BOARD OF DIRECTORS
NOVATO CHARTER SCHOOL
(A California Non-Profit Public Benefit Corporation)
940 C Street, Novato, CA

September 14th, 2022 2:00pm
REGULAR MEETING AGENDA

The Novato Charter School welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School.
To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.

2. Blue "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Public Comment." Submit your blue forms to the Board Clerk prior to the relevant agenda item.

3. "Public Comment" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may (a) give direction to staff to respond to a concern, (b) direct that the item be referred to the Director for action or (c) schedule the item on a subsequent agenda.

4. With regard to items that are on the agenda, you may specify that agenda item on your blue request form and you will be given an opportunity to speak for up to five (5) minutes when the Board discusses that item, and total time allotted for agenda items will not exceed twenty (20) minutes.

5. When addressing the Board, speakers are requested to state their name and adhere to the time limits set forth.

Access to Board Materials: A copy of the written materials which will be submitted to the Board may be reviewed by any interested persons on The Novato Charter School's website along with this agenda following the posting of the agenda at least 72 hours in advance of this meeting.

Disability Access: Requests for disability-related modifications or accommodations to participate in this public meeting should be made 24 hours prior to the meeting by emailing mbloom@nusd.org. All efforts will be made for reasonable accommodations. The agenda and public documents can be modified upon request as required by Section 202 of the Americans with Disabilities Act.

BOARD MEMBER CODE OF CONDUCT

We will demonstrate **respect** for each other and all school constituents through open communication and by practicing gratitude and appreciation. We will **collaborate** by honoring each member's unique point of view when working on the common goal of supporting the mission and vision of NCS.
We will align our actions to support the faculty and staff in their endeavor to provide a **holistic/developmentally** appropriate education through **creativity and the art of teaching**. We will hold ourselves and each other accountable to arrive at Board meetings prepared and in follow-through of additional responsibilities including committee work outside of meetings.

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We welcome the public to our Board Meetings! We request that each visitor honor the following agreements in support of our school core values:

- Maintain open, respectful body language and tone of voice when sharing viewpoints.
- Respect the Direct Communication model by bringing any concern first to the person(s) most directly connected or responsible for the topic.
- Offer full listening and attention and lend a benefit of the doubt to each member.
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- Time limits
- Discussion limited only to agenda items (no discussion of non-agendized topics)
- Avoid interrupting others
- Stay focused on speaker and topic (do not engaging in distracting behavior/side conversations)
- Express gratitude and appreciation whenever/wherever possible.

1. Call Meeting to Order, Roll Call Craig Allender 5 Min.

Board Member	Present Absent Late	Arrival time
Craig Allender, President(CA)		
Chris Shortall, Trustee (CS)		
Robin J. Lee, Trustee (RL)		
Lia Heath, Chief Financial Officer (LH)		
Mike “Red” Hale, Trustee (RH)		

2. Agenda Modification Craig Allender 5 Min.

3. Public Comment Craig Allender 5 Min. *This is the opportunity for members of the community to speak on topics that are not agendized on tonight's board meeting. Because these are not agendized items the board and staff may not dialog back and forth with you. If you have a specific question that staff may be able to answer, staff may contact you. Should a board member choose to have this placed on a future meeting they may contact staff to do that*.

OPEN SESSION

4. Consent Agenda Items Craig Allender 5 Min.

Consent Agenda Items : All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them.

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NOVATO CHARTER SCHOOL
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September 14th, 2022 2:00pm
REGULAR MEETING AGENDA

A. Approve Minutes: August 17th, 2022

Moved By:							
Seconded By:							
Action:							

5.Board Discussion/Action Items

A. Swear in new board member
B. NCS Foundation
    a. Financial Report
    b. Messaging 22-23 sy
C. Unaudited Actuals 21-22

Moved By:							
Seconded By:							
Action:							

D. EDUCATION PROTECTION ACCOUNT (EPA) / PROP 30 FUNDS RESOLUTION - Utilize education protection act funds to support instructional programs (teacher salaries and benefits) 2022-23 Plan/Estimate $155,790; 2021-22 Actual $469,561

Moved By:							
Seconded By:							
Action:							

6. Information Items: Administrative Reports

A. Health Protocols
    a. COVID
    b. Air Quality
    c. Extreme Heat
B. Facilities and Safety update
    a. New Portable Update
    b. NBCC Project Update

7. **Annual Board Training**

8. Next Board Meeting 5 Min. Wednesday, October 19th, 2022 at 6pm

BOARD OF DIRECTORS
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September 14th, 2022 2:00pm
REGULAR MEETING AGENDA

9. Comments from Board Members -
Please email future agenda items to nlloyd@nusd.org and callender@nusd.org 5 Min.

10. Adjournment
Agenda for next meeting publicly posted on www.novatocharterschool.org by Friday October 14th, 2022 by Megan Bloom

BOARD OF DIRECTORS
NOVATO CHARTER SCHOOL
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August 17th, 2022 6:00pm
REGULAR MEETING AGENDA

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1. Call Meeting to Order, Roll Call Craig Allender 5 Min. Call to Order 6:09pm

Board Member	Present Absent Late	Arrival time
Craig Allender, President(CA)	Present	
Chris Shortall, Trustee (CS)	Present	
Robin J. Lee, Trustee (RL)	Present	
Lia Heath, Chief Financial Officer (LH)	Present	
Dani Harmon, Trustee (DH)	Absent	

2. Agenda Modification Craig Allender 5 Min. Item 5C “Preview” changed to “Review”

3. Public Comment Craig Allender 5 Min. *This is the opportunity for members of the community to speak on topics that are not agendized on tonight's board meeting. Because these are not agendized items the board and staff may not dialog back and forth with you. If you have a specific question that staff may be able to answer, staff may contact you. Should a board member choose to have this placed on a future meeting they may contact staff to do that*.

One community member spoke on return of field trips and Covid protection/safety in classes.

OPEN SESSION

4. Consent Agenda Items Craig Allender 5 Min.
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REGULAR MEETING AGENDA

A. Approve Minutes: June 8th, 2022

Moved By:	Lia						
Seconded By:	Craig						
Action:	Craig - Yay	Lia - Yay					

5.Board Discussion/Action Items

A. Swear in new board members Robin Lee and Chris Shortall sworn in as new Board Members.

B. Elect Officers President/Chair – Craig; Treasurer/CFO – Lia; Secretary - Robin

CONVENE TO CLOSED SESSION

In accordance with the Brown Act, the Board may convene to closed session to discuss a narrow range of items for which the need for confidentiality takes precedence over the need for a transparent process. The public will be asked to leave the room while the Board is in closed session, and will be invited to return when the closed session has concluded. Prior to the Board convening to closed session, the public will be given the opportunity to comment on closed session agenda items. Following a closed session, there will be a report out in open session of any action taken by the Board.

1. **Conference with Legal Counsel Regarding Anticipated Litigation**
   Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2), two potential lawsuits

RECONVENE TO OPEN SESSION

PUBLIC REPORT ON ACTION TAKEN IN CLOSED SESSION

Report – No action is required by the Board at this time related to anticipated litigation.

5. Board Discussion/Action Items (Continued)

C. Preview 22-23 NCS Board Meeting Dates

   a. September Board Meeting – Timing Meeting September 14 at 1pm for Board Training.

   b. Propose November Meeting date change from 11/9 to 11/16 November Meeting set for 11/16 at 6pm

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D. 2022-23: 45-Day Budget Revision- Staff Recommendation: Approve

School CFO John Azzizi Presented: NCS APPROVES BUDGETS IN JUNE FOR SUBMISSION; WITHIN 45 DAYS OF STATE BUDGET APPROVAL, SCHOOLS MUST RE-ISSUE BUDGET WITH STATE CHANGES; 45 DAY REVISE INCLUDES NET POSITIVE ~$100K IN FUNDING, REDUCE FOUNDATION GRANT FOR $0 NET CHANGE IN UNRESTRICTED POSITION; SHARED FINANCIAL REPORTING CYCLE

Moved By:	Lia						
Seconded By:	Robin						
Action:	Chris - Yay	Robin - Yay	Lia - Yay	Craig - Yay			

E. Overnight field trips for 6th, 7th and 8th grade - Staff Recommendation: Approve

Moved By:	Robin						
Seconded By:	Lia						
Action:	Chris - Yay	Robin - Yay	Lia - Yay	Craig - Yay			

F. Preview Board Training (September Meeting)

Nikki Lloyd Presented: COULD INVITE CSDC OR YMC; COULD WATCH BROWN ACT VIDEOS TOGETHER; WATCH INDEPENDENT THEN DISCUSS; COULD REVIEW BYLAWS; FOCUS ON BROWN ACT TRAINING WITH OUTSIDE RESOURCE; INCLUDE BYLAW REVIEW; COMMUNITY RELATIONS

