

BOARD OF DIRECTORS  
NOVATO CHARTER SCHOOL  
(A California Non-Profit Public Benefit Corporation)  
940 C Street, Novato, CA

December 8th, 2021 6:00pm

REGULAR MEETING AGENDA

The Novato Charter School welcomes your participation at the School's Board of Director meetings. The purpose of a public meeting is to conduct the affairs of the school in public. This meeting will be by teleconference pursuant to Executive Orders N-25-20 and N-29-20.

The Board of Directors ("Board") and employees of the Novato Charter School shall meet via the Zoom meeting platform. Members of the public who wish to access this Board meeting may do so at:

<https://nusc-org.zoom.us/j/87870331015?pwd=anp5UjhpWkVnRjRLUFdnR0grdG5FZz09>

Meeting ID: 878 7033 1015 Passcode: 322080

Members of the public who wish to comment during the Board meeting may use the "raise hand" tool on the Zoom platform. Members of the public calling in will be given the opportunity to address the Board during the meeting. Individual comments will be limited to three (3) minutes. If an interpreter is needed for comments, they will be translated to English and the time limit shall be six (6) minutes. The Board may limit the total time for public comment to a reasonable time. The Board reserves the right to mute or remove a participant from the meeting if the participant unreasonably disrupts the Board meeting.

As discussed in Legal Update No. 15-2021 regarding recent amendments to the Brown Act and pursuant to AB 361, local public agencies in Marin County may proceed to hold virtual meetings after September 30, 2021 without holding a separate meeting to make a determination that meeting in person would present imminent danger.

**Access to Board Materials:** A copy of the written materials which will be submitted to the Board may be reviewed by any interested persons on The Novato Charter School's website along with this agenda following the posting of the agenda at least 72 hours in advance of this meeting.

**Disability Access:** Requests for disability-related modifications or accommodations to participate in this public meeting should be made 24 hours prior to the meeting by emailing [mbloom@nusc.org](mailto:mbloom@nusc.org). All efforts will be made for reasonable accommodations. The agenda and public documents can be modified upon request as required by Section 202 of the Americans with Disabilities Act.

BOARD MEMBER CODE OF CONDUCT

We will demonstrate **respect** for each other and all school constituents through open communication and by practicing gratitude and appreciation.

We will **collaborate** by honoring each member's unique point of view when working on the common goal of supporting the mission and vision of NCS.

We will align our actions to support the faculty and staff in their endeavor to provide a

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AGENDA ITEM SPONSOR Approx. Time **1. Call Meeting to Order, Roll Call** Craig Allender 5 Min.

Board Member	Present	Absent	Late	Arrival time
Craig Allender, Chair (CA)				
Erik Berkowitz, Trustee (EB)				
Bridgette Corridan, Secretary (BC)				
Lia Heath, Chief Financial Officer (LH)				
Alexandria Quam, Trustee (AQ)				

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**2. Agenda Modification** Craig Allender 5 Min.

**3. Public Comment** Craig Allender 5 Min. *This is the opportunity for members of the community to speak on topics that are not agendized on tonight's board meeting. Because these are not agendized items the board and staff may not dialog back and forth with you. If you have a specific question that staff may be able to answer, staff may contact you. Should a board member choose to have this placed on a future meeting they may contact staff to do that.*

**4. Consent Agenda Items** Craig Allender 5 Min.

*Consent Agenda Items : All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them.*

A. Approve Minutes: November 10th, 2021

Moved By:							
Seconded By:							
Action:							

B. Educator Effectiveness Block Grant 2021 - Plan Adoption

Moved By:							
Seconded By:							
Action:							

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**5. Board Discussion/Action Items**

A. 1st Interim Report

Moved By:							
Seconded By:							
Action:							

B. CLA Draft Audit Reports

C. February 9 BOARD MEETING - IN PERSON OR VIA ZOOM Decide whether to have the board meeting on February 9 in person or through Zoom. Staff recommendation: For safety reasons, continue through Zoom.

