

NOVATO CHARTER SCHOOL  
 REGULAR MEETING OF THE BOARD OF DIRECTORS  
 (A California Non-Profit Public Benefit Corporation)  
 940 C Street, Novato, CA

**December 11, 2019 at 6:00 pm**  
**APPROVED MINUTES**

| AGENDA ITEM                                       | SPONSOR                        | Approx. Time |
|---|--------------------------------|--------------|
| 1 <b>Call Meeting to Order, Roll Call</b><br>Quam | CALL TO ORDER 6:05PM<br>5 Min. | Alexandria   |

| Board Member            | Present | Absent | Late | Arrival time |
|-------------------------|---------|--------|------|--------------|
| Craig Allender (CA)     | X       |        |      |              |
| Erik Berkowitz (EB)     |         |        | X    | 6:24PM       |
| Bridgette Corridan (BC) | X       |        |      |              |
| Lia Heath (LH)          | X       |        |      |              |
| Alexandria Quam (AQ)    | X       |        |      |              |

|                              |      |                 |        |
|------------------------------|------|-----------------|--------|
| 2 <b>Agenda Modification</b> | NONE | Alexandria Quam | 5 Min. |
|------------------------------|------|-----------------|--------|

|                         |      |                 |        |
|-------------------------|------|-----------------|--------|
| 3 <b>Public Comment</b> | NONE | Alexandria Quam | 5 Min. |
|-------------------------|------|-----------------|--------|

*This is the opportunity for members of the community to speak on topics that are not agendized on tonight's board meeting. Because these are not agendized items the board and staff may not dialog back and forth with you. If you have a specific question that staff may be able to answer, staff may contact you. Should a board member chose to have this placed on a future meeting they may contact staff to do that.*

**MICHEL KATAN – ADDRESSED POSSIBILITY OF RENAMING SCHOOL WITH WALDORF NAME. SUGGESTED MARKETING OPPORTUNITIES IF RENAMED.**

|                               |  |                 |        |
|-------------------------------|--|-----------------|--------|
| 4 <b>Consent Agenda Items</b> |  | Alexandria Quam | 5 Min. |
|-------------------------------|--|-----------------|--------|

A. Approve Minutes: November 13, 2019  
 DISCUSSED CONTENT OF MEETING MINUTES, CONSIDER EXPANDING MOTION TO APPROVE – LH  
 SECOND – BC  
 ALL IN FAVOR

|  |  |  |         |
|--|--|--|---------|
| 5 <b>Board Discussion/Action Items</b> |  |  | 45 Min. |
|--|--|--|---------|

A. Interim Budget Report John Azzizzi  
 DISCUSSION – ENROLLMENT AND ATTENDANCE ARE UP, ADA FOR YEAR INCREASED; GOVERNOR DECIDED TO BUY DOWN PENSION RATES HALF BETWEEN STRS AND PERS; LANDSCAPING AND JANITORIAL COSTS REDUCED; 3 LEVELS OF SELPA/LEA RESERVE: 5% MIN REQUIRED IN MOU; 12% OPERATING CUSHION; \$250K SP ED RESERVE FOR POTENTIAL RESIDENTIAL CARE OR SPECIAL DAY CLASSES

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- B. Review/Approve First Interim Report for Fiscal Activity/Budget Revision July 1 – Oct 31, 2019 John Azzizzi

MOTION TO APPROVE – BC  
SECOND – EB  
ALL IN FAVOR

- C. Review of the Draft Audit Report John Azzizzi  
THIS IS NOT FOR APPROVAL/VOTING. AUDIT DID NOT DISCLOSE ANY MATTERS TO BE REPORTED

- D. Foundation Report Michel Kattan  
TOTAL SCHOOL LOWER THAN PAST YEARS. PLEDGED MONEY IS DOWN ~14%.

- E. Homeless Youth Policy 2nd Review Alexandria Quam  
RESPONSE TO QUESTIONS IN INITIAL REVIEW – DISCUSSED POLICY RELEVANCE, FEDERAL LAW DOES NOT ALLOW CHANGES. FINAL DRAFT AT NEXT MEETING.

**6 Information Items: Administrative Reports** Nikki Lloyd/April Jackson 30 Min.

- A. Update: SELPA  
DENIED MEMBERSHIP TO SONOMA SELPA; ALREADY ACCEPTED TO EL DORADO SELPA; MOU TO NUSD HAS BEEN SUBMITTED TO NUSD LEGAL AND WILL BE VOTED BY NUSD BOARD IN NEAR FUTURE; NCS BOARD TO FORMALLY VOTE IN FEB TO JOIN EL DORADO SELPA

- B. Alliance: Guidelines on name changes and service mark  
JUST BEGINNING THE CONVERSATION OF OPTION TO CHANGE OUR NAME, NIKKI TO DISCUSS WITH FACULTY AND NUSD.

- C. CA Dashboard Review  
DISCUSSED ABSENTEEISM AND APPARENT SKEW DUE TO LOW ENROLLMENT.

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D. Legal updates  
NONE.

E. Emergency Preparedness  
TWO RECENT FACULTY TRAININGS.

F. Facilities  
ONE LEAK IN 6<sup>TH</sup> GRADE PREVIOUSLY REPAIRED. FUND IN NEED IDEAS  
GOING TO FACULTY. HVAC RECENTLY SERVICED AND WILL BE  
ANUALLY.

7 **Next Board Meeting** 5 Min.  
Wednesday, February 12<sup>th</sup> 6:00 pm in the Community Room

8 **Comments from Board Members**-Agenda items for future meetings 5 Min.  
NONE.

9 **Adjournment** 8:17PM