6. Information Items: Administrative Reports

A. COVID Update Nikki Lloyd Presented: NCS HAS MANY TEST KITS AVAILABLE; CURRENTLY HAVE A TEACHER OUT AND HAD TEACHERS/STAFF OUT LAST WEEK; NO CLASSROOM PROTOCOLS REQUIRED, BUT THERE ARE REACTIONARY REQUIREMENTS TO SYMPTOMS; NOTIFICATIONS NOW SIMILAR TO STREP/LICE; NO SUBSTITUTES AVAILABLE; CLASSROOMS STILL USE AIR PURIFIERS AND A/C SYSTEM; REGULAR CLEANING CREW SCHEDULE

B. Preview Start of School
   a. Gratitude Day 8/13 Nikki Lloyd and Megan Bloom Presented: GD WAS LOW ON VOLUNTEEERS, GARDEN DIDN'T GET ATTENTION IT NEEDED; BETTER MESSAGING AND ADVANCED NOTIFICATION OF TIMING; EVALUATE DURATION/TIMING OF GD
   b. 1st Day of 22-23 SY 8/15 Nikki Lloyd Presented: first day had high morale and enthusiasm

C. Review Administrative Structure for 22-23 SY Nikki Lloyd Presented: KARINA INTERIM SCHOOL DIRECTOR, NIKKI ADMINISTRATIVE OFFICER; KENNY .3 PROJECT MANAGER; ORG CHART IN PROGRESS

D. NUSD Measure G Bond approved in November 2016
   a. NCS as a recipient of bond measure funds Nikki Lloyd Presented: 2015 NUSD PURSUED BOND, INCLUDED NCS ON FLYERS; INCLUDED FLEX FURNITURE, IT UPGRADES, SECURITY CAMERAS AT ELEMENTARY SCHOOLS INCLUDING NCS; NUSD BOND MEETING IN OCTOBER AND PROMISED WE WILL BE INCLUDED; WE HAVE GOTTEN CHROMEBOOKS AS PART OF BOND;

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E. Enrollment Update for August 2022

Nikki Lloyd Presented: FULLY ENROLLED; 8TH GRADE AT 1 OVER FOR YEARS WITH NO ATTRITION; MS AT 26 FOR WORKLOAD OF TEACHERS AND PHYSICAL SPACE

Grade	Total/target enrollment	Enrollment 8/4//2022	Seats available
TK	**22**	**22**	**0**
K	**28**	**28**	**0**
1	**28**	**27**	**1***
2	**28**	**28**	**0**
3	**28**	**28**	**0**
4	**28**	**27**	**1***
5	**28**	**28**	**0**
6	**26**	**26**	**0**
7	**26**	**26**	**0**
8	**26**	**27**	**-1**
Totals	**268**	**267**	**2***
***admissions in process with anticipated enrollment by 8/15/22**			

F. Review NUSD Opening District Leadership Team Retreat; Focus on Equity Nikki Lloyd Presented: KARINA AND NIKKI ATTENDED; NUSD BIG FOCUS ON EQUITY; HIRED SPECIALISTS TO PERFORM EQUITY REVIEWS AND MEET WITH LEADERSHIP TEAM; NCS NOT INCLUDED IN ONSITE WORK; CONSIDERING WORKING WITH DR NANCY DOME TO DO ONSITE WORK

AND WITH BOARD; NCS SIMILAR IN DEMOGRAPHICS TO PV BUT DISTANT FROM HAMILTON; OUR NUMBERS ARE IMPROVING AND WE'RE DOING OUTREACH

G. Facilities and Safety update
   a. New Portable Update CWA Presented: new portable online and usable, signoff by end of September
   b. NBCC Project Update Nikki Lloyd Presented: Demo starts 8/18, then C Street utility work begins; coordinating with NBCC
   c. Summer projects/maintenance, Gratitude Day, future needs Megan Bloom Presented: Need volunteers for various urgent and non-urgent projects
   d. Foundation report & messaging Nikki Lloyd presented: FOUNDATION WORKING TO TAKE OVER ASK FOR CLASS FUND (FIELD TRIPS AND KINDER SNACK SUPPLIES); MESSAGING AT BTSN (GRANT COVERS SPECIALTY PROGRAMS); WORKING TO SUPPORT EG TEAM

7. Next Board Meeting 5 Min. Wednesday, September 14th, 2022 at 1pm

8. Comments from Board Members -
Please email future agenda items to nlloyd@nusd.org and callender@nusd.org 5 Min.

9. Adjournment
Agenda for next meeting publicly posted on www.novatocharterschool.org by Friday August 12th, 2022 by Megan Bloom

Adjourn 9:09pm

Novato Charter School

2021-22 Unaudited Actuals

Board Report & Alternative Form

Board Adoption: September 14, 2022

Novato Charter School **Board Financial Report**

2021-22 Unaudited Actuals

Description	Object Code	2017-18 Actuals	2018-19 Actuals*	2019-20 Actuals	2020-21 Actuals	2021-22 YE Est	2021-22 Unaud Act	Var ($) UA vs YE Est
A. REVENUES	ADA	259.34	262.07	263.26	263.26	259.07	259.07	-
1. LCFF Sources								
State Aid - Current Year	8011	636,519	774,804	874,271	844,320	948,680	734,426	(214,254)
EPA State Aid - Cur Yr	8012	347,344	228,451	219,278	373,882	255,307	469,561	214,254
State Aid - Prior Years	8019	(150)		(126)	4,407	(8,630)	(8,631)	(1)
In-Lieu of Property Taxes	8096	974,037	1,128,464	1,117,691	989,194	1,086,074	1,096,539	10,465
Total LCFF Sources		1,957,750	2,131,719	2,211,114	2,211,803	2,281,431	2,291,895	10,464
2. Federal Revenues								
Special Education - Federal	8181				35,711	48,407	48,407	-
Other Federal Rev (CARES/AB86)	8290				84,877	67,810	67,810	-
Total Federal Revenues		-	-	-	120,588	116,217	116,217	-
3. Other State Revenues								
Special Education - State	8792				165,418	184,877	185,235	358
State-One-Time (COVID/Discretionary)					177,771	29,379	30,073	694
ELOP (20/21=Prop39)	8590			*	(51,713)	50,000	50,000	-
All Other State Revenues	85xx	153,014	107,965	67,990	70,279	159,495	170,639	11,144
Total Other State Revenues		153,014	107,965	67,990	361,755	423,751	435,947	12,196
4. Other Local Revenues								
All Other Local Revenues	86xx	312,138	320,642	255,646	115,258	360,462	361,896	1,434
Total Local Revenues		312,138	320,642	255,646	115,258	360,462	361,896	1,434
5. TOTAL REVENUES		2,422,902	2,560,326	2,534,750	2,809,404	3,181,861	3,205,955	24,094
B. EXPENDITURES								
1. Certificated Salaries								
Certificated Teachers	1100	736,426	758,214	755,020	978,716	1,074,563	1,074,178	(385)
Certificated Pupil Support	1200		-	-	30,005	2,200	1,955	(245)
Certificated Administrators	1300	118,795	121,277	124,503	210,715	245,215	245,215	(0)
Other Certificated Salaries	1900		-	-	-	-	-	-
Total Certificated Salaries		855,221	879,491	879,523	1,219,436	1,321,978	1,321,348	(630)
2. Non-certificated Salaries								
Non-certificated Teachers/Aides	2100	251,575	258,937	267,443	197,744	210,955	210,254	(701)
Non-certificated Support	2200	46,629	35,088	-				-
Non-certificated Administrators	2300	-	70,000	71,750	44,931	-	-	-
Clerical and Office	2400	198,778	121,578	131,205	155,072	162,557	162,146	(411)
Other Non-certificated	2900	8,173	702	14,104	-	6,900	6,855	(45)
Total Non-certificated Salaries		505,155	486,304	484,502	397,748	380,412	379,255	(1,157)
3. Employee Benefits								
STRS	3100	120,167	139,934	143,889	181,379	204,731	208,838	4,107
PERS	3200	67,522	74,668	84,000	80,930	109,060	101,641	(7,419)
Soc Security / Medicare	3300	45,520	43,652	44,489	45,345	52,582	50,664	(1,918)
Health and Welfare Benefits	3400	135,975	141,166	136,002	147,391	185,987	184,198	(1,789)
Unemployment Insurance	3500	699	1,714	1,438	841	8,512	8,683	171
Workers' Comp Insurance	3600	30,757	24,531	21,000	22,866	22,370	22,498	128
Total Employee Benefits		400,641	425,665	430,818	478,752	583,242	576,522	(6,720)
Memo: Total Salary and Benefits		1,761,017	1,791,459	1,794,843	2,095,936	2,285,632	2,277,124	(8,508)
- % of Total Expenditures		**72.0%**	**72.3%**	**71.4%**	**81.0%**	**79.8%**	**79.6%**	