Moved By:							
Seconded By:							
Action:							

D. NCS Communications Review Activity

**6. Information Items: Administrative Reports**

- A. Admission Policies and Procedures- First reading
- B. CAASPP Update - Student Success
  - a. Dec 6, 2021 CAASPP Preview Closes
  - b. TBD Public Release of CDE CAASPP at <https://caaspp-elpac.cde.ca.gov/>.
- C. COVID update
- D. Civility: discuss NUSD Board action on community civility, including their first reading of new Policy 1313 Civility and subsequent brief discussion. The NUSD Board discussion can be found at approximately minute 42 of the broadcast (embed <https://www.youtube.com/watch?v=2ynkObFd1Rc>) , and the new Policy 1313 is attached for reference.

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E. Enrollment Update- 12/08/2021

Changes in highlighted yellow

Grade	Total/target enrollment	Enrollment 12/08/21	Seats available	Change from Nov 2021
TK	22	22	0	+1
K	28	28	0	-
1st	28	28	0	-
2nd	28	28	0	-
3rd	28	28	0	-
4th	28	28	0	-
5th	28	28	0	-
6th	26	24	2	+1
7th	26	27	(1)	-
8th	26	26	0	-
<b>Totals</b>	<b>268</b>	<b>265</b>	<b>1</b>	<b>+2</b>

F. Facilities and Safety update

- a. New Portable Update
- b. NBCC Project Update
- c. Soccer Field Update

G. Meal Program for 2022-2023 School Year: NUSD FANS Proposal

H. Emergency Preparedness

- a. Training/Drill Review

**7. Next Board Meeting** 5 Min. Wednesday, February 9, 2022, 6pm

**8.. Comments from Board Members -**

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Please email future agenda items to [nlloyd@nUSD.org](mailto:nlloyd@nUSD.org) and [callender@nUSD.org](mailto:callender@nUSD.org) 5 Min.

**9. Adjournment**

Agenda publicly posted on [www.novatocharterschool.org](http://www.novatocharterschool.org) on Friday December 3rd, 2021 by Megan Bloom

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AGENDA ITEM SPONSOR Approx. Time **1. Call Meeting to Order, Roll Call** Craig Allender 5 Min.

MEETING CALLED TO ORDER BY CRAIG ALLENDAR AT 6:03 PM PT

Board Member	Present Absent Late Arrival time
Craig Allender, Chair (CA)	PRESENT 6:03 pm
Erik Berkowitz, Trustee (EB)	PRESENT 6:03 pm
Bridgette Corridan, Secretary (BC)	PRESENT 6:03 pm
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A. Approve Minutes: October 13th, 2021

Moved By:	Lia						
Seconded By:	Erik						
Action:	Craig - Y	Erik - Y	Lia - Y	Ali - Y			

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**5. Board Discussion/Action Items**

A. Educator Effectiveness Block Grant 2021 - Plan presentation

*LEAs that receive funding pursuant to California Education Code (EC) Section 41480(a) are required to develop and adopt a plan, by December 30 , 2021, that delineates the expenditure of funds apportioned including the professional development of teachers, administrators, paraprofessionals and classified staff. The plan shall be presented in a public meeting of the governing board [November] before its adoption in a subsequent meeting [December].*

*One time monies are being allocated to our school for professional development. At this time we are just planning to accept the monies and professional development opportunities will be identified separately.*

B. Review and Approve IEE School Policy

*Document was presented and discussed at last meeting, now up for vote/approval.*

Moved By:	Lia						
Seconded By:	Craig						
Action:	Craig - Y	Erik - Y	Lia - Y	Ali - Y			

C. Student Success:

a. CAASPP-update on timing/release

CAASPP test scores have not been released to schools and a new date is not set. We will have another update at the next meeting. Individual student scores are available and the teachers have reviewed them.

D. Substitute pay Revised salary schedule (Schedule 94-00)

*Salaries for part and full-day subs have been increased as shown on the revised schedule.*

Moved By:	Erik						
Seconded By:	Ali						

Action:	Craig - Y	Erik - Y	Lia - Y	Ali - Y			
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E. Bylaws review work

Board will meet early next year in addition to a regular board meeting to review policies, procedures, and bylaws. More information to come.

