

NOVATO CHARTER SCHOOL
 REGULAR MEETING OF THE BOARD OF DIRECTORS
 (A California Non-Profit Public Benefit Corporation)
 940 C Street, Novato, CA

Wednesday, June 12 at 6:00 pm
 APPROVED MINUTES

1 Call Meeting to Order, Roll Call-6:12 pm

Board Member	Present	Absent	Late	Arrival time
Craig Allender (CA)	x			
Erik Berkowitz (EB)	x			
Nicol Brescia (NB)	x			
Lia Heath (LH)	x			
Alexandria Quam (AQ)	x			

2 Agenda Modification-None.

3 Public Comment-Krystal Rykov addressed the Board about her concerns related to coed sleeping arrangements on field trips. She suggests NCS establish a clear policy and inform the parents in advance.

4 Consent Agenda Items

A. Approve minutes from the 4/24/19 meeting. CA motioned to approve the minutes. LH seconded. Unanimous vote to approve 4/24/19 minutes.

5 Board Discussion/Action Items

A. 2019-20 Budget Presentation- John Azzizz (JA) explained the *2019-20 Budget Report and Multi-Year Projection* and *2018-19 Financial Results* reports presented to the Board. JA is forecasting a positive surplus of approximately \$41,400 as a result of savings on certain expenses including landscaping, classroom supplies and equipment. JA spoke about the Governor’s May revise budget which eliminates one-time funding but includes a proposal for a STRS pay down. Changes to the May revise are not expected. State budget experts are predicting a slowing of the overall economy and recommend building up reserves. JA’s budget projections for 20/21 and 21/22 show significant surplus as a result of SELPA savings. These surpluses will allow NCS to build up reserves and create a contingency for Special Ed costs.

B. LCAP Review & Discussion-AJ presented the LCAP for Board review. This is the last year of a three-year cycle. She discussed the progress made on accomplishing the stated goals and differences between budgeted expenditures vs. actual expenses. Bridgit Nevin made a public comment regarding Power Hour and Homework Club. She pointed out that funding was earmarked in the LCAP for those programs so parents should not be asked to make donations.

C. 2019-20 Compensation: Salary Schedule Review- JA answered questions from the Board about the salary schedule handout. STERS, PERS and NUSD (who processed NCS payroll) prefer publicly posted and standardized salary schedules.

D. Approve Form 990-CA motioned to approve Form 990. LH seconded. Unanimous vote to approve Form 990.

6 **Information Items: Administrative Reports**

A. Board Election Results-The Board welcomed EB (for a second term) and Bridgette Corridan.

B. PIR Plan Review-NL reported NCS's Action Plan was submitted to the Marin SELPA.

C. Legal updates-AJ reported that the AED device, required for the school to maintain interscholastic sports, has been purchased and training is being planned. The mandated free and low-cost lunch program is ready. Board members are encouraged to contact their legislators about the anti-charter school legislation.

D. Facilities Update/Fund-In-Need-AJ reported on the progress of the Fund-In-Need projects and she is working on plans to get classrooms ready for next school year. The Facilities committee is trying to determine how best to handle the termite issue in the playground. Krystal Rykov makes a public comments about how goffer holes in the play areas create a risk to the children.

E. Emergency Preparedness-AJ reported that the first lock down drill for the next school year is set for September 26, 2019. It was AJ's goal to have the drill at the beginning of the school year so all are refreshed and prepared. AJ volunteered NCS to participate in an emergency preparedness pilot with NUSD.

7 **Board Study**

A. Board Self Evaluation will be emailed after the meeting and members will complete and return them to AJ. The results will be reviewed in August and be used to set Board goals for school year 19/20.

8 **Next Board Meeting**

Monday, June 17, 2019 at 8:00 am

9 **Comments from Board Members-** Agenda items for future meetings

A. Begin conversation about what to do with reserves and creating priorities

B. Review Board member Code of Conduct and Board and job descriptions

10 **Adjournment-8:09 pm**