Novato Charter School **Board Financial Report**

2021-22 Unaudited Actuals

Description	Object Code	2017-18 Actuals	2018-19 Actuals*	2019-20 Actuals	2020-21 Actuals	2021-22 YE Est	2021-22 Unaud Act	Var ($) UA vs YE Est
4. Books and Supplies								
Textbooks/ Core Curricula	4100	-	-	-	-	-	-	-
Books and Other Reference Matls	4200	8,095	1,177	1,229	6,137	2,050	1,874	(176)
Materials and Supplies	4300	40,119	35,610	31,197	47,682	82,025	80,883	(1,142)
Noncapitalized Equipment	4400	6,232	13,787	4,564	52,290	6,870	6,694	(176)
Food	4700		-	2,033	-	-	-	-
Total Books and Supplies		54,446	50,575	39,023	106,109	90,945	89,451	(1,494)
5. Services and Other Operating Exp								
Subagreements for Services	5100	-	-	-	-	-	-	-
Training and Conferences	5200	18,193	14,795	8,652	16,954	28,000	28,925	925
Dues and Memberships	5300	4,352	6,569	3,824	6,863	3,500	3,483	(17)
Insurance	5400	9,784	11,109	12,824	14,938	15,072	15,072	-
Ops and Housekeeping Svcs	5500	32,466	48,186	104,647	83,823	97,345	91,017	(6,328)
Rentals, Leases, Repairs	5600	7,564	74,249	65,007	29,612	46,240	35,385	(10,855)
Prof Svcs/Operating Expenses	5800	154,969	51,872	54,966	120,890	176,503	201,185	24,682
• SpEd (Marin SELPA Exc Cost)	5800	305,396	314,558	323,995	-	-	-	-
• ELOP (20-22=Prop39)	5800		12,008	1,145	-	-	-	-
• Class Funds - Op Exp (FT)	5800							-
Communications/Systems	5900	5,392	8,327	8,290	9,061	12,800	11,851	(949)
Total Svcs/ Other Op Exp		538,115	541,672	583,350	282,141	379,460	386,918	7,458
6. Capital Outlay								-
Depreciation Expense	*6900*	30,312	30,312	30,312	30,312	30,312	30,312	-
Total Capital Outlay		30,312	30,312	30,312	30,312	30,312	30,312	-
7. Other Outgo								
District Oversight/Admin Fees	73xx	61,154	63,303	64,583	72,137	78,541	78,275	(266)
Interest	7438	51	-	-	-	-	-	-
Total Other Outgo		61,205	63,303	64,583	72,137	78,541	78,275	(266)
8. TOTAL EXPENDITURES		2,445,095	2,477,321	2,512,111	2,586,634	2,864,890	2,862,080	(2,810)
C. EXCESS / (DEFICIENCY) OF REV OVER EXP			*					
BEFORE OTHER FINANCING SOURCES AND		(22,193)	83,005	22,639	222,770	316,971	343,875	26,904
F. FUND BALANCE, RESERVES								
1. Beginning Fund Balance								
a. As of July 1	9791	747,856	717,971	825,731	823,615	1,046,385	1,046,385	0
b. Adjustments to Beginning Bal	97xx	(7,692)	*	(24,755)				
c. Adjusted Beginning Balance		740,164	717,971	800,976	823,615	1,046,385	1,046,385	0
2. Ending Fund Balance/Net Position, J		717,971	800,976	823,615	1,046,385	1,363,356	1,390,261	26,905
3. Components of Ending Net Position								
a. Net Investment in Capital Assets	9796	487,374	457,062	426,750	396,438	491,126	512,711	21,585
b. Restricted - Fed/State	9797	56,928	23,363	19,177	69,432	72,915	72,566	(349)
b. Restricted - Local	9797					100,000	100,000	-
c. Unrestricted Net Position	9790	230,597	341,551	396,865	580,515	699,315	704,984	5,669
Memo: % of Total Exp [Goal > 25.0%]		9.4%	13.8%	15.8%	22.4%	24.4%	24.6%	0.22%
# Mos Avg Exp [Goal > 3.00]		1.13	1.65	1.90	2.69	2.93	2.96	0.03

Novato Charter School **Revenue Detail**

2021-22 Unaudited Actuals

Description	Object Code	2020-21 Actuals	2021-22 YE Est	2021-22 Unaud Act	Variance UA vs YE Est
A. REVENUES	ADA	263.26	259.07	259.07	-
1. LCFF Sources					
State Aid - Current Year	8011	844,320	948,680	734,426	(214,254)
EPA State Aid - Cur Yr	8012	373,882	255,307	469,561	214,254
State Aid - Prior Years	8019	4,407	(8,630)	(8,631)	(1)
In-Lieu of Property Taxes	8096	989,194	1,086,074	1,086,074	-
Other LCFF Transfers (incl PY)	8096-PY	-	-	10,465	10,465
Total LCFF Sources		2,211,803	2,281,431	2,291,895	10,464
2. Federal Revenues					
Special Education - Federal	8181-82	35,711	48,407	48,407	-
COVID CRF (3220)	8290	71,997	-		-
COVID GEER (3215)	8290	12,880	-		-
AB86 - ESSER II (3216)	8290		22,565	22,565	-
AB86 - GEER II (3217)	8290		5,179	5,179	-
AB86 - ESSER III (3218)	8290		14,709	14,709	-
AB86 - ESSER III LL (3219)	8290		25,357	25,357	-
Total Federal Revenues		120,588	116,217	116,217	-
3. Other State Revenues					
State Special Education	8792	165,418	184,877	185,235	358
ERMHS (SpEd)	8590	2,633	-	-	-
SpEd Lrng Recovery (6537)	8590		14,708	15,402	694
SpEd Alt Dispute Res (6536)	8590		3,440	3,440	-
State Lottery Unres	8560	44,100	42,030	45,638	3,608
State Lottery Prop20/Restr	8560	19,435	16,760	21,135	4,375
State Lottery Unres - PY	8560	(574)	(799)	1,864	2,663
State Lottery Prop20/Restr - PY	8560	(580)	(510)	729	1,239
Mandated Block Grant	8590	4,439	4,531	4,531	-
Prop 39 Closeout	8590	(51,713)	-	-	-
COVID Prop 98 (7420)	8590	18,845	-	-	-
In-Person Instruction (7422)	8590	73,538	11,179	11,179	(0)
Expanded Learning Opp (7425)	8590	70,153	(38)	(38)	-
Expanded Learning Opp (7426)	8590	15,235	90	90	-
Educator Eff: FY21-26 (6266)	8590		43,484	43,484	-
Exp Lrng Opp Program (2600)	8590		50,000	50,000	-
Univ PreK Planning Grant (6053)	8590		53,179	53,258	79
CAASPP Testing / ELPAC	8590	827	820		(820)
Total Other State Revenues		361,756	423,751	435,947.05	12,196
4. Other Local Revenues					
Foundation Grants	8699	110,000	-	-	-
Interest Income	8660	4,435	300	334	34
Misc Revenue	8699	822	8,780	7,060	(1,720)
PPP Proceeds (SPEC)	8699		351,382	354,502	3,120
Total Local Revenues		115,258	360,462	361,896	1,434
5. TOTAL REVENUES		2,809,404	3,181,861	3,205,955	24,094
Memo: LCFF Supplemental Revenue		47,939	56,334	56,334	-

CHARTER SCHOOL UNAUDITED ACTUALS
FINANCIAL REPORT -- ALTERNATIVE FORM
July 1, 2021 to June 30, 2022

CHARTER SCHOOL CERTIFICATION

Charter School Name: Novato Charter School
CDS #: 21654176113229
Charter Approving Entity: Novato Unified School District (NUSD)
County: Marin
Charter #: 0089

NOTE: An Alternative Form submitted to the California Department of Education will not be considered a valid submission if the following information is missing:

For information regarding this report, please contact:

For County Fiscal Contact:	For Approving Entity:	For Charter School:
Kate Lane	Lois Standring	John Azzizzi
Name	Name	Name
Asst Supt, Business Services	Asst Supt - Business and Operations	Finance Manager
Title	Title	Title
415-499-5822	415-493-4260	707-244-9203
Telephone	Telephone	Telephone
klane@marinschools.org	lstandring@nusd.org	jazzizzi@nusd.org
Email address	Email address	Email address

To the entity that approved the charter school:

(X) 2021-22 CHARTER SCHOOL UNAUDITED ACTUALS FINANCIAL REPORT -- ALTERNATIVE FORM: This report has been approved, and is hereby filed by the charter school pursuant to *Education Code* Section 42100(b).

Signed: _____ Date: _____
Charter School Official
(Original signature required)

Printed Name: Nikki Lloyd Title: Administrative Offic

To the County Superintendent of Schools:

(X) 2021-22 CHARTER SCHOOL UNAUDITED ACTUALS FINANCIAL REPORT -- ALTERNATIVE FORM: This report is hereby filed with the County Superintendent pursuant to *Education Code* Section 42100(a).

Signed: _____ Date: _____
Authorized Representative of
Charter Approving Entity
(Original signature required)

Printed Name: _____ Title: _____

To the Superintendent of Public Instruction:

(X) 2021-22 CHARTER SCHOOL UNAUDITED ACTUALS FINANCIAL REPORT -- ALTERNATIVE FORM: This report has been verified for mathematical accuracy by the County Superintendent of Schools pursuant to *Education Code* Section 42100(a).