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**6. Information Items: Administrative Reports**

A. Facilities and Safety update,

a. NBCC Project Upcoming

The construction company and NBCC will communicate with us regarding updates about their plans, timing, materials & equipment that might affect us.

b. New Portable Update

We are waiting for an over-the-counter permit approval to begin the project. We are still on track to build the portable next summer, but we will not be able to start during holiday break.

c. Soccer Field Update

We have the go-ahead from NUSD and are working with the soccer club on next steps. The field will have to go through the same permitting process as the portable. The soccer club is covering all costs of installation. There will be an agreement between NCS and the soccer club to cover maintenance, though maintenance on turf should be minimal.

d. Garden/Campus Workday Review

Campus looks great and the privacy screen has been rehung. Most everything on the facilities project list got complete and the garden team was working hard all day.

e. Emergency Preparedness

Several training items & drills around student safety are coming up. NUSD includes us in their emergency phone tree which was recently tested.

f. Roof update

We have 15 roof leaks on campus. We just got an estimate for repair and we are moving forward to fix the leaks.

B. Transitional Kindergarten Age Expansion; Senate Bill 130; Section 60; 48000

New bill gives a 5-year transition until all students (all birthdays) will be included in transitional kindergarten. Due to the new ratio of teachers to students (12 to

1, then transitioning to 10 to 1) this will have a significant impact on our school.

The staff is looking into options and writing a plan for NCS to make this transition. The board will need to vote and approve the plan by June 2021.

#### C. COVID update

##### a. COVID Safety Update

Good news: Children aged 5-11 are eligible for vaccinations and many students have started getting vaccinations. Bad news: Marin is now back in the orange tier with cases back up.

Volunteers will be allowed back on campus soon, administration is working on the procedure of showing proof of vaccination.

School will continue to livestream events (middle school concert, etc).

Rapid test kits are available in the office when students need testing.

##### b. Observations of Pandemic Ramifications on Stakeholders

Pandemic-related ramifications continue to be tough on everyone in our community. Staff has noted that the transition back to classroom-based learning has not been easy. Children have to re-learn how to be at school and be part of a class. We are working with counselors and actively working with the students, but it continues to be a challenge.

An additional challenge for teachers has been the difficulty to find substitute teachers when needed.

The staff is hoping to encourage an environment of love and appreciation for everyone's efforts, and hoping to reforge our connections as a community.

#### D. Enrollment

##### a. Update on student enrollment

Overall our student enrollment is better than the other local schools, however, we are under enrolled by 3 students. This has an impact on our ADA/ finances.

**7. Next Board Meeting** 5 Min. Wednesday, December 8th, 6pm

#### **8.. Comments from Board Members -**

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#### **9. Adjournment**

**Meeting adjourned at 7:33pm**

Agenda publicly posted on [www.novatocharterschool.org](http://www.novatocharterschool.org) on Friday November 5th, 2021 by Megan Bloom

## Educator Effectiveness Grant Plan

LEA: Novato Charter School

Board Review Date: November 10, 2021

Board Approval Date: December 8, 2021 (proposed)

Total Grant Amount: \$43,484

Eligible Fiscal Years: 21-22 through 25-26

**Grant Plan: Expend Educator Effectiveness Grant funds on allowable uses per EC 41480 (b) [see below] over the period extending from the 2021-22 school year through the 2025-26 school year.**

