams Settlement.

California Education Code Section 1240 and Assembly Bill 599 require that the Marin County Office of Education staff annually conduct visits to schools commencing with the 2021-22 fiscal year. The Superintendent shall identify a list of schools, which shall include charter schools, for which the county superintendent, or a designee, shall inspect annually, and about which the county superintendent, or a designee, shall submit an annual report, at a regularly scheduled November board meeting, to the governing board of each school district under the jurisdiction of the county superintendent, the county board of education of that county, and the board of supervisors of that county, that describes the state of the schools in the county.

The Superintendent shall include on the list all schools identified for comprehensive support and improvement and additional targeted support and improvement pursuant to the federal Every Student Succeeds Act (Public Law 114-95) or identified as low performing under the federal Elementary and Secondary Education Act of 1965 (Public Law 89-10), or any subsequent amendments to that act. For the 2021-22 fiscal year and until a new list of federally identified schools is established, the Superintendent shall use the list of schools identified in the 2019-20 fiscal year for comprehensive support and improvement and for additional targeted support and improvement.

The Superintendent shall include on the list all schools where 15 percent or more of the teachers are holders of a permit or certificate, such as a temporary or short-term permit, a substitute permit, a waiver, an intern credential, or any other authorization that is a lesser certification than a preliminary or clear California teaching credential and report the results of the review.

This report reflects that Novato Charter School has preliminarily met those standards and requirements that could be assessed. A site visit was conducted in accordance with Williams California Education Code (EC) requirements that were established in the 2021-22 school year. Below please find a summary table reflecting the requirement with the corresponding adaptations as well as any follow-up that may be needed.

William's Settlement Requirement	2022-2023 Review	Follow up, if needed
<p>1. Ensure that students have access to "sufficient" instructional materials in four core subject areas (English Language Arts, Mathematics, History-Social Science, and Science)</p>	<ul style="list-style-type: none"> Information on textbook and material sufficiency has been verified by site visits and Material Sufficiency Assurance. 	<p>No follow up needed.</p>
<p>2. Assess compliance with facilities maintenance using the Facilities Inspection Tool (FIT), and determine if there are any conditions that "pose an emergency or urgent threat to the health or safety of pupils or staff" as defined in EC Section 17592,72; and assess "the safety, cleanliness, and adequacy of school facilities, including good repair"</p>	<ul style="list-style-type: none"> Review of FIT reports. 	<p>No follow up needed.</p>
<p>3. Determine if a school has current teacher misassignments and vacancies</p>	<ul style="list-style-type: none"> Assignment monitoring and misassignment designations were completed within the existing timeframe, provided by MCOE Credentials Analyst as outlined in AB1219 revealed no misassignments and one correction. See attached Annual Report for more information. 	<p>No follow up needed.</p>
<p>4. Determine if the school has provided accurate data for the annual School Accountability Report Card related to instructional materials, facilities maintenance, and teacher credentialing</p>	<ul style="list-style-type: none"> A review of the school's most recent School Accountability Report Card meet requirements. 	<p>No follow up needed.</p>

Please extend my appreciation to your governing board, administration, and site principals for their professionalism in addressing the compliance requirements for the Williams Settlement Legislation.

Sincerely,



Laura Trahan
Interim Assistant Superintendent
Marin County Office of Education

cc: Patricia Garbarino, President
Marin County Board of Education

Judy Arnold, President
Marin County Board of Supervisors