Signed: _____ Date: _____
County Superintendent/Designee
(Original signature required)

CHARTER SCHOOL UNAUDITED ACTUALS
FINANCIAL REPORT -- ALTERNATIVE FORM

July 1, 2021 to June 30, 2022

Charter School Name: Novato Charter School
CDS #: 21654176113229
Charter Approving Entity: Novato Unified School District (NUSD)
County: Marin
Charter #: 0089

This charter school uses the following basis of accounting:
(Please enter an "X" in the applicable box below; check only one box)

[X] **Accrual Basis** (Applicable Capital Assets/Interest on Long-Term Debt/Long-Term Liabilities/Net Position objects are 6900, 6910, 7438, 9400-9489, 9660-9669, 9796, and 9797)

[ ] **Modified Accrual Basis** (Applicable Capital Outlay/Debt Service/Fund Balance objects are 6100-6170, 6200-6500, 6600, 7438, 7439, and 9711-9789)

Description	Object Code	Unrestricted	Restricted	Total
A. REVENUES				
1. LCFF Sources				
State Aid - Current Year	8011	734,426.00		734,426.00
Education Protection Account State Aid - Current Year	8012	469,561.00		469,561.00
State Aid - Prior Years	8019	(8,631.00)		(8,631.00)
Transfers to Charter Schools in Lieu of Property Taxes	8096	1,096,539.00		1,096,539.00
Other LCFF Transfers	8091, 8097			0.00
Total, LCFF Sources		2,291,895.00	0.00	2,291,895.00
2. Federal Revenues (see NOTE in Section L)				
No Child Left Behind/Every Student Succeeds Act	8290			0.00
Special Education - Federal	8181, 8182		48,407.00	48,407.00
Child Nutrition - Federal	8220			0.00
Donated Food Commodities	8221			0.00
Other Federal Revenues	8110, 8260-8299		67,810.00	67,810.00
Total, Federal Revenues		0.00	116,217.00	116,217.00
3. Other State Revenues				
Special Education - State	StateRevSE		204,077.00	204,077.00
All Other State Revenues	StateRevAO	52,033.14	179,836.91	231,870.05
Total, Other State Revenues		52,033.14	383,913.91	435,947.05
4. Other Local Revenues				
All Other Local Revenues	LocalRevAO	361,896.27		361,896.27
Total, Local Revenues		361,896.27	0.00	361,896.27
5. TOTAL REVENUES		2,705,824.41	500,130.91	3,205,955.32
B. EXPENDITURES (see NOTE in Section L)				
1. Certificated Salaries				
Certificated Teachers' Salaries	1100	892,444.99	181,733.08	1,074,178.07
Certificated Pupil Support Salaries	1200		1,955.00	1,955.00
Certificated Supervisors' and Administrators' Salaries	1300	216,682.63	28,531.97	245,214.60
Other Certificated Salaries	1900			0.00
Total, Certificated Salaries		1,109,127.62	212,220.05	1,321,347.67
2. Noncertificated Salaries				
Noncertificated Instructional Salaries	2100	154,340.45	55,913.21	210,253.66
Noncertificated Support Salaries	2200			0.00
Noncertificated Supervisors' and Administrators' Salaries	2300			0.00
Clerical, Technical and Office Salaries	2400	162,146.04		162,146.04
Other Noncertificated Salaries	2900		6,855.20	6,855.20
Total, Noncertificated Salaries		316,486.49	62,768.41	379,254.90

CHARTER SCHOOL UNAUDITED ACTUALS
FINANCIAL REPORT -- ALTERNATIVE FORM
July 1, 2021 to June 30, 2022

Charter School Name: Novato Charter School
CDS #: 21654176113229

Description	Object Code	Unrestricted	Restricted	Total
3. Employee Benefits				
STRS	3101-3102	175,428.60	33,409.17	208,837.77
PERS	3201-3202	89,628.32	12,012.86	101,641.18
OASDI / Medicare / Alternative	3301-3302	43,694.69	6,969.55	50,664.24
Health and Welfare Benefits	3401-3402	165,176.46	19,021.30	184,197.76
Unemployment Insurance	3501-3502	7,390.52	1,292.35	8,682.87
Workers' Compensation Insurance	3601-3602	19,422.20	3,075.56	22,497.76
OPEB, Allocated	3701-3702			0.00
OPEB, Active Employees	3751-3752			0.00
Other Employee Benefits	3901-3902			0.00
Total, Employee Benefits		500,740.79	75,780.79	576,521.58
4. Books and Supplies				
Approved Textbooks and Core Curricula Materials	4100			0.00
Books and Other Reference Materials	4200	244.35	1,629.55	1,873.90
Materials and Supplies	4300	32,405.46	48,477.60	80,883.06
Noncapitalized Equipment	4400	6,029.27	664.38	6,693.65
Food	4700			0.00
Total, Books and Supplies		38,679.08	50,771.53	89,450.61
5. Services and Other Operating Expenditures				
Subagreements for Services	5100			0.00
Travel and Conferences	5200	3,142.76	25,781.94	28,924.70
Dues and Memberships	5300	3,483.00		3,483.00
Insurance	5400	15,072.00		15,072.00
Operations and Housekeeping Services	5500	91,017.01		91,017.01
Rentals, Leases, Repairs, and Noncap. Improvements	5600	35,384.55		35,384.55
Transfers of Direct Costs	5700-5799			0.00
Professional/Consulting Services and Operating Expend.	5800	132,327.07	68,858.41	201,185.48
Communications	5900	11,815.09	36.25	11,851.34
Total, Services and Other Operating Expenditures		292,241.48	94,676.60	386,918.08
6. Capital Outlay				
(Objects 6100-6170, 6200-6500 modified accrual basis only)				
Land and Land Improvements	6100-6170			0.00
Buildings and Improvements of Buildings	6200			0.00
Books and Media for New School Libraries or Major Expansion of School Libraries	6300			0.00
Equipment	6400			0.00
Equipment Replacement	6500			0.00
Lease Assets	6600			0.00
Depreciation Expense (accrual basis only)	6900	30,312.00		30,312.00
Amortization Expense - Lease Assets	6910			0.00
Total, Capital Outlay		30,312.00	0.00	30,312.00
7. Other Outgo				
Tuition to Other Schools	7110-7143			0.00
Transfers of Pass-Through Revenues to Other LEAs	7211-7213			0.00
Transfers of Apportionments to Other LEAs - Spec. Ed.	7221-7223SE			0.00
Transfers of Apportionments to Other LEAs - All Other	7221-7223AO			0.00
All Other Transfers	7281-7299	78,274.99		78,274.99
Transfers of Indirect Costs	7300-7399	(10,287.69)	10,287.69	0.00
Debt Service:				
Interest	7438			0.00
Principal (for modified accrual basis only)	7439			0.00
Total Debt Service		0.00	0.00	0.00
Total, Other Outgo		67,987.30	10,287.69	78,274.99
8. TOTAL EXPENDITURES		2,355,574.76	506,505.07	2,862,079.83

CHARTER SCHOOL UNAUDITED ACTUALS
FINANCIAL REPORT -- ALTERNATIVE FORM
July 1, 2021 to June 30, 2022

Charter School Name: Novato Charter School
CDS #: 21654176113229

Description	Object Code	Unrestricted	Restricted	Total
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5-B8)		350,249.65	(6,374.16)	343,875.49
D. OTHER FINANCING SOURCES / USES				
1. Other Sources	8930-8979			0.00
2. Less: Other Uses	7630-7699			0.00
3. Contributions Between Unrestricted and Restricted Accounts (must net to zero)	8980-8999	(109,507.44)	109,507.44	0.00
4. TOTAL OTHER FINANCING SOURCES / USES		(109,507.44)	109,507.44	0.00
E. NET INCREASE (DECREASE) IN FUND BALANCE /NET POSITION (C+D4)		240,742.21	103,133.28	343,875.49
F. FUND BALANCE / NET POSITION				
1. Beginning Fund Balance/Net Position				
a. As of July 1	9791	976,952.52	69,432.43	1,046,384.95
b. Adjustments/Restatements	9793, 9795	0.15		0.15
c. Adjusted Beginning Fund Balance /Net Position		976,952.67	69,432.43	1,046,385.10
2. Ending Fund Balance /Net Position, June 30 (E+F1c)		1,217,694.88	172,565.71	1,390,260.59
Components of Ending Fund Balance (Modified Accrual Basis only)				
a. Nonspendable				
1. Revolving Cash (equals Object 9130)	9711			0.00
2. Stores (equals Object 9320)	9712			0.00
3. Prepaid Expenditures (equals Object 9330)	9713			0.00
4. All Others	9719			0.00
b. Restricted	9740			0.00
c. Committed				
1. Stabilization Arrangements	9750			0.00
2. Other Commitments	9760			0.00
d. Assigned	9780			0.00
e. Unassigned/Unappropriated				
1. Reserve for Economic Uncertainties	9789			0.00
2. Unassigned/Unappropriated Amount	9790M			0.00
3. Components of Ending Net Position (Accrual Basis only)				
a. Net Investment in Capital Assets	9796	512,710.69		512,710.69
b. Restricted Net Position	9797		172,565.71	172,565.71
c. Unrestricted Net Position	9790A	704,984.19	0.00	704,984.19