### **Allowable Uses per EC 41480 (b)**

1. Coaching and mentoring of staff serving in an instructional setting and beginning teacher or administrator induction, including, but not limited to, coaching and mentoring solutions that address a local need for teachers that can serve all pupil populations with a focus on retaining teachers, and offering structured feedback and coaching systems organized around social-emotional learning, including, but not limited to, promoting teacher self-awareness, self-management, social awareness, relationships, and responsible decision making skills, improving teacher attitudes and beliefs about one's self and others, and supporting learning communities for educators to engage in a meaningful classroom teaching experience.
2. Programs that lead to effective, standards-aligned instruction and improve instruction in literacy across all subject areas, including English language arts, history-social science, science, technology, engineering, mathematics, and computer science.
3. Practices and strategies that reengage pupils and lead to accelerated learning.
4. Strategies to implement social-emotional learning, trauma-informed practices, suicide prevention, access to mental health services, and other approaches that improve pupil well-being.
5. Practices to create a positive school climate, including, but not limited to, restorative justice, training around implicit bias, providing positive behavioral supports, multitiered systems of support, transforming a schoolsite's culture to one that values diverse cultural and ethnic backgrounds, and preventing discrimination, harassment, bullying, and intimidation based on actual or perceived characteristics, including disability, gender, gender identity, gender expression, language, nationality, race or ethnicity, religion, or sexual orientation.
6. Strategies to improve inclusive practices, including, but not limited to, universal design for learning, best practices for early identification, and development of individualized education programs for individuals with exceptional needs.
7. Instruction and education to support implementing effective language acquisition programs for English learners, which may include integrated language development within and across content areas, and building and strengthening capacity to increase bilingual and biliterate proficiency.
8. New professional learning networks for educators not already engaged in an education-related professional learning network to support the requirements of subdivision (c).
9. Instruction, education, and strategies to incorporate ethnic studies curricula adopted pursuant to EC Section 51226.7 into pupil instruction for grades 7 to 12, inclusive.
10. Instruction, education, and strategies for certificated and classified educators in early childhood education, or childhood development.



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**TO**

NCS Board of Directors

**FROM**

Nikki Lloyd, Executive Director  
Kenny Blacklock, Project Manager (Communications)

**DATE**

12/3/2021

**RE**

Communications Review

**Board Priority/Goal**

1. Stakeholder Engagement
2. School Climate

**Objective**

To engage the NCS BOD in a discussion/review of the modes of communication utilized at NCS

**Background**

Since the founding of the school in 1996, many modes of communication have been created and utilized. Over the years, with the changing landscape of the technological world documents have adapted from the original form of paper copies. Some forms of communication have fallen away and some are newly created. NCS's goals are to keep all stakeholders well informed of what is happening at school and to facilitate healthy platforms for the exchange of ideas in order to engage stakeholders and welcome their input. NCS understands that it is important to review the effectiveness and purpose of each medium as well as adapt. The communication platforms are being reviewed by multiple groups of stakeholders.

**Funding Source/Cost**

N/A

**Recommendation**

The administration and staff recommend the NCS Board of Directors actively participate in a discussion of school communications.

**Supporting Documents**

N/A

**Legal References**

N/A





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**TO**

NCS Board of Directors

**FROM**

Nikki Lloyd, Executive Director

**DATE**

12/3/2021

**RE**

First Reading of NCS Admission and Enrollment Policy and Procedures

**Board Priority/Goal**

1. Student and Staff Success

**Objective**

To approve updated NCS Admission and Enrollment Policy and Procedures

**Background**

Senate Bill 130 expands the Transitional Kindergarten age range to include all children who turn 4 years old during the school year. The age expansion process will take place over the next four school years, being fully implemented by the 2025-2026 school year.

**Funding Source/Cost**

N/A

**Recommendation**

NCS administration team recommend the approval of the new NCS Admission and Enrollment Policy and Procedures

**Supporting Documents**

TK Age Range Expansion Quick Guide:

<https://edsources.org/2021/universal-transitional-kindergarten-quick-guide/662318#:~:text=Transitional%20kindergarten%20is%20a%20part,course%20of%20the%20school%20year>

**Legal References**

SB 130, Sec 60:48000

[https://leginfo.ca.gov/faces/billNavClient.xhtml?bill\\_id=202120220SB130](https://leginfo.ca.gov/faces/billNavClient.xhtml?bill_id=202120220SB130)



**NOVATO CHARTER SCHOOL**  
**ADMISSION AND ENROLLMENT POLICY AND PROCEDURES**

Sei Hee Park 11/8/2021 2:57 PM  
**Deleted:** Enrollment Policy approved by the NCS Board on November 18, 2020 ... [1]

**I. PURPOSE**

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To define applicable policies and procedures for application, admission, and enrollment at Novato Charter School (“NCS” or the “Charter School”).

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**II. AUTHORITY**

Education Code Sections 47605(c)(5)(H), 47605(e)(1)-(4), and 48000.