CHARTER SCHOOL UNAUDITED ACTUALS
FINANCIAL REPORT -- ALTERNATIVE FORM
July 1, 2021 to June 30, 2022

Charter School Name: Novato Charter School
CDS #: 21654176113229

Description	Object Code	Unrestricted	Restricted	Total
G. ASSETS				
1. Cash				
In County Treasury	9110	788,242.82	49,577.50	837,820.32
Fair Value Adjustment to Cash in County Treasury	9111			0.00
In Banks	9120	151,704.52		151,704.52
In Revolving Fund	9130			0.00
With Fiscal Agent/Trustee	9135			0.00
Collections Awaiting Deposit	9140			0.00
2. Investments	9150			0.00
3. Accounts Receivable	9200	200.00		200.00
4. Due from Grantor Governments	9290	92,045.76	122,988.21	215,033.97
5. Stores	9320			0.00
6. Prepaid Expenditures (Expenses)	9330	21,512.62		21,512.62
7. Other Current Assets	9340			0.00
8. Lease Receivable	9380			0.00
9. Capital Assets (accrual basis only)	9400-9489	512,710.69		512,710.69
10. TOTAL ASSETS		1,566,416.41	172,565.71	1,738,982.12
H. DEFERRED OUTFLOWS OF RESOURCES				
1. Deferred Outflows of Resources	9490			0.00
2. TOTAL DEFERRED OUTFLOWS		0.00	0.00	0.00
I. LIABILITIES				
1. Accounts Payable	9500	44,651.22		44,651.22
2. Due to Grantor Governments	9590	304,070.31		304,070.31
3. Current Loans	9640			0.00
4. Unearned Revenue	9650			0.00
5. Long-Term Liabilities (accrual basis only)	9660-9669			0.00
6. TOTAL LIABILITIES		348,721.53	0.00	348,721.53
J. DEFERRED INFLOWS OF RESOURCES				
1. Deferred Inflows of Resources	9690			0.00
2. TOTAL DEFERRED INFLOWS		0.00	0.00	0.00
K. FUND BALANCE /NET POSITION				
Ending Fund Balance /Net Position, June 30 (G10 + H2) - (I6 + J2) (must agree with Line F2)		1,217,694.88	172,565.71	1,390,260.59

CHARTER SCHOOL UNAUDITED ACTUALS
FINANCIAL REPORT -- ALTERNATIVE FORM
July 1, 2021 to June 30, 2022

Charter School Name: Novato Charter School
CDS #: 21654176113229

L. FEDERAL EVERY STUDENT SUCCEEDS ACT (ESSA) MAINTENANCE OF EFFORT REQUIREMENT

NOTE: IF YOUR CHARTER SCHOOL RECEIVED FEDERAL FUNDING, AS REPORTED IN SECTION A2, THE FOLLOWING ADDITIONAL INFORMATION MUST BE PROVIDED IN ORDER FOR THE CDE TO CALCULATE COMPLIANCE WITH THE FEDERAL EVERY STUDENT SUCCEEDS ACT (ESSA) MAINTENANCE OF EFFORT REQUIREMENT:

1. Federal Revenue Used for Capital Outlay and Debt Service
Included in the Capital Outlay and Debt Service expenditures reported in sections B6 and B7 are the following amounts paid out of federal funds:

Federal Program Name (If no amounts, indicate "NONE")	Capital Outlay	Debt Service	Total
a. NONE	$ 0.00	0.00	0.00
b.			0.00
c.			0.00
d.			0.00
e.			0.00
f.			0.00
g.			0.00
h.			0.00
i.			0.00
j.			0.00
TOTAL FEDERAL REVENUES USED FOR CAPITAL OUTLAY AND DEBT SERVICE	0.00	0.00	0.00

2. Community Services Expenditures
Provide the amount of State and Local funds reported in Section B that were expended for Community Services Activities:

Objects of Expenditures		Amount (Enter "0.00" if none)
a. Certificated Salaries	1000-1999	0.00
b. Noncertificated Salaries	2000-2999	0.00
c. Employee Benefits	3000-3999	0.00
d. Books and Supplies	4000-4999	0.00
e. Services and Other Operating Expenditures	5000-5999	0.00
TOTAL COMMUNITY SERVICES EXPENDITURES		0.00

CHARTER SCHOOL UNAUDITED ACTUALS
FINANCIAL REPORT -- ALTERNATIVE FORM
July 1, 2021 to June 30, 2022

Charter School Name: Novato Charter School
CDS #: 21654176113229

3. Supplemental State and Local Expenditures resulting from a Presidentially Declared Disaster

Brief Description i.e., COVID-19 (If no amounts, indicate "None")	Amount
a. COVID-19 - State	99,505.07
b. COVID-19 - Local	7,390.81
c.	
d.	
TOTAL SUPPLEMENTAL EXPENDITURES (Should not be negative)	106,895.88

4. State and Local Expenditures to be Used for ESSA Annual Maintenance of Effort Calculation:
Results of this calculation will be used for comparison with 2020-21 expenditures. Failure to maintain the required 90 percent expenditure level on either an aggregate or per capita expenditure basis may result in reduction to allocations for covered programs in 2023-24.

a. Total Expenditures (B8)	2,862,079.83
b. Less Federal Expenditures (Total A2) [Revenues are used as proxy for expenditures because most federal revenues are normally recognized in the period that qualifying expenditures are incurred]	116,217.00
c. Subtotal of State & Local Expenditures [a minus b]	2,745,862.83
d. Less Community Services [L2 Total]	0.00
e. Less Capital Outlay & Debt Service [Total B6 plus objects 7438 and 7439, less L1 Total, less objects 6600 and 6910]	30,312.00
f. Less Supplemental State and Local Expenditures resulting from a Presidentially Declared Disaster	106,895.88
TOTAL STATE & LOCAL EXPENDITURES SUBJECT TO MOE [c minus d minus e minus f]	$ 2,608,654.95

2021-22 Education Protection Account
Program by Resource Report
Revenue and Expenditures by Function - Detail
NOVATO CHARTER SCHOOL

ACTUAL Revenue and Expenditures through: June 30, 2022
For Education Protection Account (Resource 1400)

Description	Object Codes	Amount
AMOUNT AVAILABLE FOR THIS FISCAL YEAR		
Adjusted Beginning Fund Balance	9791-9795	0.00
Revenue Limit Sources	8010-8099	469,561.00
Federal Revenue	8100-8299	0.00
Other State Revenue	8300-8599	0.00
Other Local Revenue	8600-8799	0.00
All Other Financing Sources and Contributions	8900-8999	0.00
Deferred Revenue	9650	0.00
TOTAL AVAILABLE		469,561.00
EXPENDITURES AND OTHER FINANCING USES		
(Objects 1000-7999)		
Instruction	1000-1999	469,561.00
Instruction-Related Services		
Instructional Supervision and Administration	2100-2150	0.00
AU of a Multidistrict SELPA	2200	0.00
Instructional Library, Media, and Technology	2420	0.00
Other Instructional Resources	2490-2495	0.00
School Administration	2700	0.00
Pupil Services		
Guidance and Counseling Services	3110	0.00
Psychological Services	3120	0.00
Attendance and Social Work Services	3130	0.00
Health Services	3140	0.00
Speech Pathology and Audiology Services	3150	0.00
Pupil Testing Services	3160	0.00
Pupil Transportation	3600	0.00
Food Services	3700	0.00
Other Pupil Services	3900	0.00
Ancillary Services	4000-4999	0.00
Community Services	5000-5999	0.00
Enterprise	6000-6999	0.00
General Administration	7000-7999	0.00
Plant Services	8000-8999	0.00
Other Outgo	9000-9999	0.00
TOTAL EXPENDITURES AND OTHER FINANCING USES		469,561.00
BALANCE (Total Available minus Total Expenditures and Other Financing Uses)		0.00

2022-23 Education Protection Account PLAN
Program by Resource Report
Revenue and Expenditures by Function - Detail
NOVATO CHARTER SCHOOL

Operating Plan for Revenue and Expenditures through: June 30, 2023
For Education Protection Account (Resource 1400)

Description	Object Codes	Amount
AMOUNT AVAILABLE FOR THIS FISCAL YEAR		
Adjusted Beginning Fund Balance	9791-9795	0.00
Revenue Limit Sources	8010-8099	155,790.00
Federal Revenue	8100-8299	0.00
Other State Revenue	8300-8599	0.00
Other Local Revenue	8600-8799	0.00
All Other Financing Sources and Contributions	8900-8999	0.00
Deferred Revenue	9650	0.00
TOTAL AVAILABLE		155,790.00
EXPENDITURES AND OTHER FINANCING USES		
(Objects 1000-7999)		
Instruction	1000-1999	155,790.00
Instruction-Related Services		
Instructional Supervision and Administration	2100-2150	0.00
AU of a Multidistrict SELPA	2200	0.00
Instructional Library, Media, and Technology	2420	0.00
Other Instructional Resources	2490-2495	0.00
School Administration	2700	0.00
Pupil Services		
Guidance and Counseling Services	3110	0.00
Psychological Services	3120	0.00
Attendance and Social Work Services	3130	0.00
Health Services	3140	0.00
Speech Pathology and Audiology Services	3150	0.00
Pupil Testing Services	3160	0.00
Pupil Transportation	3600	0.00
Food Services	3700	0.00
Other Pupil Services	3900	0.00
Ancillary Services	4000-4999	0.00
Community Services	5000-5999	0.00
Enterprise	6000-6999	0.00
General Administration	7000-7999	0.00
Plant Services	8000-8999	0.00
Other Outgo	9000-9999	0.00
TOTAL EXPENDITURES AND OTHER FINANCING USES		155,790.00
BALANCE (Total Available minus Total Expenditures and Other Financing Uses)		0.00

May 2022 Update ~ Marin County Air Quality Outdoor Activity Overview and Communication Protocols for Schools

Regular physical activity promotes health and fitness. The table below shows when and how to modify outdoor physical activity based on the Air Quality Index (AQI). This guidance can help protect the health of all children, including teenagers, who are more sensitive than adults to air pollution. Check the air quality daily at www.AirNow.gov*. The Marin County Office of Education will be in close contact with Public Health and may convene a zoom meeting or conference call if needed. The table is a modified version of a publication provided by the US Environmental Protection Agency and Center for Disease Control, with input from the Marin County Public Health Officer based on experiences during regional wildfires and community response. **(5.10.2022 update)**

Air Quality Index	Outdoor Activity Overview and Communication Protocols
GOOD = **0-50**	Great day to be active outside!
MODERATE = **51-100**	Good day to be active outside! Students who are unusually sensitive to air pollution could have symptoms.**
UNHEALTHY FOR SENSITIVE GROUPS = **101-150**	It's OK to be active outside, especially for **short activities** such as recess and physical education (PE). For **longer activities** such as athletic practice, take more breaks and do less intense activities. Watch for symptoms and take action as needed.* Students with asthma should follow their asthma action plans and keep their quick-relief medicine handy. **See additional detail in School Air Quality Activity Recommendations Chart on next page.**
UNHEALTHY = **151-200**	For **all outdoor activities**, take more breaks and do less intense activities. **Public Health will advise on allowable indoor activities.** Watch for symptoms and take action as needed.** Students with asthma should follow their asthma action plans and keep their quick-relief medicine handy. **See additional detail in School Air Quality Activity Recommendations Chart on next page.**
VERY UNHEALTHY = **201-300**	**Public Health will advise on allowable indoor activities. Schools generally remain best environment for students.**

www.AirNow.gov** will be utilized as the most accurate measure of regional AQI, used by the California Air Resources Board and U.S. EPA, and now includes a ***fire and smoke map with data from more localized low cost sensors such as Purple Air.

* *Watch for Symptoms

Air pollution can make asthma symptoms worse and trigger attacks. Symptoms of asthma include coughing, wheezing, difficulty breathing, and chest tightness. Even students who do not have asthma could experience these symptoms.

If symptoms occur:
The student might need to take a break, do a less intense activity, stop all activity, go indoors, or use quick-relief medicine as prescribed. If symptoms don't improve, get medical help.

Go for 60!

CDC recommends that children get 60 or more minutes of physical activity each day. www.cdc.gov/healthyyouth/physicalactivity/guidelines.htm

Plan Ahead for Ozone

There is less ozone in the morning. On days when ozone is expected to be at unhealthy levels, plan outdoor activities in the morning.

School Air Quality Activity Recommendations 2021-22 School Year - May 2022 Update

PROTECT STUDENT HEALTH DURING POOR AIR QUALITY

Air quality is an important consideration for schools in terms of student activities. Local air districts are available to assist schools with understanding local air quality concerns and actions they can take to protect student health. To find out more, contact your local air district. Visit this page to learn which District serves your area: www.arb.ca.gov/app/dislookup/dislookup.php

5.10.2022 Update

The following school activity recommendations are based on consultation with health researchers and several important principles drawn from recent studies. **Modify these levels to correspond with the AQI, emissions concentration, or other air district recommended method for your region.**

Activity	Air Quality Level				
	LEVEL 1	**LEVEL 2**	**LEVEL 3** Public Health will advise on allowable indoor activities.	**LEVEL 4** Public Health will advise on allowable indoor activities. .	**LEVEL 5** *School districts may consider school closures based on site-by-site concerns. ****
Recess (15min)	No restrictions	Ensure that sensitive individuals are medically managing their condition.*	Sensitive individuals should exercise indoors or avoid vigorous outdoor activities.*	~~Exercise indoors or~~ avoid vigorous outdoor activities. Sensitive individuals should remain indoors.*	No outdoor activity. **Public Health will advise on allowable indoor activities.**
P.E. (1hr)	No restrictions	Ensure that sensitive individuals are medically managing their condition.*	Sensitive individuals should ~~exercise indoors or~~ avoid vigorous outdoor activities.*	~~Exercise indoors or~~ limit vigorous outdoor activities to a maximum of 15 minutes. Sensitive individuals should remain indoors.*	No outdoor activity. **Public Health will advise on allowable indoor activities.**
Athletic Practice & Training (2-4hrs)	No restrictions	Ensure that sensitive individuals are medically managing their condition.*	Reduce vigorous exercise to 30 minutes per hour of practice time with increased rest breaks and substitutions. Ensure that sensitive individuals are medically managing their condition.*	~~Exercise indoors or~~ reduce vigorous exercise to 30 minutes of practice time with increased rest breaks and substitutions. Sensitive individuals should remain indoors.*	No outdoor activity. **Public Health will advise on allowable indoor activities.**
Scheduled Sporting Events	No restrictions	Ensure that sensitive individuals are medically managing their condition.*	Increase rest breaks and substitutions per CIF guidelines for extreme heat.** Ensure that sensitive individuals are medically managing their condition.*	Increase rest breaks and substitutions per CIF guidelines for extreme heat.** Ensure that sensitive individuals are medically managing their condition.*	Event must be rescheduled or relocated.

* Sensitive Individuals include all those with asthma or other heart/lung conditions ** California Interscholastic Federation

*** In general the best place for students is to be in school. To meet the conditions for approval of a waiver due to emergency conditions (Form J-13A) from the State Superintendent of Public Instruction poor air quality must be shown to be caused by an emergency event such as a wildfire.

BE INFORMED

CDPH Interim Health Guidance for Schools on Sports and Strenuous Outdoor Activities during Extreme Heat

September 6, 2022

The CDPH interim health guidance provides additional or supplemental information and guidance; **if a school or local jurisdiction has an existing heat emergency plan, consult with the existing plan first**.

What Is the Risk Of Exercising During Heat Events?

High temperatures can kill. Heat-related deaths and illness are preventable, yet more than 700 people die from extreme heat every year in the United States. Among teenage athletes, heat illness is the third major cause of death. All students and student athletes are susceptible to the risks of exercising in a hot environment, particularly those in high-exertion sports such as football where most heat-related illnesses occur. Rates of exertional heat illness among high school athletes are higher in American football than all other sports combined, averaging four incidents of heat illness per 100,000 exposures.[1]

Key Take-Aways:

- **Know your location's "HeatRisk" level. Cancel all outdoor and un-conditioned indoor activities when the HeatRisk level is Red or Magenta during the heat of the day.** Find your HeatRisk level here: NWS HeatRisk forecast (for details, see the HeatRisk grid (PDF)[2]). **If in doubt, cancel.**
- **Reschedule events to another day** when the HeatRisk level is no longer Red or Magenta, or to another time of day, when the temperature is one to which the students have acclimated, for example, very early morning.
- **Move to alternative activities in an air-conditioned or cooled indoor environment** if the HeatRisk level is forecasted to be Red or Magenta.
- **Multiple days of extreme high temperatures will make students and athletes more vulnerable** to exertional heat-related illness, even at lower temperatures.
- **Always monitor for exertional heat-related illness because there are multiple contributing factors** of which temperature is just one. Humidity, wind speed, and sun angle are other environmental contributors to the risk of heat-related illness.
- **Review guidance below**. If a circumstance is unclear/uncertain, cancel or reschedule the event, or move the event to alternative activities in a cooled indoor environment.

Life threatening heat-related illness, also known as exertional heatstroke, can occur within the first 60 minutes of exertion and may be triggered without exposure to high ambient temperatures.[3] Numerous factors can contribute to this including lack of acclimatization, lack of physical fitness, being overweight, taking medications, and other factors. Coastal areas not accustomed to higher temperatures will have more persons that are not acclimated. Acclimatization requires 1 to 2 weeks. **Because the current heat wave is extensive and has new extreme high temperatures, in general, very few, if any outdoor activity participants, are acclimated. Therefore, proceeding with extra caution is necessary.** Consult with the school's or local health department's heat

emergency plan first. This guidance does not replace your local plans. As additional guidance, review the information below.

How Do I Find My "HeatRisk" Level? (Is It Too Hot for Outdoor Physical Activities?)