**III. BACKGROUND**

NCS may develop and adopt its own procedures for student admission and enrollment, consistent with its charter petition, Education Code Section 47605, and any other applicable laws and regulations, as may be amended from time to time.

Sei Hee Park 11/8/2021 3:06 PM  
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**IV. DEFINITIONS**

A. **Lottery** means the public random drawing procedure by which applicants’ names are randomly selected to determine enrollment in the Charter School in grades that have more applicants than capacity. The lottery also determines placement on an admission wait list, once impacted grade levels are full.

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B. **Admission preference** means the assignment of admission preference based on criteria described in this policy.

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C. **Rank** means the position of an applicant within an admission preference category.

Sei Hee Park 11/8/2021 3:03 PM  
**Deleted:** priority/

D. **Order** means the sequence in which applicants are distributed within an admission preference category.

Sei Hee Park 11/8/2021 3:03 PM  
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E. **Capacity** is defined as the maximum possible number of students who can be enrolled in a single grade, as established by the Board, guided by the recommendations of the Director. When considering grade-level capacity, the Director and Board shall, at a minimum, take into consideration the following: number of returning students and their educational needs, physical constraints of the facility, Academic Program, and fiscal viability.

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F. **Grade level placement** means the age parameters that determine in what grade a specific student can enroll. It is determined by birth dates described below. Exceptions to grade-level placement may be made by the Director as determined by pupil assessment, except

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as otherwise required by law.

## V. POLICY

- A. All students who reside in the state of California who meet minimum age requirements are eligible for admission to the Novato Charter School.
- B. This Policy is guided by the goal of the Novato Charter School to provide quality alternative educational service to its students.

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## VI. APPLICATION PROCEDURE

Parents of prospective students:

1. Are strongly encouraged to attend a school tour prior to the lottery date, and to carefully consider the School and Family Partnership Agreement before applying.
2. Must complete and submit an application by the established deadline. Applications received after the established deadline will be held in abeyance for a subsequent lottery in the event openings occur at relevant grade levels.
3. After admission, students will be required to submit an enrollment packet, which shall include the following:

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- Student enrollment form
- Proof of Residency
- Proof of Birthdate
- Proof of Immunization
- Home Language Survey
- Completion of Emergency Medical Information Form
- Proof of minimum age requirements
- A home visit may be required to verify address
- Release of records<sup>1</sup>

## VII. LOTTERY PROCEDURE

If there are more applications than spaces available in any grade level, NCS will hold a public random lottery. All applications shall be separated by grade level and enrollment priority/admission preferences. Admission preferences in the case of a public random drawing shall be given to the following students in the following order:

1. Children of NCS employees<sup>2</sup>

<sup>1</sup> The Charter School shall not request a pupil's records or require a parent, guardian, or pupil to submit the pupil's records to the Charter School before enrollment.

2. Siblings of students admitted to or attending NCS.<sup>34</sup>
3. Students residing in the Novato Unified School District (“NUSD” or the “District”).<sup>5</sup>
4. Students residing outside of NUSD.

By approving the Charter School’s charter renewal petition, which includes a copy of these admission policies and procedures, the Charter School and the District agree to adhere to the requirements related to admission preferences as set forth in Education Code Section 47605(e)(2)(B)(i)-(iv).

The Board of Directors will take all necessary efforts to ensure lottery procedures are fairly executed. Lottery spaces are pulled in order of grade level by the designated lottery official (appointed by the Director). NCS currently uses the SchoolMint software to run its lottery. Separate lotteries shall be conducted for each grade in which there are fewer vacancies than pupils interested in attending. All lotteries shall take place on the same day in a single location. Lotteries will be conducted in ascending order beginning with the lowest applicable grade level. There is no weighted priority assigned to the preference categories; rather, within each grade level, students will be drawn from pools beginning with all applicants who qualify for the first preference category, and shall continue with that preference category until all vacancies within that grade level have been filled. If there are more students in a preference category than there are spaces available, a random drawing will be held from within that preference category until all available spaces are filled. If all students from the preference category have been selected and there are remaining spaces available in that grade level, students from the second preference category will be drawn in the lottery, and the drawing shall continue until all spaces are filled and preference

<sup>2</sup> If there are more children of NCS employee applicants than available spots in one specific grade, the order of admission will be established through the lottery process. This category applies to NCS full-time employees who gain this admission preference for their children upon hire. All other employees qualify for this preference after one full year of employment prior to the school year in which they are seeking enrollment of a child. An employee loses this preference immediately upon termination.