National Weather Service **HeatRisk** Prototype. Map and grid (and definition of "heat sensitive groups" in Overview Tab) available on the NWS website.

Color	Level	Meaning	Who/what is at risk?	For those at risk, what actions can be taken?
Green	0	• Level of heat poses **little to no risk**	• No elevated risk	• No preventative actions necessary
Yellow	1	• Heat of this type is **tolerated by most**; however, there is a **low risk for sensitive groups** to experience health effects	• Primarily those who are extremely sensitive to heat	• Increase hydration • Reduce time spent outdoors or stay in the shade when the sun is strongest • Open windows at night and use fans to bring cooler air inside buildings
Orange	2	• **Moderate risk for members of heat sensitive groups** to experience health effects • **Some risk for the general population who are exposed to the sun and are active** • For those without air conditioning, **living spaces can become uncomfortable during the day**, but should cool below dangerous levels at night	• Primarily heat sensitive or vulnerable groups, especially those without effective cooling or hydration, or those not acclimated to that level of heat (i.e. visitors) • Some transportation and utilities sectors	• Reduce time in the sun between 10 a.m. and 4 p.m. • Stay hydrated • Stay in a cool place during the heat of the day • Move outdoor activities to cooler times of the day • Open windows at night
Red	3	• **High Risk for much of the population who are 1) exposed to the sun and active or 2) are in a heat sensitive group, or 3) visiting a warmer climate and exposed to sun/heat** • **Dangerous to anyone without proper hydration or adequate cooling** • **Poor air quality** is possible • **Power interruptions** may occur as electrical demands increase	• Much of the population, especially people who are heat sensitive and those without effective cooling or hydration • Those exposed to the heat/sun at outdoor venues • Transportation and utilities sectors	• Try to avoid being outdoors in the sun between 10 a.m. and 4 p.m. • Stay hydrated • Stay in a cool place especially during the heat of the day • If you have access to air conditioning, use it. Even a few hours in a cool location can lower risk. Fans may not be adequate • Cancel outdoor activities during the heat of the day
Magenta	4	• Very High Risk for entire population • Very dangerous to anyone without proper hydration or adequate cooling • This is a multi-day excessive heat event. A prolonged period of heat is dangerous for everyone not prepared • Poor air quality is likely • Power outages are increasingly likely as electrical demands may reach critical levels	• Entire population is at risk • For heat sensitive groups, especially people without effective cooling, this level of heat can be deadly • Most transportation and utilities sectors	• Avoid being outdoors in the sun between 10 a.m. and 4 p.m. • Stay hydrated • Stay in a cool place, including overnight • If you have access to air conditioning, use it. Even a few hours in a cool location can lower risk. Fans will not be adequate • Cancel outdoor activities during the heat of the day

What Other Proactive Steps Can Be Taken?

Administrators, coaches, or other organizers should take measures to make sure participants **stay cool, stay hydrated, stay connected, and stay informed**. Make sure water is available during outdoor activities, including water activities. Encourage water consumption. Evaluate current conditions regularly and make appropriate adjustments – for example, postpone or reschedule practices whenever possible to be held early in the morning or late in the evening to avoid times when heat is generally more severe.

Closely monitor participants and ask these questions:

- Are they drinking enough water?
- Do they have access to air conditioning?
- Do they need help keeping cool?
- Are they exhibiting signs and symptoms of heat-related illness (see further information below)?

Remind participants:

- Getting too hot can make them sick.
- Limit their outdoor activity, especially midday when the sun is hottest.
- Pace their activity. Start activities slowly and pick up the pace gradually.
- Drink more water than usual and don't wait until they're thirsty to drink more. Muscle cramping may be an early sign of heat-related illness.

- Wear loose, lightweight, light-colored clothing.

Everyone should take these steps to prevent heat-related illnesses, injuries, and death during hot weather:

- Stay in an air-conditioned indoor location as much as you can.
- Drink plenty of fluids even if you don't feel thirsty.
- Schedule outdoor activities carefully.
- Wear loose, lightweight, light-colored clothing and sunscreen.
- Pace yourself.
- Take cool showers or baths to cool down.
- Check on other participants or teammates and have someone do the same for you.
- Check the local news for health and safety updates.

Signs and Symptoms of Heat Related Illness (HRI)

- Muscle cramping
- Dizziness
- Headache
- Weakness
- Hot and wet or dry skin
- Flushed face
- Rapid heartbeat, low blood pressure
- Hyperventilation
- Vomiting, diarrhea
- *Behavioral/cognitive changes (confusion, irritability, aggressiveness, hysteria, emotional instability, impaired judgement, inappropriate behavior)
- *Drowsiness, loss of consciousness
- *Staggering, disorientation
- *Difficult speaking, slurred speech
- *Seizures

> *These are signs of the most severe form of heat-related illness, heat stroke, which is life threatening and requires immediate attention, including cooling. Heat stroke symptoms include an elevated body temperature of 104°F or greater.

The California Interscholastic Federation provides a free "Heat Illness Prevention" training as well as web pages outlining the identification and treatment of heat exhaustion, heat stroke, heat syncope, exertional hyponatremia, and heat cramps. *See: Heat Illness - California Interscholastic Federation*

For more information on signs, symptoms, and how to treat heat-related illness, visit the CDC website.

Treatment Of Exertional Heat Stroke[4]

Treatment must be provided immediately and includes:

- Removal of all equipment and excess clothing, cooling the athlete as quickly as possible within 30 minutes via whole body ice water immersion (place them in a tub with ice and water approximately 35–58°F).
- Stir water and add ice throughout cooling process.
- Maintain airway, breathing and circulation.
- After cooling has been initiated, activate emergency medical system by calling 911.

- Monitor vital signs such as core temperature, heart rate, respiratory rate, blood pressure, and Central Nervous System status.
- Cease cooling when core temperature reaches 101–102°F (38.3–38.9°C).

> Exertional heat stroke has a high survival rate when **immediate cooling via cold water immersion or aggressive whole-body dousing in cold water** is initiated. Immediate means within 10 minutes of collapse.

What Factors Increase the Risk of Heat Related Illness (HRI)?

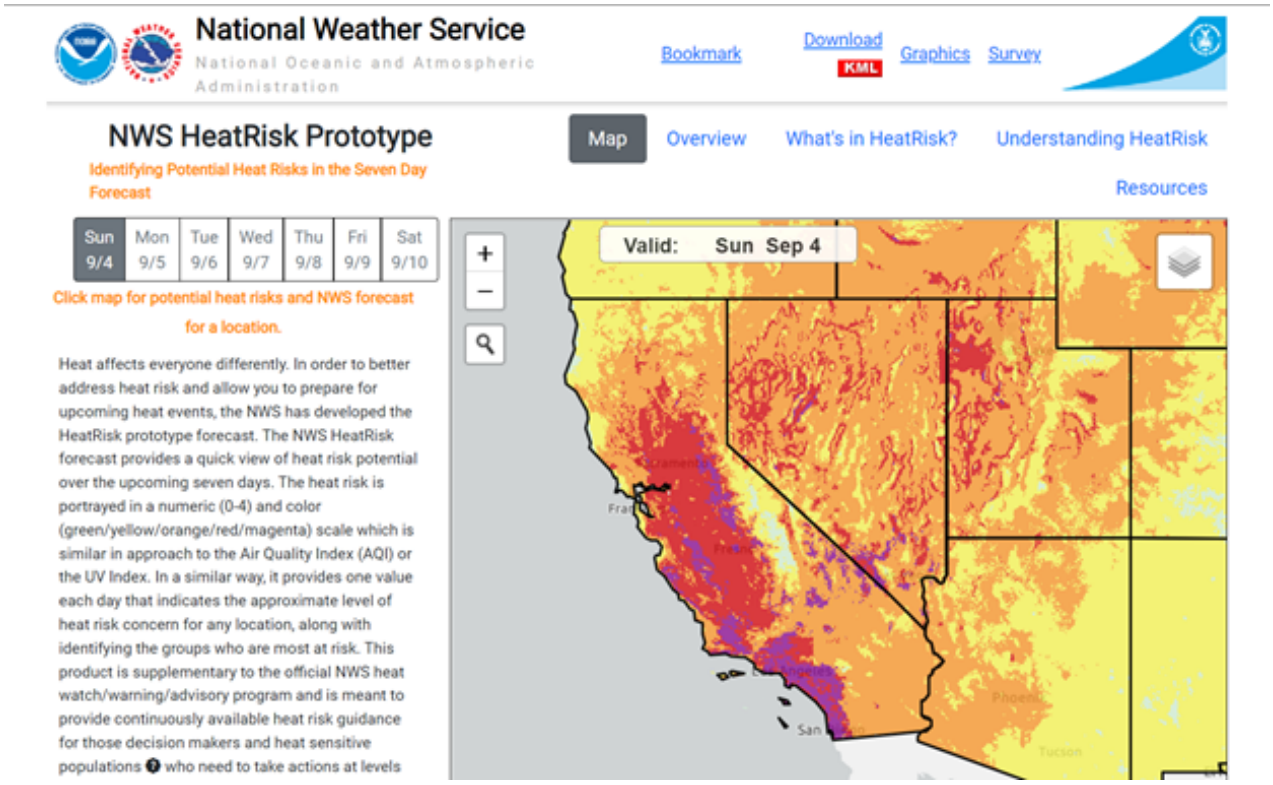
- **Students' personal factors.** Age, obesity, fever, dehydration, heart disease[5], mental illness, poor circulation, sunburn, and prescription drug and alcohol use all can play a role in whether a person can cool off enough in very hot weather.
- **Exertion level.** Even young and healthy people can get sick from the heat if they participate in strenuous[6] physical activities such as Physical Education during hot weather without gradually acclimatizing to hot conditions over a period of 1–2 weeks.
- **High humidity.** When the humidity is high, sweat won't evaporate as quickly. Evaporation of sweat is the main way the body can cool itself.