<sup>3</sup> The sibling admission preference for an applicant becomes effective in the lottery after the admission of a sibling. If there are more sibling applicants than available spots in one specific grade, the order of admission will be established through the lottery process.

<sup>4</sup> Sibling admission preference will be carried-over from year-to-year, with wait list rank maintained, only in the case that the initial application was submitted while their sibling was enrolled at NCS.

<sup>5</sup> Applicants in this category must reside in Novato Unified School District before the date of the admission lottery to qualify for this admission preference. Acceptable proof of residence include: utility bill (current bill within 30 days); homeowner’s or renter’s insurance policy; lease agreement; current property tax bill from the County Tax Collector’s Office; official letter or form from a social services or government agency (current within 30 days); valid California driver’s license; current bank statement with proof of address, paycheck from employer with proof of address. Proof of residency is not required for homeless youth.

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categories are exhausted in the order provided above.

At the conclusion of the public random drawing, all students who were not granted admission due to capacity shall be given the option to put their name on a wait list according to their draw in the lottery. This wait list will allow students the option of enrollment in the case of an opening during the current school year. Except as set forth herein, in no circumstance will a wait list carry over to the following school year.

Public random drawing rules, deadlines, dates and times will be communicated in the application form and on the Charter School's website. Public notice for the date and time of the public random drawing will also be posted once the application deadline has passed.

The Charter School will also inform all applicants and interested parties of the rules to be followed during the public random drawing process via mail or email, typically at least two weeks prior to the lottery date.

The Charter School will conduct the lottery in the spring for enrollment in fall of that year.

### VIII. GRADE LEVEL PLACEMENT (Minimum Age)

NCS follows a developmental approach and therefore has different requirements for minimum age in each grade level. Concerns about grade level placement must be indicated in written form and attached to a student's application. Grades are determined by the ages and dates listed below.

#### Kindergarten A/Transitional:

School Year	Minimum Age Requirement
2022-23	5 years old between June 2, 2022 and February 2, 2023
2023-24	5 years old between June 2, 2023 and April 2, 2024
2024-25	5 years old between June 2, 2024 and June 2, 2025
2025-26 and thereafter	4 years old by June 2 <sup>nd</sup> prior to the school year in which the applicant is seeking enrollment

#### Kindergarten B – 8<sup>th</sup> Grade:

Kindergarten B	5 years or older by June 1st, prior to the school year for which the applicant is seeking enrollment
First Grade	6 years or older by June 1 prior to the school year for which the applicant is seeking enrollment

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Second Grade	7 years or older by June 1 prior <u>to the school year for which the applicant is seeking enrollment</u>
Third Grade	8 years or older by June 1 prior <u>to the school year for which the applicant is seeking enrollment</u>
Fourth Grade	9 years or older by June 1 prior <u>to the school year for which the applicant is seeking enrollment</u>
Fifth Grade	10 years or older by June 1 prior <u>to the school year for which the applicant is seeking enrollment</u>
Sixth Grade	11 years or older by June 1 prior <u>to the school year for which the applicant is seeking enrollment</u>
Seventh Grade	12 years or older by June 1 prior <u>to the school year for which the applicant is seeking enrollment</u>
Eighth Grade	13 years or older by June 1 prior <u>to the school year for which the applicant is seeking enrollment</u>

**IX. KINDERGARTEN PLACEMENT**

Kindergarten is divided by age criteria into K-A/Transitional and K-B (older). Each year, at the sole discretion of the Director, K-A spots may be limited to ensure space availability for siblings of currently enrolled students or new enrollees entering the second year Kindergarten class (K-B).

**X. ADMISSION AND ENROLLMENT PROCEDURE**

A. When an opening occurs, applicants will be notified via telephone in order of wait list rank, to determine their interest, and complete the enrollment process. After direct contact has been made, applicants will be given one (1) business day to respond. Should they fail to accept or fail to respond, NCS will offer the opening to the next in rank. Completing the enrollment procedure includes a family conference (all grades) and an orientation

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(kindergarten only).