How Do I Use the NWS "Heatrisk" Forecast?

In order to better address heat risk and allow you to prepare for upcoming heat events, the National Weather Service (NWS) has developed the HeatRisk prototype forecast. The NWS HeatRisk forecast provides a quick view of heat risk potential over the upcoming seven days. The heat risk is portrayed in a numeric (0-4) and color (green/yellow/orange/red/magenta) scale which is similar in approach to the Air Quality Index (AQI) or the UV Index.

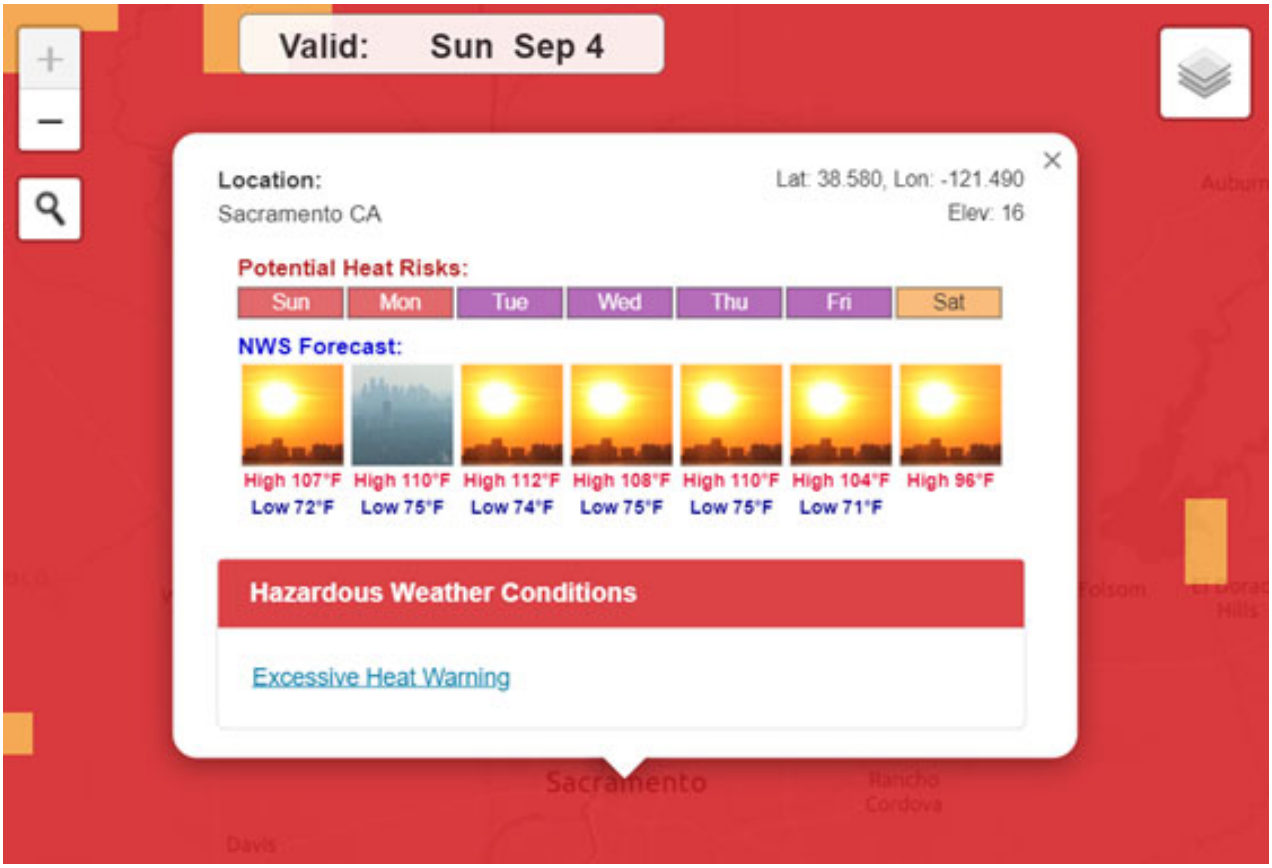
In a similar way, it provides one value each day that indicates the approximate level of heat risk concern for any location, along with identifying the groups who are most at risk. This product is supplementary to the official NWS heat watch/warning/advisory program and is meant to provide continuously available heat risk guidance for those decision makers and heat sensitive populations* who need to take actions at levels that may be below current NWS heat product levels.

Learn more about the NWS HeatRisk Prototype forecast tool.



How to Use the NWS HeatRisk Prototype:

- Go to the NWS HeatRisk Prototype web page
- Click map for potential heat risks and NWS forecast for a location, OR
    - Click the magnifier icon and type in your address or location
- Once address / location entered, the tool will display the NWS forecast for the current day and the next six (6) days (for a total of seven [7] days of forecasted conditions), including high and low temperatures, and potential heat risk (with HeatRisk levels indicated by the colors green/yellow/orange/red/magenta). Additionally, information about hazardous weather conditions will be provided. See example screenshot for Sacramento, California below:



NW HeatRisk Prototype forecast, Sacramento, California. Accessed September 4, 2022.

*The NWS defines "**heat sensitive groups**" as:

- the elderly and the very young;
- those on certain medications and/or those with preexisting conditions which make them more sensitive to heat;
- those working outdoors – especially new workers, temporary workers, or those returning to work after a week or more off;
- those exercising or doing strenuous activities outdoor during the heat of the day – especially those not used to the level of heat expected, those who are not drinking enough fluids, or those new to that type of activity;
- those without a reliable source of cooling and/or hydration;
- those not acclimated to the level of heat expected – especially those who are new to a much warmer climate.

Pregnant people are also more vulnerable to heat-related illness; and extreme heat is associated with increased risk of preterm birth and stillbirth.

References & Resources

- Heat Stress (CDC National Institute for Occupational Safety and Health)
- Heat-Related Illness in Sports and Exercise (Nichols 2014)
- Preventing and Treating Heat Illness in Young Athletes (Children's Hospital of Colorado)
- MHSAA Heat and Humidity Policy
- Wet Bulb Globe Temperature vs Heat Index (weather.gov)
- Regional heat safety thresholds for athletics in the contiguous United States (uconn.edu)
- Excessive Heat - School Disaster and Emergency Management (CA Dept of Education)
- Tips for Preventing Heat-Related Illness | Natural Disasters and Severe Weather | CDC
- Cooling Centers | California Governor's Office of Emergency Management
- Heat Illness - California Interscholastic Federation (cifstate.org)

Cal/OHSA / California Department of Industrial Relations (DIR):

- 99Calor – Cal/OSHA will send any employer free materials
- Heat illness prevention
- DIR regulation: Heat Illness Prevention in Outdoor Places of Employment

Additional Information

Heat risk and young athletes — rising temperatures lead to lawsuits and environmental injustice (theconversation.com)

[1] Boden BP, Breit I, Beachler JA, Williams A, Mueller FO. Fatalities in high school and college football players. Am J Sports Med. 2013 May;41(5):1108-16. doi: 10.1177/0363546513478572. Epub 2013 Mar 11. PMID: 23477766.

[2] Based on the National Weather Service's [NWS] HeatRisk prototype forecast, which provides a color and numeric value that places forecast heat for a specific location into an appropriate level of heat concern, along with identifying groups potentially most at risk at that level. See here: https://www.wrh.noaa.gov/wrh/heatrisk/

[3] Epstein, Y., & Yanovich, R. 2019. Heatstroke. New England Journal of Medicine, 380(25), 2449-2459. https://www.nejm.org/doi/full/10.1056/NEJMra1810762

[4] https://www.childrenscolorado.org/conditions-and-advice/sports-articles/for-coaches/preventing-treating-heat-illness-in-young-athletes/

[5] Note that common illnesses can also be exacerbated by extreme heat including autoimmune conditions; asthma, COPD, and allergies; migraines; heart disease; and autoimmune diseases including multiple sclerosis (MS), lupus, and rheumatoid arthritis (RA).

[6] Vigorous activity is defined by the Centers for Disease Control as activities greater than 6.0 METs. Specific examples can be found at www.cdc.gov/nccdphp/dnpa/physical/pdf/PA_Intensity_table_2_1.pdf

Page Last Updated : September 6, 2022