- B. NCS has the right to refuse enrollment to any child whose birth date falls outside of the age requirements in each grade level.
- C. All steps in the application process must be completed every year for admission consideration.
- D. Any information that is misrepresented on the Application for Admission could invalidate eligibility for enrollment in the Novato Charter School.

#### **XI. AUTHORITY OF DIRECTOR**

The Director shall have the authority to use their best judgment or seek Board input on matters related to admission that are not covered under this policy.

**Policy 1313: Civility**

**Status:** DRAFT

**Original Adopted Date:** Pending

The Governing Board recognizes the impact that civility has on the effective operation of the district, including its role in creating a safe and positive school climate and enabling a focus on student well-being, learning, and achievement. The Board believes that each person should be treated with dignity and respect in their interactions within the school community.

The Board understands that the First Amendment provides strong protection for speech. However, the Board expects that all speech and expression will comport with norms of civil behavior on district grounds, in district facilities, during district activities or events, and in the use of district electronic/digital systems and platforms.

Civil behavior is polite, courteous, and reasonable behavior which is respectful to others and includes integrity, honesty, acceptance, timeliness, dependability, observance of laws and rules, and effective communication.

The Board and district staff shall model civil behavior as an example of behavior that is expected throughout the district. Practices that promote civil behavior include actively listening, giving full attention to the speaker, and refraining from interruptions; welcoming and encouraging participation, input, and feedback through stakeholder engagement; promptly responding to concerns; and embracing varying and diverse viewpoints. Such practices may be incorporated into governance standards adopted by the Board or Superintendent and/or professional standards or codes of conduct for employees as specified in district policies and regulations.

Students, staff, parents/guardians, and community members should be educated in the recognition, development, and demonstration of civil behavior. The Superintendent or designee may incorporate related concepts in the curriculum, provide staff development activities, and/or communicate this policy to the school community.

Students, staff, parents/guardians, and community members shall not communicate or behave in a manner that causes disruption; hinders the orderly conduct of district operations, the educational program, or any other district program or activity; or creates an unsafe learning or working environment. The Superintendent or designee may respond to disruptive, violent, or threatening behavior in accordance with law and as specified in BP/AR 3515.2 - Disruptions.

Behavior by students or staff that is discriminatory, harassing, or intimidating, including sexual harassment, bullying, and/or hate violence, or behavior that is in any other way unlawful, is prohibited and is subject to discipline in accordance with law and as specified in district policy and regulations.

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**Policy Reference Disclaimer:** These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

**State References**

**Description**

CA Constitution Article 1, Section 2	Freedom of speech and expression - <a href="https://simbli.eboardsolutions.com/SU/vSxJBja0lq0CDQS0OaxOsQ==">https://simbli.eboardsolutions.com/SU/vSxJBja0lq0CDQS0OaxOsQ==</a>
CA Constitution Article 1, Section 28(c)	Right to Safe Schools - <a href="https://simbli.eboardsolutions.com/SU/4uKslshNEWJwiWPc9Z3j2hmaA==">https://simbli.eboardsolutions.com/SU/4uKslshNEWJwiWPc9Z3j2hmaA==</a>
Civ. Code 51.7	Freedom from violence or intimidation - <a href="https://simbli.eboardsolutions.com/SU/biK5w5xHjaslshApluscWXhrJ7ZQ==">https://simbli.eboardsolutions.com/SU/biK5w5xHjaslshApluscWXhrJ7ZQ==</a>
Ed. Code 200-264	Educational equity
Ed. Code 32210	Willful disturbance of public school or meeting
Ed. Code 32211	Threatened disruption or interference with classes
Ed. Code 32212	Classroom interruptions
Ed. Code 32280-32289.5	Comprehensive safety plan
Ed. Code 35181	Governing board authority to set policy on responsibilities of students

Ed. Code 35291-35291.5	Rules
Ed. Code 44050	Employee code of conduct; interaction with students
Ed. Code 44807	Teachers' duty concerning conduct of students
Ed. Code 44810	Willful interference with classroom conduct
Ed. Code 44811	Disruption of classwork or extracurricular activities
Ed. Code 48900-48926	Suspension and expulsion
Ed. Code 48907	Exercise of free expression; rules and regulations
Ed. Code 49330-49335	Injurious objects
Gov. Code 54954.3	Opportunity for public to address legislative body
Gov. Code 54957.9	Disorderly conduct of general public during meeting; clearing of room
Pen. Code 243.5	Assault or battery on school property
Pen. Code 415.5	Disturbance of peace of school
Pen. Code 422.55	Definition of hate crime
Pen. Code 422.6	Civil rights; crimes
Pen. Code 626-626.11	School crimes
Pen. Code 627-627.10	Access to school premises
Pen. Code 653.2	Electronic communication devices, threats to safety
Pen. Code 653b	Loitering about schools or public places

**Federal References**

U.S. Constitution

**Description**

Amendment 1, Freedom of speech and expression

**Management Resources References**

California Department of Education Publication  
California Department of Education Publication  
Commission on Teacher Credentialing Publication  
Court Decision  
Court Decision  
Court Decision  
Court Decision  
CSBA Publication  
CSBA Publication  
Nat'l Policy Board For Educational Administration  
Website  
Website  
Website  
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**Description**

California's Social and Emotional Learning: Guiding Principles, 2018  
Social and Emotional Learning in California: A Guide to Resources, 2018  
California Professional Standards for Educational Leaders, February 2014  
Baca v. Moreno Valley Unified School District, (1996) 936 F. Supp. 719  
Hazelwood School District v. Kuhlmeier, (1988) 108 S. Ct. 562  
City of San Jose v. William Garbett, (2010) 190 Cal. App. 4th 526  
Norse v. City of Santa Cruz, (9th Cir. 2010) 629 F3d 966  
Professional Governance Standards for School Boards  
Superintendent Governance Standards  
Professional Standards for Educational Leaders, October 2015  
National Policy Board for Educational Administration - <https://simbli.eboardsolutions.com/SU/GPslshkam3pWnYNsfBf6iWslshmq==>  
National School Safety Center - <https://simbli.eboardsolutions.com/SU/DT4ecTE5xOmkiuXpIMccKw==>  
Center for Safe and Responsible Internet Use - <https://simbli.eboardsolutions.com/SU/SYNvZCFDU9rOyHBP2bWINA==>  
California Office of the Attorney General - <https://simbli.eboardsolutions.com/SU/5qNslsh5DoKuytasYcv9khGiA==>



Website	National Council for the Social Studies - <a href="https://simbli.eboardsolutions.com/SU/3cNbElvx93Aslshf4rspplusG6gA==">https://simbli.eboardsolutions.com/SU/3cNbElvx93Aslshf4rspplusG6gA==</a>
Website	Commission on Teacher Credentialing - <a href="https://simbli.eboardsolutions.com/SU/cxWNIqRUuIsaq7efc7aH4Q==">https://simbli.eboardsolutions.com/SU/cxWNIqRUuIsaq7efc7aH4Q==</a>
Website	CSBA - <a href="https://simbli.eboardsolutions.com/SU/W3QxkK2FPsDsQBnMIENxGg==">https://simbli.eboardsolutions.com/SU/W3QxkK2FPsDsQBnMIENxGg==</a>
Website	California Department of Education - <a href="https://simbli.eboardsolutions.com/SU/os2jq5DcA2RawmY2VZ5FZQ==">https://simbli.eboardsolutions.com/SU/os2jq5DcA2RawmY2VZ5FZQ==</a>
Website	U.S. Department of Education - <a href="https://simbli.eboardsolutions.com/SU/XcSsJimosIsh3XhJKy4tplus7wplusA==">https://simbli.eboardsolutions.com/SU/XcSsJimosIsh3XhJKy4tplus7wplusA==</a>
Website	U.S. Equal Employment Opportunity Commission - <a href="https://simbli.eboardsolutions.com/SU/vWZpgy5hWTz73t9BVEDPpA==">https://simbli.eboardsolutions.com/SU/vWZpgy5hWTz73t9BVEDPpA==</a>